

Alabama Transfers  
**COURSE PROPOSAL FORM**

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**SECTION 1 - To be completed by the institution submitting course for approval**

Name of institution Jacksonville State University

Course prefix & number AN 225 Course title Introduction to Archaeology

Semester credit hours 3 Does course have a laboratory?  Yes  No Lab contact hours \_\_\_\_\_

In what general academic area is this course being offered at your institution? (Select one of the following)

- Written Composition  Humanities & Fine Arts  Math & Science  Social Science  Other Area \_\_\_\_\_

Check all that apply:

Course description (including prerequisites) as it appears in official catalog.

- Initial submission  
 Re-submission  
 Course title/number change  
 Course content change

A study of the history, methodology, problems, and theory of archaeology including an outline of prehistoric cultural development in both the New and Old Worlds.

NOTE: YOU MUST ALSO ATTACH OR PROVIDE A HARD COPY OF A "REPRESENTATIVE COURSE SYLLABUS TO THIS FORM.

Contact information of person submitting this proposal (name position, mailing address, telephone number and email address required)

Dr. Janet L. Bavonese, Assistant Vice Provost for Advising, Jacksonville State University, 700 Pelham Road No., Jacksonville AL 36265. 256-782-8443. [jbavonese@jsu.edu](mailto:jbavonese@jsu.edu)

Signature of person submitting this proposal: Janet R. Bavonese Date 1/19/23

**SECTION 2 - To be completed by the AGSC/STARS Office and/or Area Academic Committee Chair**

Reviewed and voted on by the following committee:  AREA I&II  AREA III  AREA IV

Committee recommendation:  Recommended for approval  Not Recommended for approval

Selected area of approval:

If NOT recommended, please give explanation:

- Area I - Written Composition  
 Area II - Humanities & Fine Arts  
 Area III - Math & Science  
 Area IV - History & Social Science

Signature of Committee Chair (or Executive Director): \_\_\_\_\_ Date \_\_\_\_\_

**SECTION 3 - To be completed by the AGSC Chair or Executive Director**

AGSC APPROVAL:

AGSC APPROVAL STAMP

- Approved  
 Not Approved  
 Tabled -- If tabled provide reasoning: \_\_\_\_\_

AGSC Chair: \_\_\_\_\_ Date \_\_\_\_\_

For more information visit... [www.alabamatransfers.com](http://www.alabamatransfers.com)

AFTER SECTION 1 (ABOVE) IS COMPLETE, MAIL FORM AND COURSE SYLLABUS TO:



ALABAMA TRANSFERS  
1101 SOUTH BRUNDIDGE ST.  
ELC BUILDING - SUITE 107F  
TROY, AL 36081

THE ALABAMA TRANSFERS OFFICE STAFF WILL SEND OUT THE PROPOSAL TO THE APPROPRIATE COMMITTEE AND, IF RECOMMENDED FOR APPROVAL, WILL THEN BRING THE COURSE BEFORE THE AGSC FOR A FINAL VOTE.

## AN 225: Introduction to Archaeology

**Updated 18 January 2022. Please ensure that you are viewing the most recent version.**

### INSTRUCTOR CONTACT INFO

**Instructor:** Dr. Kathryn A. Catlin  
**Office location:** Martin Hall 142A  
**Email:** [kcatlin@jsu.edu](mailto:kcatlin@jsu.edu)

*Please feel free to contact me at any time with questions about the course. I check email and Canvas regularly and typically respond to messages within 24 hours. Allow/expect longer response times for weekend or holiday correspondence.*



*Medieval cemetery excavation at Stora-Seyla, Iceland, 2013*

### COURSE DETAILS

**Title:** AN-225-001-24190 Introduction to Archaeology (3 Credits)

**Semester:** Spring 2022, 12 January – 04 May

**Credits:** 3

**Course Schedule:** Tuesday, Thursday, 11:00am-12:30pm

**Course Delivery Method:** In-person, on-campus

**Meeting Location:** Martin Hall 142

**Office Hours:** Martin Hall 142A: Tuesdays & Thursdays, 9-11AM & 4-5PM; Wednesdays 10AM-12PM; Fridays 1-3PM; or by appointment. On Teams: by appointment only. To book an appointment, visit <https://calendly.com/kcatlin-jsu>

### COURSE DESCRIPTION

A study of the history, methodology, problems, and theory of archaeology including an outline of cultural development in both the New and Old Worlds. The course focuses on the techniques, theories, and knowledge that archaeologists use to understand the human past.

