

**STATE OF ALABAMA**  
**Articulation and General Studies Committee**  
**Alabama Center for Commerce Building**  
**President's Conference Room - 2nd Floor**  
**November 16, 2000**  
**9:00 A.M.**

**MINUTES OF MEETING**

Committee members present:

Dr. Rod Britt, Chair	Southern Union Community College
Dr. Barbara Jones, Alternate	Alabama A&M University
Dr. Alfred Smith, Alternate	Alabama State University
Dr. William Walker	Auburn University
Dr. Linda Glaze, Alternate	Auburn University
Dr. Ed Roach	University of West Alabama
Dr. Sue Kirkpatrick	University of Alabama in Huntsville
Dr. Charles Nash, Alternate	University of Alabama System
Dr. Susanne McGill, Alternate	University of South Alabama
Dr. Yvonne Kennedy	Bishop State Community College
Dr. Susan Salatto, Alternate	Southern Union Community College
Dr. Joe Morris	Jefferson State Community College
Dr. Elizabeth C. French	Commission on Higher Education
Dr. James Kimbrough	STARS

Others present: William Goodwin-SDE; Milla Boschung-UA; Dorothy Cavender-AU; Jay Goldman-UAB; Maryanne Ivey-UAB; Nancy Gluth-UAB; Penelope Caine-UAB; Keith Sessions-STARs; Joey Holley-STARs; and Bert Slafter.

<b>CALL TO ORDER</b>	Meeting was called to order by Dr. Rod Britt, Chair. Verification of quorum was made by voice roll call of members present.
<b>ADOPTION OF AGENDA</b>	Smith moved for the adoption of the agenda with changes. Morris seconded. The agenda was adopted with changes.
<b>APPROVAL OF MINUTES</b>	McGill moved for the approval of the September minutes with corrections. Roach seconded. Minutes were approved with corrections.

**DISCUSSION ITEMS**

**STARS Update & Usage Report.** Sessions distributed copies of the STARS Update and Usage report (copy attached - #5). He reported usage for the two-year and four-year institutions for the months of September and October.

**STARS Staff Reassignments:** Britt stated that Sessions will be leaving the STARS office effective December 15, 2000. Kimbrough distributed a list of reassigned duties and responsibilities for the AGSC/STARS staff (copy attached - #2). He stated that Sessions is preparing handbooks for staff taking on new responsibilities.

McGill moved that the Minutes reflect the Articulation Committee's appreciation to Keith Sessions for all the hard work and dedication he devoted to the AGSC and the STARS office. Kirkpatrick seconded. Motion passed.

## **DECISION ITEMS**

### **ACADEMIC COMMITTEES**

**Academic Committee course recommendations.** Sessions distributed a list of courses recommended for approval from the following Academic Committees (copy attached - #3): 1) Philosophy & Religious Studies; and 2) Speech.

After discussion, Kennedy moved for approval of the Academic Committee recommendations. Roach seconded. Motion passed.

**Interdisciplinary/Honors/Innovative Committee recommendations.** McGill stated that she has had difficulty getting the IHI committee members to meet; however, she has carefully reviewed the courses submitted by the UA College of Communication & Information Services (copy attached - #4). She stated that since none of these courses are public speaking courses, it is recommended that the courses are placed in the humanities and social science areas.

Kirkpatrick moved for the approval of the IHI committee recommendations with the restriction that the courses are placed in Areas II (COM 100) and IV (COM 101). Roach seconded. Motion passed.

**Ratification of Templates.** Watts presented the following institution specific templates for ratification (copy attached-#1):

- Biomedical Engineering (UAB)
- Recreation Administration (JSU) - Revised
- Information Management/eCommerce (JSU)

After review, Salatto moved for approval of templates submitted in Biomedical Engineering and Recreation Administration. Roach seconded. Motion passed.

Jones moved that the Information Management/eCommerce (JSU) template be tabled until a review has been conducted by the Business Academic Discipline Committee. Salatto seconded. Motion passed.

**Elementary Education Science requirement.** Britt gave an overview of the controversy surrounding the elementary education science requirement. Britt has notified TSU in writing with a copy to Dr. Ed

Richardson, Superintendent of Education, requesting compliance with the science requirements adopted for the Elementary Early Childhood template.

He has received a letter back from Dr. Ed Richardson, SDE, indicating that he had talked with the TSU staff and that he had confidence that they would rectify this problem. Britt stated that it was his understanding that TSU is not technically in violation of certification requirements.

Goodwin, SDE, stated that the Alabama Administrative code requires four courses in science; however, the SDE does not prescribe the number of hours for each course. He stated that at one time the requirement was at least 12 hrs in science. The State Board of Education does not prescribe any hours in any area; however, coursework is prescribed. Therefore, if an institution excepts Lab as a course with a separate course number and the student receives credit for it, the course goes on his transcript and it is accepted as a course.

There was a lengthy discussion as to whether institutions consider a Lab a separate course. The question was raised whether it was the intent of the AGSC to approve science courses Labs as separate courses. The AGSC requested that Sessions print a copy of the Elementary/Early Childhood Education template from the website including an approved AGSC general course listing for Troy State University (copy attached - #6).

