

**STATE OF ALABAMA**  
**Articulation and General Studies Committee**  
**Alabama Center for Commerce / President's Conference Room**  
**Department of Postsecondary Education**  
**Montgomery, Alabama**  
**June 12, 1998**  
**10:00 a.m.**

**Minutes of Meeting**

Committee members present:

Dr. Evelyn A. Ellis, Chair	Alabama A&M University
Dr. Barbara A.P. Jones, Alternate	Alabama A&M University
Dr. Roy Johnson, Vice-Chair	Southern Union Community College
Ms. Susan E. Salatto, Alternate	Southern Union Community College
Dr. Joe Morris	Jefferson State Community College
Dr. Alfred Smith, Alternate	Alabama State University
Dr. Linda Glaze, Alternate	Auburn University
Dr. Charles Nash, Alternate	University of Alabama System
Dr. Larry Allen	University of South Alabama
Dr. Suzanne McGill, Alternate	University of South Alabama
Dr. Don Hines	University of West Alabama
Dr. Ed Roach, Alternate	University of West Alabama
Dr. Glenda M. Curry	Troy State University Montgomery
Dr. Elizabeth C. French	Commission on Higher Education
Dr. James Kimbrough	STARS
Mr. Keith Sessions	STARS

Others present: Ada Long-UAB; Mike Neilson-UAB; Jay Goldman-UAB; Maryanne Ivey-UAB; Bobby Simmons-Calhoun; Linda Johnson-Southern Union; and Bert Slafter-ADPE.

<b>CALL TO ORDER</b>	Meeting was called to order by Dr. Evelyn A. Ellis, Chair. Verification of quorum was made by voice roll call of members present.  Slafter welcomed everyone present.
<b>ADOPTION OF AGENDA</b>	AGSC members unanimously adopted the agenda with two additions: 1) Process for election of AGSC Chair; and 2) Election of Chair 1998-99.

<b>APPROVAL OF MINUTES</b>	Allen moved for the approval of the Minutes of May 14, 1998. Johnson seconded. Minutes were approved as mailed.
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## DISCUSSION ITEMS

### AREA V/Arts & Sciences

**Clarifying Statement for Area V.** Roach reported that the Deans of Arts & Sciences met on May 27, 1998 and agreed on a statement that will be used for Area V courses (copy of statement attached as Handout #2). He stated that the Deans are concerned that if Area V is simply free electives, students will choose courses poorly and prolong their education.

Roach stated that a question has arisen as to what extent this statement is applicable to Pre-Professional templates that have not been submitted. He stated that although the wording of the statement was drafted for the arts and sciences, there would be instances where this statement might apply to other disciplines.

Johnson stated that the AGSC did not formally adopt the two-year representatives' proposal of May 13, 1998, that half of the Area V hours be designated for a given major. Nor did the AGSC formally adopt the Arts & Sciences Dean's statement of May 13, 1998 (copy of statement as Handout #1 attached). Johnson stated that although the AGSC is not opposed to the Deans using the statement (see attached Handout #2) as a guide, he asked Roach to convey clearly to the Arts & Sciences Deans that the minimum number of hours referred to in the statement should not become a rigid formula for Area V submissions.

There followed a discussion on the four-year institutions' position related to the minimum number of hours designated and accepted as fulfilling requirements for Area V. Although the statement adopted by the Arts & Sciences Deans (May 27, 1998) suggested that a minimum of 6 of the 19 semester hours or 9 of the 23 semester hours be designated as required for a given program of study by all institutions, it was noted that the minimum number of hours was not being taken as a maximum, but that the four year institutions were working in good faith to go beyond the minimum hours.

Roach will present templates approved by the CAOs to the AGSC for ratification at the July 16th meeting.

**STARS Conversion Plan or Fall 1998.** Sessions stated that the plan, which was distributed in May, basically outlines plans for building guides for the templates that have been approved by the AGSC. He stated that he has not received any comments to date. Curry suggested that Sessions bring a timeline schedule to the next meeting.

After some discussion regarding students under current contracts and students under new contracts, Johnson suggested that all comments be given to Sessions at the July meeting.

