

STATE OF ALABAMA
Articulation and General Studies Committee
University of Alabama at Birmingham
Administration Building Conference Room
November 8, 2002
10:00 a.m.

MINUTES OF MEETING

Committee Members Present:

Dr. Linda Glaze, Chair	Auburn University
Dr. Rebekah Pindzola, Alternate	Auburn University
Dr. Barbara Jones	Alabama A&M University
Dr. Evelyn White	Alabama State University
Dr. Sue Kirkpatrick	University of Alabama in Huntsville
Dr. Judy Stout	University of South Alabama
Dr. Rod Britt	Southern Union Community College
Ms. Susan Salatto, Alternate	Southern Union Community College
Dr. James Wade, Alternate	Northwest Shoals Community College
Dr. Joe Morris	Jefferson State Community College
Dr. Elizabeth C. French, Alternate	Commission on Higher Education
Dr. Ed Roach, Ex Officio	STARS
Mr. Shannon Nichols, Alternate	STARS

Others present: Maryanne Ivey-UAB; Jay Goldman-UAB; Brian Gray-UAB; Robert Mack-UAB; Roger Thompson-UA; and Kathy Cambron-JSU.

ADOPTION OF AGENDA	Wade moved for the adoption of the agenda. Britt seconded. The agenda was adopted as distributed.
APPROVAL OF MINUTES	Britt moved for the approval of the September 30, 2002 minutes. Stout seconded. Minutes were approved.

DECISION ITEMS

ACADEMIC COMMITTEES

Academic Discipline Committees. Nichols distributed a copy of a status report on current meetings of the Academic Committees (copy attached -#3). He stated that some chairs indicated that they didn't know they were still chairs or reported that no recent meetings had been held.

Course Recommendations. Nichols distributed a course proposal in Political Science from Auburn University recommended for approval by the Political Science Academic Committee (copy attached - #2). Britt moved for the approval of the Academic Committee recommendation. Salatto seconded. Motion passed.

The STARS office has received a request from the Social Work Academic Committee that Biology 103 be changed to Biology 102.

After discussion regarding program sequence and credit hour requirements, the AGSC decided that the course template and transfer guide should be reviewed before approval by the AGSC.

The STARS office also received a telephone inquiry regarding whether or not approved AGSC courses could be offered on-line without AGSC approval. After discussion regarding courses with laboratories, the AGSC decided to table this issue until the January meeting.

AGSC/STARS Evaluation Project Recommendations. Subcommittees reported as follows:

STARS. Recommendations (2,3,5,6,7,11) Roach distributed a copy of the summary report of the subcommittee (copy of report attached - #1). He stated that the subcommittee agreed that implementation of these recommendations are dependent upon the appointment of a person to fill the proposed executive position of AGSC/STARS. The subcommittee recommended that a search committee be appointed to fill the proposed executive position.

After discussion regarding the title of the executive position and responsibilities, Britt moved that the title of the position be Executive Director AGSC/STARS and that a search committee be appointed to fill the position. Salatto seconded. Motion passed.

The AGSC agreed that the position description written by the subcommittee for the Executive Director AGSC/STARS position will be used for the search (copy attached - #1a).

Wade moved that members of the search committee for the Executive Director AGSC/STARS will consist of three representatives from the AGSC (Kirkpatrick, Britt, Glaze) and three members from Troy State University. Roach will chair the search committee. Glaze seconded. Motion passed.

The AGSC agreed that the search should be in-state and that the search committee make a recommendation for the position to the AGSC for final approval.

Institutional Contact Persons. Slafter attended the September meeting of the Chief Academic Officers (CAOs) and requested that they appoint representatives and alternates to serve as AGSC liaisons.

Glaze reported that only three institutions have submitted names. She will work with Nash to secure appointments from CAOs.

Since all AGSC liaisons from institutions have not been confirmed, Glaze recommended that the workshop for Discipline Committees and AGSC contact persons discussed at the September meeting be canceled until next year. In the meantime, the AGSC will invite Discipline Committees and AGSC contact persons to AGSC meetings in an effort to keep them informed of the operations of the AGSC.

Institutional Web Pages. Recommendations (1, 4) Members of the subcommittee are: Charlsie Cook-Lawson State; Roger Thompson-University of Alabama; Susan Salatto-Southern Union; Mike Hobbs-Jefferson State; Bryant Craig-UAB; Barbara Jones-Alabama A&M; Kathy Cambron-Jacksonville State; and Shannon Nichols-STARs. Glaze stated that since there are over 500 pages of information to reformat on the website, the subcommittee decided to present the beginning stages of the new web page to make sure that the general concept was acceptable to the AGSC.

Keith Sessions gave a powerpoint presentation of the new AGSC/STARs web page design that is currently in progress. The new web page has been re-designed to include an option button for AGSC and a separate option button for STARs. One other button has been added for students to view and print transfer guides. All other links have been categorized to correspond with the appropriate option button.

Nichols stated that since the tracking of usage for administrators and faculty involved keeping up with numerous names and addresses, STARs will no longer track that information.

The AGSC commended the subcommittee for their work and accepted the new web page design. The subcommittee will meet this afternoon to continue their work.

Legislative Summary. French reported that the summary was developed as part of subcommittee discussions on how to distribute the Evaluation Report.

After discussion regarding the length of the summary and its format, Glaze appointed a subcommittee to recommend how and to whom the Report should be disseminated and a timetable for dissemination. Subcommittee members appointed were Wade-Chair, French, and Pindzola. The subcommittee will report to the AGSC at the January meeting.

DISCUSSION ITEMS

STARs Update & Usage Report. Nichols distributed copies of the STARs Usage Reports by institution and by major for the months of September and October, 2002 (copy attached - #4).

AGSC 2002-2003 MEETING SCHEDULE:

January 31, 2003	10:00 a.m. ITS
March 14, 2003	10:00 a.m. Montgomery

INFORMATION ITEMS DISTRIBUTED

1. AGSC Subcommittee Report on Executive Director of AGSC/STARs (Roach)
 - a. Position Description for Executive Director of AGSC/STARs (Roach)
2. Political Science Course Proposal (Nichols)
3. Academic Committees Status Report of Meetings (Nichols)
4. AGSC/STARs Update & Usage Reports (Nichols)

The November 8, 2002 meeting of the AGSC adjourned at 12:01 p.m.

Linda Glaze, Chair
Deborah Nettles, Recording Secretary