After review of the Elementary/Early Childhood Education template, the following issues were considered and discussed by the AGSC:

1. If TSU accepts credit hours that are presented to them for transfer toward the degree, does the AGSC have an issue with TSU?
2. Do native students have to meet the Area V requirements on template?
3. TSU compliance with Area III
4. Certification standards aligned with templates
5. AGSC legislation: application of Area V to native students

After discussion, Kennedy moved that the number of hours for the science courses at TSU be reviewed by the Deans of Education. Action by AGSC would be taken after a report is received from the Deans. Morris seconded. After a roll call vote, the AGSC committee voted 5 yes and 4 no. Motion passed.

Kirkpatrick moved that the Chief Academic Officers (CAOs) provide the AGSC with their interpretation of the intent of Area V as being mandatory for native students at all institutions. Jones seconded. Motion passed. Watts will report to the AGSC on the CAOs interpretation.

## **AGSC Approved Institution-specific Templates.**

**Human Sciences.** Glaze stated that she met with representatives from Human Sciences departments. She introduced Dr. Dorothy Cavender-Auburn University to explain the outcome of their discussions.

Cavender stated that there has been an ongoing dialogue among the institutions with Human Sciences programs to come to some agreement about common coursework in the Areas of I-V. She stated that although the programs may be classified under the same CIP code for reporting purposes, the programs are unique. Due to the general CIP classification, institutions have been able to carve out

specific strengths based on their faculty and develop the spectrum of coursework in the major that is specific and unique to that institution. Cavender used the Food & Nutrition program as an example.

She stated that the National Center for Statistics and the U.S. Department of Education have been working for a number of months to update the CIP codes. There is currently a final draft of the CIP 2000 posted on their website for public review and comment through December 8, 2000. There are substantive changes in the program classifications, the scope, and the content. For a number of months the deans and administrators from AU, UA, and peers across the U.S. that have Human Science programs have been involved with the U. S. Department of Education in developing the language to describe Human Sciences programs. She stated that when the new codes are finalized, the human sciences programs at AU and UA will not be under the same CIP codes based on the definitions that currently assigned to them. Cavender requested that the AGSC reaffirm their previous decision and allow the unique templates that were originally approved.

Glaze stated that the issue is that even though the degree programs look the same, the defining courses are in Area III. It would be difficult to require the same science and the same math across the board. To make all the templates common, the AGSC would be requiring these institutions to go back and change their majors.

After further discussion, Roach moved that the institutional specific templates that have been approved in Human Sciences remain as previously approved. Salatto seconded. Motion passed.

**Health Science.** Kirkpatrick stated that ASC, UAB, and USA have similar issues and would like approval for institution specific templates in Health Science. She explained that the math and science requirements are different for each program at each institution.

Kirkpatrick moved that ASC, UAB, and USA be allowed to retain their individual templates for the Health Science programs. Jones seconded. Motion passed.

**Status Report on Area V web pages.** Sessions provided a detailed report of the Area V/Transfer web pages for the four-year institutions (copy attached - #7). The report included a status report of the required links for each institution. Committee members agreed that the required links for the web pages should be written so that contact persons will know what the requirements are and monitor the pages. Sessions will resend the Area V Status report to the institutions with a deadline. A follow-up report will be provided at the January meeting.

## **DISCUSSION ITEMS**

**ACHE baccalaureate program review/compliance with AGSC templates.** French reported that ACHE will arrange to meet with the Chief Academic Officers regarding this issue at their next meeting.

**Task Force on Assessment.** Nash reported that based on the decisions of the AGSC at the last meeting, the task force will meet to structure the specifics of the assessment process, develop an assessment instrument, budget projections, and decide on a process for evaluation (external team or individual). Nash confirmed with the AGSC that the evaluation would be conducted beginning in Fall 2001.

**Engineering template.** Sessions reported that during the chair orientation meeting held in September, there was a question regarding the engineering template being one course short. The minutes reflected that the one course would be determined by each institution and placed on their Area V web page. Sessions sent an e-mail (copy attached - #8) explaining the problem and encouraging the Engineering Deans to make this information available on their Area V pages as soon as possible. The e-mail included the status of the Area V pages for institutions with engineering schools. Sessions requested that the AGSC support him in this request.

**Athletic Training Transfer Guide-TSU.** Britt reported that he has written a letter to the Director of Sports Athletic Training at TSU regarding their non-compliance. He requested that the AGSC be notified in writing of the efforts of TSU to bring the Athletic Training program at TSU into compliance with the law and the policies of the committee. Britt has received no response.

### **SCHEDULE OF FUTURE COMMITTEE MEETINGS**

January 25, 2001	Department of Postsecondary Education Montgomery, Alabama
March 15, 2001	Department of Postsecondary Education Montgomery, Alabama

### **INFORMATION ITEMS DISTRIBUTED**

1. Templates for Ratification (Watts)
2. Reassignment of STARS Staff (Kimbrough)
3. Academic Committee Course Recommendations (Sessions)
4. Background COM 100 & COM 101 (Sessions/McGill)
5. STARS Update and Usage Report (Sessions)
6. Elementary/Early Childhood Education template (Sessions)
7. AGSC/STARS Area V Status Report (Sessions)
8. Engineering e-mail notice (Session)

The November 16, 2000 meeting of the AGSC adjourned at 12:45 P.M.

Rod Britt, Chair

Deborah Nettles, Recording Secretary