**Proposed Workshops for Implementation of Areas I-IV.** There was brief discussion regarding the necessity of the AGSC to offer a workshop or series of workshops for representatives of two and four year institutions on the implementation of Areas I-IV in the Fall of 1998.

**STARS Report.** Sessions presented the STARS Usage and Online Report (copy attached). He stated that usage is average. Alabama A&M will be on line as of June 12, 1998. Sessions stated that some updates will occur and the Usage Report will change somewhat once we go on the Internet.

## DECISION ITEMS

**Process for Election of Officers.** After some discussion, the AGSC decided to amend the process for election of a chair of the Committee. Dr. Allen moved that the AGSC elect a Chair-Elect who will move directly into the chairmanship each year. Johnson seconded. The AGSC unanimously amended. Allen will coordinate nominations for the Chair-Elect which will be presented at the July meeting.

**Area III Request from Auburn:** Glaze requested that Introduction to Mathematics 159 be accepted as a transfer course under the general studies curriculum. She stated that AU is revising the course so that it fulfills the guidelines when AU goes to the semester system. The AU Math department will submit a course proposal based on semester hours.

Johnson moved that the Mathematics course be accepted as a transfer course under the general studies curriculum. Hines seconded. The AGSC unanimously approved.

**Area V Pre-Professional Programs.** Roach gave the following status report (copy of Handout #4 & #5 attached):

Allied Health	Complete
Business	Complete
Education	Complete
Nursing	Complete
Social Work	Complete
Speech Pathology	Complete
Technology	Complete
Chemistry	Complete
Engineering	Complete
Computer Science	Pending
Criminal Justice	Pending

**Area V Arts & Sciences Programs.** Roach presented the following status report:

Anthropology, Sociology, Human Geography	Pending
Area Ethnic Studies	Pending
Art & Art History	Complete
Biology	Pending
Chemistry	Pending
English	Pending

Economics	Pending
Foreign Language	Pending
Geology, Physical Geography, Earth Science	Pending
History	Pending
Music	Complete
Philosophy & Religion	Pending
Physics, Physical Science, Astronomy	Pending
Political Science	Pending
Psychology	Pending
Speech & Communication	Pending
Theatre & Dance	Pending

Roach will present templates approved by the CAOs at their July 9th meeting to the AGSC for ratification on July 16th.

Roach presented templates for Computer Science and Mathematics (copies of Handouts #3 & #6 attached). Morris stated that the templates for both these programs should include a Trigonometry course. Glaze added that Area III should include Pre-Calculus Algebra and Calculus Trigonometry should be added to Area V. After further discussion, two alternatives were presented. Alternative one was to leave Area III as is and add Trigonometry to Area V. Alternative two was to establish a Trigonometry courses in Area III which would leave Area V as is. Roach will present these concerns to the Computer Science and Mathematics Enhanced Discipline Committees.

Curry moved for the ratification of the Computer Science template with the exception that the Math sequence be clarified. Allen seconded. The AGSC unanimously ratified.

Johnson moved for the ratification of the Mathematics template with the exception that the Math sequence be clarified. Curry seconded. The AGSC unanimously ratified.

Roach stated that the Human Science and Home Economics programs at the regional institutions (AU, UA, JSU, A&M, UNA, & UM) are all unique and lack uniform requirements in similar degree programs. He stated that the Human Sciences Committee will utilize the institutional approach in developing their articulation materials. Roach stated that templates have been submitted for AU, UA, and UM and will be presented to the AGSC for ratification in July.

**Discipline Committee Recommendations.** Sessions distributed a list of courses recommended for approval from the following Discipline Committees: 1) Foreign Language; and 2) Philosophy & Religious Studies. Johnson moved for the approval of the Discipline Committee recommendations. Smith seconded. The AGSC unanimously approved.

Allen moved for the approval of the Speech Discipline Committee recommendations submitted by the University of Alabama, SC 121 Honors Critical Decision Making and SC 122 Critical Decision Making, carried over from the May meeting. Johnson seconded. The AGSC unanimously approved.