### COURSE OBJECTIVES AND STUDENT LEARNING OUTCOMES

**By the end of the course, you will:**

- Describe the early history and development of the field of archaeology;
- Understand various field and laboratory techniques employed by modern archaeologists;
- Understand the methods by which archaeological materials are assigned to specific dates and date ranges in the past;
- Describe the legal and ethical obligations of archaeological practice;
- Understand the importance of archaeology and heritage in the modern world, including northeastern Alabama;



- Demonstrate a basic understanding of archaeological theory;
- List the possible career trajectories for people with archaeological training;
- Understand deep time.

## Textbooks

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**Required Text:** *Introducing Archaeology* (3rd Edition, 2021) by Muckle & Camp, University of Toronto Press. Chapter guides and resources are available at [www.introducingarchaeology.com](http://www.introducingarchaeology.com).

The book is available at the campus bookstore or your bookseller of choice for \$60 or less, and is also available to rent as an e-book. The e-book is available at a discount through First Day in Canvas; note that there IS an automatic charge for access through First Day and if you do not wish to make use of this service, you must **opt-out by January 26**. I will also place a copy on reserve at the library.

The textbook will be supplemented by occasional additional readings and/or videos, which will be provided on the Canvas website. Videos may also be shown in class. These supplemental materials will be announced in class and via email, and may appear in exam questions.

Students with financial aid or scholarships may be eligible for a book voucher to help offset the cost of textbooks. More information can be found at <http://www.jsu.edu/bursar/sfabookpurchase.html>.

## Canvas Website

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Please ensure as soon as possible that you have access to the course website via your JSU Canvas account ([jsu.instructure.com](http://jsu.instructure.com)). If you cannot access the course, let me know.

On the Canvas site, you will find:

- The latest version of this syllabus
- Supplemental material, including required readings, videos, and links to more information
- All recorded lectures
- Your grades
- PDFs of lecture slides
- Assignments
- Resources for academic support
- Methods for contacting your professor and fellow students. You may contact me via Canvas message, Teams, or email ([kcatlin@jsu.edu](mailto:kcatlin@jsu.edu)).
- I encourage you to use the online discussion board for questions, comments, study help, or any discussion related to the course content. I will monitor the board, but if you need an urgent reply, please email me instead ([kcatlin@jsu.edu](mailto:kcatlin@jsu.edu)).

If we should need to move the course partly or entirely online during the semester for any reason, we will hold synchronous course meetings on Teams. **Details will be provided if this becomes necessary.**

## Assignments

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### COURSE ASSESSMENTS

Attendance & Participation:	20%
Activities:	20%
Exam 1:	20%
Exam 2:	20%
Exam 3:	20%
Total:	100%

### GRADING

A (90% and above)
B (80-89.9%)
C (70-79.9%)
D (60-69.9%)
F (59.9% and below)

Grades will be posted on Canvas approximately one week following the assignment due date.

To be successful, students should set aside at least 3-5 hours per week to read the text, review the slides, and to do homework related to the in-class activities.

### ATTENDANCE & PARTICIPATION

You should come to class on time, having read the assigned materials and prepared to:

- Pay attention to the lecture or film;
- Take notes on paper or a laptop/tablet;
- Ask questions when something is unclear;
- Respond to questions asked by the instructor during lecture;
- Participate in hands-on activities.

