

STATE OF ALABAMA
Articulation and General Studies Committee
Teleconference Meeting
January 31, 2003
10:00 a.m.

MINUTES OF MEETING

Committee Members On-line:

Dr. Linda Glaze, Chair	Auburn University
Dr. Sue Kirkpatrick	University of Alabama in Huntsville
Dr. Charles Nash, Alternate	The University of Alabama System
Dr. Judy Stout	University of South Alabama
Dr. Ed Roach	Troy State University
Dr. Rod Britt	Southern Union Community College
Ms. Susan Salatto, Alternate	Southern Union Community College
Dr. James Wade, Alternate	Northwest Shoals Community College
Dr. Joe Morris	Jefferson State Community College
Dr. Yvonne Kennedy	Bishop State Community College
Dr. Elizabeth C. French, Alternate	Commission on Higher Education
Mr. Shannon Nichols, Alternate	STARS

Others present: Maryanne Ivey-UAB; Jay Goldman-UAB; John Vickers-A&M; Roy Underwood-JSU; Yardley Bailey-UA; and Gary Warren-UNA.

CALL TO ORDER	Meeting was called to order at 10:00 a.m. Lack of a quorum was determined by voice roll call of members present.
ADOPTION OF AGENDA	No action.
APPROVAL OF MINUTES	The November 8, 2002 Minutes were tabled for approval with corrections until the March meeting.

DISCUSSION ITEMS

AGSC Representatives/Alternates. Glaze reported that all AGSC representatives and alternates have been appointed except for one two-year representative. The two-year appointment will be made as soon as possible.

AGSC/STARS Evaluation Project Recommendations. Subcommittees reported as follows:

Status Report/Search Committee/Executive Director of AGSC/STARS. Roach reported that the search committee made additions to the job description under “duties and responsibilities” and “qualifications.” A copy was e-mailed to the AGSC (copy attached-#1). The position will be announced in several publications including the Chronicle on Higher Education and the Affirmative Action Register. Roach stated that the subcommittee decided that the search should be regional.

Britt suggested that members present vote for the acceptance of the job description. A roll call vote was taken in the affirmative for the following members: Glaze, Kirkpatrick, Stout, Roach, Morris, Britt, and Kennedy. Glaze will call the other two voting members for their vote.

The search committee projects that the position will be filled by the July meeting of the AGSC. Search Committee members are: Roach-TSU, Chair; Fred Davis-TSU; Barbara Alford-TSUD; Doug Patterson-TSU; Rod Britt-SUCC; Linda Glaze-AU; and Sue Kirkpatrick-USA.

Status Report/Institutional Contact-Liaison Persons. Nash reported that a list of institutional contact persons had been e-mailed to AGSC members (copy attached-#3). He suggested that the list be updated periodically.

Kirkpatrick stated that the subcommittee for Institutional Contact Persons recommended that alternates be appointed for each institutional contact person and that the list of appointees be maintained by the Executive Director for AGSC/STARS. Nash agreed to provide alternate appointments for the four-year institutions. Morris, Britt, Salatto, and Kennedy will work as a subcommittee to provide the two-year institutional contacts. The list will be placed on the STARS website when completed.

Status Report/Institutional Web Pages. Nichols reported that format changes have been made to the web pages. He will send each member the new web link and requested that committee members review the link and report any changes or additions to the STARS office.

Status Report/Legislative Summary. Wade reported that the subcommittee has met and will mail their recommendations to members of the Committee for review. Recommendations for distribution of the Evaluation Report will be presented at the March meeting.

ACADEMIC COMMITTEES

Ratification of Templates

AGSC Course Submission Deadlines. There was discussion as to whether the deadline dates for 2003 should be the same as the 2002 dates. After discussion, the Committee agreed that the 2002 dates should be removed from the website. A note will be posted on the website indicating that the submission deadline dates are being reviewed.

Request from Social Work Committee. Glaze stated that the Social Work template has been reviewed and the request requires changes to the agreement. It was recommended that the template be forwarded to the Academic Discipline Committee for review.

On-line Courses and Virtual Laboratories. There was discussion regarding AGSC authority in approval of on-line courses and virtual laboratories. The Committee agreed that this will be an issue in the future and that AGSC guidelines and standards should be clear.

Glaze appointed a subcommittee (Stout and Morris) to review the discipline standards and to review what action, if any, the AGSC needs to take.

Nash stated that he had questions regarding the nature of a virtual laboratory. He suggested that a demonstration of a virtual laboratory would be beneficial.

STARS Update & Usage Report. Nichols reported that an e-mail link was sent to AGSC members to view the usage reports online (copy of reports attached-#2). Any questions or comments should be directed to the STARS office.

AGSC MEETING SCHEDULE

March 18, 2003	10:00 a.m. TBA
May 5, 2003	10:00 a.m. Montgomery

INFORMATION ITEMS ELECTRONICALLY DISTRIBUTED

1. Job Description for Executive Director of AGSC/STARS (Roach)
2. AGSC/STARS Update & Usage Reports (Nichols)
3. List of AGSC Institutional Contacts-Liaisons (Nash)

The January 31, 2003 meeting of the AGSC adjourned at 11:20 a.m.

Linda Glaze, Chair

Deborah Nettles, Recording Secretary