Allen moved for the approval of the Area Ethnic Studies Discipline Committee courses submitted by the University of Alabama, AMS-150 Introduction to American Studies: Arts & Values; AMS-151 Introduction to American Studies: Contemporary American Art; AMS-200 Popular Music in America; AMS-205 American Lives; and AMS 206 American Character. Johnson seconded. The AGSC unanimously approved. Copies of course proposals were distributed to Sessions for proper filing.

Maryanne Ivy-UAB voiced concern that the two-year system has submitted course proposals in Biological Sciences (copies of course proposals attached) that have the course title of Human Anatomy. She stated that the Invitation to Submit Courses clearly states that course titles should not include titles, such as "Human Anatomy & Physiology".

Johnson recommended that Slafter, Morris, and Britt review the courses and the criteria and report back to the AGSC in July.

Curry stated that the Biological Sciences Discipline Committee needs to know that guidelines and criteria should be reviewed carefully before approving programs.

**Discipline Committee Replacements.** Sessions stated that Slafter has recommended replacements for the Math Committee - Ms. Camille Cochrane-Shelton State Community College will replace Blakely Crow-Wallace-Selma; Mr. Jerry Strickland-Faulkner State Community College will replace Mac McQueen-Chattahoochee Valley Community College.

Johnson moved for the approval of the replacements. Curry seconded. The AGSC unanimously approved.

Sessions stated that since a number of Discipline Committee members' terms expire in August, the process for replacement has started. He distributed a package to Dr. Slafter for the two-year institutions and to Dr. Roach for the four-year institutions. He requested that nominations be submitted to him by the August meeting so that new members may start participating by September 1998.

**OTHER.** Ellis stated that she will be willing to present the AGSC report to the Alabama Commission on Higher Education at its meeting in August. She requested that Sessions check with the UA staff regarding setting up the room for a Powerpoint presentation. Ellis will also prepare and distribute copies of the AGSC annual report.

**ELLIS COMMENTS.** I would like to take this opportunity to say thank you very much for having given me the pleasure of serving as the chair of this committee. It has been an experience that I will long remember, most rewarding as well as professionally developing. You are a tremendous group of people. I think I communicated that to the Commission at their last meeting. I realize that you have the same kinds of busy schedules that I do. We have presidents sitting here and chancellors and all sorts of people, and I know that this could take a lesser priority than it did. You were very faithful in coming forward. Any time I've asked for anything, if you saw that I needed some help you didn't have any problem saying, "Do you need some help?" I knew I needed help but you didn't make me feel bad for not saying that I needed the help. It has really helped me do a lot of things that I would not otherwise have done, like travel to all parts of the State on Sunday evenings, I do have some receipts to turn in if I could ever clean out my purse and get those to you. I think that we will certainly continue with the trend that has already been established by working with Roy. We've had a lot of different times when I've called him and had to chase him down. In any event, I want to say thank you so very much. And I look

forward to sitting around the table and coming in and having Dr. Roy handle all the information. If I can be of service to anyone, I will do whatever I can. I certainly intend to work and contribute to the extent possible. But I tell you I look forward to not sweating over whether or not we can find a fax machine after our most recent move. Thank you.

Curry stated that the members of the AGSC are appreciative to Dr. Ellis for her contribution to the work of the Committee.

### **SCHEDULE OF FUTURE COMMITTEE MEETINGS**

July 16, 1998	Faulkner State Community College
August 14, 1998	Department of Postsecondary Education Center for Commerce, Coast Room 2nd Floor

### **INFORMATION ITEMS DISTRIBUTED**

1. Area V Statement/Arts&SciencesWording-Handout#1 (Roach)

Computer Science Template - Handout #3

Engineering Summary - Handout #4

Table Chart of Templates Presented for Ratification - Handout #5

Mathematics Template - Handout #6

2. STARS Proposed Conversion Plan for Fall 1998 (Sessions)

3. Courses Recommended for Approval (Sessions)

The June meeting of the Articulation & General Studies Committee was adjourned at 12:45 p.m.

Evelyn A. Ellis, Chair

Deborah Nettles, Recording Secretary