#### Grading for In-Class Participation

I keep track of attendance using Roll Call in Canvas and a sign-in sheet. There is also an introductory discussion board on Canvas that is worth 2 points.

Missed class policy during COVID-19: I understand that attendance may be difficult. However, please make every effort to attend; attendance is vital to your comprehension and ability to do well on homework and exams. Please reach out to me if you are struggling.

You will be permitted to make up participation credit for up to 2 class sessions (allowing for a 5-day quarantine). If you must miss more than 2 class sessions, see me at office hours or make an appointment to discuss your situation.

- All lecture classes will be recorded. To make up missed classes:
  1. View the video recording of the lecture(s) you missed on Canvas;

2. Submit a document to the instructor via email ([kcatlin@jsu.edu](mailto:kcatlin@jsu.edu)) or Canvas message that includes ALL of the following:
  - a. A summary, in paragraph form, of the topics covered in lecture. This should be about 200 words long. Do not simply turn in your notes; this document will be concise summary of the lecture, using complete sentences;
  - b. One topic that particularly interested you, and specifically why you found it interesting;
  - c. One question that you have about any of the topics covered.
- Contact me to arrange to make up missed activities or exams.

### ASSIGNMENTS

We will have in-class activities during the second half of class on many Thursdays through the semester.

- Activities will include an assignment due by class time on the following Thursday.
- Most activities should be completed as a group, but the written work turned in must be entirely your own.
- I accept assignments handed to me before or after class or during office hours, placed in my department mailbox, by email, or via Canvas.

#### Grading and Late Policy for Homework:

- Each assignment will be worth 10 points. Specific grading rubrics will vary.
- The lowest score will be dropped.
- Assignments must be turned in by the start of class 1 week after the activity.
- **1 point will be subtracted for each day an assignment is late.**
- If you are absent on the day of an activity, you may make up the activity during office hours or by appointment, at which time we will discuss your new deadline.
- Please reach out to me if you have difficulty meeting these deadlines.

### EXAMS

There will be three exams during the semester: two mid-terms and a final. Each exam is worth 100 points and 20% of your grade. The exams will not be cumulative, but some questions may ask you to apply concepts from earlier sections of the course. Questions will cover in-class lectures and videos, activities, supplemental readings posted to Canvas, and the textbook. The last class prior to each exam will consist of an exam review. Our scheduled final exam is April 28 at 10AM.

During exams, all materials except for pens/pencils and the exam booklet must be stowed in a bag and off of your desk. Crib sheets (1 side of a sheet of 8x11" or A4 notebook or printer paper, handwritten) may be permitted at the instructor's discretion.



If you need special accommodations for exams, such as extra time, contact me as soon as possible to coordinate accommodations through Disability Resources.

Late Policy for Exams:

- If you must be absent on the day of an exam, please give me as much advance notice as possible and we will arrange for you to make up the exam.
- Make-up exams may consist of different questions than the standard exam and are likely to rely more heavily on essay questions.

## COURSE AND UNIVERSITY POLICIES

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### ACADEMIC HONESTY

In a University community, true knowledge can be gained only through honest means. All academic dishonesty is expressly prohibited. This policy is applicable for campus and distance learning activities. Students who violate this Academic Honesty Policy will be subject to disciplinary actions which could range from a zero on an assignment to failure of the course; repeated offenses can result in dismissal from the university. Records of academic dishonesty are kept in the Dean's office. More details can be found in the [JSU Student Handbook](http://www.jsu.edu/studentaffairs/handbook.html) (<http://www.jsu.edu/studentaffairs/handbook.html>).

