

STATE OF ALABAMA
Articulation and General Studies Committee
Jefferson State Community College – Shelby Campus
November 7, 2005
10:00 a.m.

MINUTES OF MEETING

Committee Members Present:

Dr. Sue Kirkpatrick, Chair	University Alabama in Huntsville
Dr. Alfred Smith, Alternate	Alabama State University
Dr. Linda Glaze	Auburn University
Dr. Evelyn Ellis	Alabama A&M University
Dr. Barbara Jones, Alternate	Alabama A&M University
Dr. Charles Nash, Alternate	University of Alabama System
Dr. Hal Fulmer	Troy University
Dr. Roosevelt Newson, Alternate	University of North Alabama
Dr. Joe Morris	Jefferson State Community College
Dr. Rod Britt	Southern Union Community College
Dr. Barbara Spears	Department of Postsecondary Education
Ms. Susan Salatto, Alternate	Central Alabama Community College

Ex-Officio Members:

Mr. Keith Sessions, Executive	Director AGSC/STARS
Mr. Shannon Nichols, Alternate	AGSC/STARS

Others present: Dan Osborne-UAB and John Wakefield-UNA.

CALL TO ORDER	The meeting was called to order at 10:00 a.m. A quorum was determined by voice roll call of members present.
ADOPTION OF AGENDA	Newsom moved for the adoption of the agenda. Britt seconded. The agenda was adopted.
ANNOUNCEMENTS	Guests in attendance were introduced. Morris welcomed AGSC members and guests to the Jefferson State Shelby Campus.
APPROVAL OF MINUTES	Glaze moved for the approval of the September 8, 2005 Minutes with one correction. Britt seconded. Minutes were approved.

DECISION ITEMS

ACADEMIC COMMITTEES

Academic Committee Course Recommendations. Sessions presented one course proposal recommended for approval for the University of West Alabama by the Biology Academic Committee (copy attached - #2).

After some discussion, Salatto moved for approval of the Academic Committee recommendation pending clarification of the inclusion of the lab content on the syllabus. Glaze seconded. Motion passed.

Speech/Communication Academic Committees. At the September 8, 2005 meeting of the AGSC, the Committee erroneously voted to combine the Speech Academic Committee and the Communications Pre-Professional Committee and to rename the combined committee the Communications Studies Academic Committee.

Nash explained that there should be a distinction between the two committees. After some discussion, Glaze moved that the action of the AGSC to combine the two committees be rescinded and that the Speech Academic Committee will be renamed Communication Studies Academic Committee and the Communications Pre-Professional Committee will be renamed Mass Communications Pre-Professional Committee. Jones seconded. Motion passed.

Ratification of Templates. Nash conveyed concerns that CIP codes assigned to templates match CIP codes in the ACHE inventory. After some discussion of the International Studies template, the AGSC agreed that Nash and Session will review the new and revised templates for discrepancies. The ratification of templates was tabled until the next meeting.

Chemistry and Physics Education template. At its September 8, 2005 meeting, Sessions agreed to consult with the Physics and Chemistry Academic Committees to address concerns in Area V on each template. He reported that the Chemistry template has been updated. The Physics template is still under review. The Education template reflects all changes made to date.

Transfer Agreement. Sessions attended the last meeting of the Council of Chief Academic Officers (CAO) to give an update on Articulation. The CAO had questions regarding the transfer agreement. As a result, the CAO recommended changes to the Transfer Agreement (copy of CAO recommendation attached - #5).

After discussion, Britt moved that Items 1 and 11 of the Transfer Agreement be revised to read as follows:

“The attached guide will be honored by all other Alabama public institutions of higher education that offer a program in the specified discipline for a period of four years from the date of printing by the student as recorded on the guide. The student will be graduated under the catalogue in effect on this date at the institution to which he or she is transferring unless the student is given and accepts the opportunity to be placed under a more recent catalogue or unless a change in the program is mandated by requirements of an external accrediting agency or other regulatory agency, including, but not limited to, the State Department of Education, ACHE, SACS, NCATE, or CLN. In the case of any changes resulting from requirements of an external accrediting agency and/or other regulatory agency, the

transfer student will be affected in the same manner as students native to the university. The student should keep a copy of this guide for verification purposes.” Morris seconded. Motion passed.

DISCUSSION ITEMS

Standardization of Postsecondary Education Electronic Data Exchange (SPEEDE) System

Dr. Roger Thompson, University of Alabama and Dr. Dan Osborne, University of Alabama at Birmingham explained to the AGSC how the SPEEDE system works.

Osborne stated that the program is being considered as a general format for transmission of transcripts between all institutions in the state and possibly high schools. There is an opportunity to provide a grant which would allow a task force to take the SPEEDE program and institute it for the entire State of Alabama. Currently Alabama has a SPEEDE linkage with Gadsden and Shelton State, Auburn University, and the University of Alabama.

Thompson explained that the SPEEDE system is a data interchange program designed to move data electronically through a Texas server. The process is 1) request for transcript is processed; 2) data is retrieved from data file coded to a SPEEDE format; and 3) data is sent across a network server and received at the institution (a copy of how the process works is attached - #6). He stated that the states of Arizona, Florida, Oregon, and Texas have good models of this program.

Alabama ACRO is a statewide organization of admissions officers and registrars in the state. One of the initiatives of this group is a statewide SPEEDE program. A task force will be meeting soon to study the possibilities of SPEEDE for Alabama institutions including high schools and to write a grant for funding. Thompson stated that the work that the AGSC has done over the years with transfer articulation is similar to what this task force is attempting to do with transcripts.

The estimated start up costs of SPEEDE is \$7,500 for licensing. Additional costs include server, software, and annual maintenance fee.

Sessions will plan to attend the meeting of the subcommittee.

Executive Director’s Report

STARS Usage Reports. Nichols reported that usage reports for September and October are posted on the STARS website. Any questions regarding the reports may be directed to the STARS office.

Schedule of Future AGSC Meetings

January 19, 2006	Department of Postsecondary Education
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INFORMATION ITEMS

1. STARS Usage Reports (Nichols)
2. Academic Committee Course Recommendations (Sessions)
3. Revised Templates for Ratification (Sessions/Nash)
4. New Templates for Ratification (Sessions/Nash)

5. Recommendation from Chief Academic Officers (Nash)
6. Process of SPEEDE System (Osborne/Thompson)

The November 7, 2005 meeting of the AGSC adjourned at 12:20 p.m.

Sue Kirkpatrick, Chair

Deborah Nettles, Recording Secretary