### ACCESSIBILITY AND ACCOMMODATIONS

Any student with a documented need for academic adjustments or accommodations is requested to speak with Disability Resources, and the instructor, as early in the semester as possible. All discussions will remain confidential. Disability Resources is located on the second floor of the Houston Cole Library and can be contacted via email at [disabilityresources@jsu.edu](mailto:disabilityresources@jsu.edu) or phone: (256) 782.8380. For more information see: [www.jsu.edu/studentuccess/disabilities](http://www.jsu.edu/studentuccess/disabilities)

### COVID-19 POLICY

To protect the health and safety of all employees, visitors, and students during the COVID-19 pandemic, Jacksonville State University continuously monitors the conditions in our region and publishes policies that may be found here: [www.jsu.edu/coronavirus](http://www.jsu.edu/coronavirus). **Currently, masks or face coverings (over the mouth AND nose) are REQUIRED in all university buildings, including classrooms and offices.** Surgical masks will be available in the classroom for student use. This masking requirement applies to everyone, regardless of vaccination status or test results, and is designed to keep us safe in the classroom as we begin the semester. The University plans to reevaluate this requirement on January 28, at which point **masks will continue to be required in this classroom until further notice.** Students violating these requirements will be referred to the Office of Community Standards and Student Ethics and will be sanctioned accordingly which could include fines, educational sanctions, disciplinary probation, housing probation, housing suspension without a refund and/or University suspension.

Personal health practices in class. Social distancing is not required; however, everyone should be mindful of appropriate personal distance. Students are strongly encouraged to continue

proactive health practices including washing hands frequently with soap and water or hand sanitizer, especially after touching frequently used items or surfaces; sneezing or coughing into a tissue or the inside of your elbow; and, disinfecting frequently used items and surfaces as much as possible. Appropriate cleaning supplies will be provided for these activities.

The single most effective measure you can take is to be fully vaccinated for COVID-19. Faculty, staff, and students are **strongly encouraged** to get the COVID-19 vaccination. There are several safe and effective vaccines available to persons 16 years of age and older. Vaccine appointments are available to schedule through the [RMC/JSU Health Center](http://jsu.edu/studenthealth/) (<http://jsu.edu/studenthealth/>). Vaccines are also readily available at pharmacies and medical clinics throughout Alabama.

If you feel sick, I encourage you to stay home and seek a COVID-19 test, particularly if exhibiting any symptoms of COVID-19 including fever or chills, dry cough, shortness of breath, or difficulty breathing. You should also stay home and follow quarantine protocols if you are awaiting a test result or if you have been exposed to someone with COVID-19 within the last 5 days, or stay home and follow isolation protocols if you have tested positive within the last 5 days. Contact me as soon as you know you must miss class and we will make arrangements according to the missed-class policy above. Rapid testing for COVID-19 is available to active students at the Student Health Center. Please self-report test results at [JSU's COVID-19 webpage](http://jsu.edu/coronavirus/) (<http://jsu.edu/coronavirus/>). If you test positive for COVID-19, a contact tracer will be assigned to your case.

Should we need to convert to hybrid or fully online learning at any point during the semester, lectures will be presented synchronously on Teams at the regularly scheduled class time and exams will be converted to an alternative format. Circumstances requiring online instruction may include: (1) the instructor is undergoing quarantine or isolation; or (2) the University administration decides to move all classes online. Any switch to online instruction will be announced as early as possible. More information will be provided if it becomes necessary.

Please reach out to me if you find yourself struggling for any reason this semester. I will do my best to help you and can also help you access resources for academic support, mental health support, etc.

### **DIVERSITY AND RESPECT**

I will gladly honor your request to address you by an alternate name or gender pronoun. Please advise me of this early in the semester so that I may make changes to my records. Resources for name changes are also available [at the registrar](http://www.jsu.edu/registrar/student_forms.html) ([www.jsu.edu/registrar/student\\_forms.html](http://www.jsu.edu/registrar/student_forms.html)).

Jacksonville State University is committed to providing a transformative academic environment that values diversity, inclusivity, access and equity within the community. I consider this classroom to be a place where you will be treated with respect, and I welcome individuals of all abilities, ages, backgrounds, beliefs, ethnicities, genders, gender expressions, gender identities, national origins, religious affiliations, sexual orientations – and other visible and nonvisible differences. All members of this class are expected to contribute to a respectful, welcoming, and



inclusive environment for every other member of the class. Failure to abide by this policy may result in removal from class or other disciplinary action per University policies regarding but not limited to harassment, bullying, disruptive behavior, and disorderly conduct as described in the [JSU Student Handbook](http://www.jsu.edu/studentaffairs/handbook.html) (<http://www.jsu.edu/studentaffairs/handbook.html>). If you feel that this classroom is not a safe space for you, please know my door is open for a non-judgmental conversation about this and I will make every effort to address it.

All materials presented in this class are done so with educational goals in mind and are not intended to cause distress of any nature. Please be aware that controversial materials, theories, exhibits, etc. may be presented in this class. If you are unwilling or unable to view these presentations in the educational light in which they are presented, then you may wish to reconsider your enrollment in this class.

### **LATE ASSIGNMENTS AND ABSENCES**

I understand that the circumstances of learning during a global pandemic present many unpredictable challenges. Nonetheless, your learning will depend on regular attendance of in-person class sessions. Please do your best to attend all sessions.

That said, I commit to being flexible and accommodating, to the best of my ability, throughout this course. Accommodations are available for students who must miss class or turn in late assignments due to the pandemic or for any other reason; see above in the "Assignments" section of the syllabus for details. If you are struggling for any reason, reach out to me, and we will work something out.

### **MILITARY CONNECTED STUDENT STATEMENT**

The Office of Veteran Services serves all active duty, guard, reserve, veteran, and dependent students at JSU. If you have any questions, please contact Veteran Services at (256) 782-8838, [veterans@jsu.edu](mailto:veterans@jsu.edu), or the physical location in the basement of Daugette Hall. If you are a student currently serving in the military (Active Duty, Guard, or Reserves) with the potential of being called to military service or training during the semester, you are encouraged to contact your course instructor no later than the first week of class to discuss the class attendance policy. The instructor may make accommodations for this absence or suggest that you take the course at another time.

### **SYLLABUS CHANGE POLICY**

Except for changes that substantially affect implementation of the evaluation (grading) statement, this syllabus is a guide for the course and can be changed by the professor with notification to students. When and if I update the syllabus, I will change the date on page 1. You can always find the most recent version of the syllabus on Canvas.

### **TECHNOLOGY POLICY**

Certain specific in-class activities may ask you to engage in online research, at which time you may use smartphones, tablets, or laptops only as directed. During all lectures and videos, cell



*phones should be silenced and stowed away* in a bag or pocket and a *laptop or tablet only* may be used only for the purpose of taking notes. Computers and tablets must otherwise be closed and stowed. If technology becomes a distraction the privilege will be revoked.

### **TITLE IX STATEMENT**

Jacksonville State University does not discriminate on the basis of sex in the educational programs or activities that it operates. JSU is required, by Title IX of the Education Amendments of 1972 and the Department of Education regulations to implement Title IX, not to discriminate in such a manner. This requirement to not discriminate in educational programs and activities extends to employment by the university and to admission thereto. This may include sexual harassment, sexual misconduct, domestic violence, dating violence, stalking and other conduct that is addressed in our "Sex-Based Harassment and Misconduct Policy." Anyone with knowledge of this type of conduct is asked to immediately report such incidents to the University Police Department at (256) 782-5050 or the Title IX Coordinator at (256) 782-5769. If an individual wishes to keep the information confidential, they should speak with a counselor at the Counseling Services office at (256) 782-5475 or a medical provider at JSU's Health Center (256) 782-5310. For more information about Title IX or to report a concern, please visit the JSU Title IX webpage at [www.jsu.edu/titleix](http://www.jsu.edu/titleix).

### **TUTORING, WRITING, ENGLISH LANGUAGE, AND ACADEMIC SUPPORT RESOURCES AT JSU**

The Student Success Center on the 2nd floor of the Houston Cole Library is your one-stop shop for student support and services: <https://www.jsu.edu/studentssuccess/index.html>. The Student Success Center provides a range of academic support services which include tutoring, Supplemental Instruction (SI), academic workshops, success coaching, mentoring, and English language support. JSU offers FREE in-person tutoring and FREE online tutoring through tutor.com to all students regardless of grade point average or classification. The concept behind tutoring services at JSU is to model high quality, effective academic skills, provide content-specific supplemental instruction, and create a connection to the institution. Schedule an in-person tutoring appointment here: <https://www.jsu.edu/studentssuccess/tutoring/index.html>. To schedule an online tutoring appointment through tutor.com, click the academic resources tab on the Canvas page of this course. For assistance specifically with writing, The Writing Center is available for appointments at <http://www.jsu.edu/english/jsuwrites/>. I also encourage you to use the JSU Navigate app (found here: <http://www.jsu.edu/navigate/student-app.html>) to help you stay updated, organized, and connected throughout the semester.

## Course Schedule (approximate)

Week	Dates	Topics	Assignments (Thursdays)	Readings
1	Jan 13	Introduction What is Archaeology?		M&C: Prologue & Chapter 1
2	Jan 18 Jan 20	History of Archaeology Archaeology Today	HW 1: Paradigm Shifts & Archaeological Ethics	M&C: Chapters 2 & 3
3	Jan 25 Jan 27	The Archaeological Record	HW 2: Garbology <b><i>HW 1 due Jan 27</i></b>	M&C: Chapter 4
4	Feb 1 Feb 3	Fieldwork & Finding Sites	HW 3: Site Survey <b><i>HW 2 due Feb 3</i></b>	M&C: Chapter 5
5	Feb 8 Feb 10	Exam Review <b><i>EXAM 1</i></b>	<b><i>EXAM 1 – THURS FEB 10</i></b> <b><i>HW 3 due Feb 10</i></b>	
6	Feb 15 Feb 17	Archaeological Laboratory Methods	HW 4: Artifact Analysis	M&C: Chapter 6
7	Feb 22 Feb 24	Telling Time in Archaeology	HW 5: Stratigraphy <b><i>HW 4 due Feb 24</i></b>	M&C: Chapter 7, p. 141-153 ONLY
8	Mar 1 Mar 3	Environmental Archaeology	HW 6: Environmental Archaeology <b><i>HW 5 due Mar 3</i></b>	M&C: Chapter 8
9	Mar 8 Mar 10	Reconstructing Culture	HW 7: Status & Identity <b><i>HW 6 due Mar 10</i></b>	M&C: Chapter 9
10	Mar 15 Mar 17	Exam Review <b><i>EXAM 2</i></b>	<b><i>EXAM 2 – THURS MAR 17</i></b> <b><i>HW 7 due Mar 17</i></b>	
11	Mar 21 - 25	<b><i>NO CLASS – SPRING BREAK</i></b> Extra credit holiday reading posted on Canvas		
12	Mar 29 Mar 31	Survey of World Ancient Cultures	HW 8: Article Review	M&C: the rest of Chapter 7 Additional reading TBD
13	Apr 5 Apr 7	Ancient Cultures Continued Landscape Archaeology	HW 9: Landscape & Spatial Analysis <b><i>HW 8 due Apr 7</i></b>	Additional reading TBD
14	Apr 12 Apr 14	Archaeology of Alabama & the Southeast US	HW 10: Artifact Analysis II <b><i>HW 9 due Apr 14</i></b>	Additional reading TBD
15	Apr 19 Apr 21	Archaeological Explanation Archaeology for the Present & Future	HW 10: Continued	M&C: Chapters 10 & 11
16	Apr 26	Exam Review	<b><i>HW 10 due Apr 26</i></b>	
	<b><i>APRIL 28</i></b>	<b><i>FINAL EXAM – 10:00am-12:00pm IN MARTIN HALL 142</i></b>		