

**STATE OF ALABAMA**  
**Articulation and General Studies Committee**  
**Alabama Center for Commerce / President's Conference Room**  
**Department of Postsecondary Education**  
**Montgomery, Alabama**  
**February 13, 1998**  
**10:00 a.m.**

**Minutes of Meeting**

Committee members present:

|                             |                                   |
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| Dr. Evelyn A. Ellis, Chair  | Alabama A&M University            |
| Dr. Joe Morris              | Jefferson State Community College |
| Dr. Paul Parks              | Auburn University                 |
| Dr. Linda Glaze, Alternate  | Auburn University                 |
| Dr. James Yarbrough         | University of Alabama             |
| Dr. Roy Johnson, Vice Chair | Southern Union Community College  |
| Dr. Rod Brift, Alternate    | Southern Union Community College  |
| Dr. Larry Allen             | University of South Alabama       |
| Dr. Don Hines               | University of West Alabama        |
| Dr. Ed Roach                | University of West Alabama        |
| Dr. Glenda M. Curry         | Troy State University Montgomery  |
| Dr. Alfred Smith            | Alabama State University          |
| Dr. Julius Brown            | Wallace Community College-Selma   |
| Dr. Elizabeth C. French     | Commission on Higher Education    |
| Dr. James Kimbrough         | STARS                             |
| Mr. Keith Sessions          | STARS                             |

Others present: Joey Holley-STARs; Maryanne Ivey-UAB; Ada Long-UAB; Jay Goldman-UAB; Amy Ward-UA; Anne Permaloff-AUM; Margaret Woody-AUM; Nola Allen-USA; and Judd Katz-AUM.

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| <b>CALL TO ORDER</b> | <p>Meeting was called to order by Dr. Evelyn A. Ellis, Chair. Verification of quorum was made by voice roll call of members present.</p> <p>Dr. Ellis welcomed everyone present. Guests introduced themselves.</p> |
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| <b>ADOPTION OF AGENDA</b>  | Curry moved for the adoption of the agenda.<br>Allen seconded. AGSC members unanimously adopted.                                |
| <b>APPROVAL OF MINUTES</b> | Smith moved for the approval of the Minutes of January 8, 1998.<br>Curry seconded. Minutes were unanimously approved as mailed. |

## DISCUSSION ITEMS

**STARS Report.** Holley presented the STARS On-line and Usage Reports as of January 31, 1998. The report included the number of guides viewed, guides printed, and contracts printed (copy attached). Holley stated that a yearly report will be prepared and submitted by the March meeting.

**Internet Access to Minutes of AGSC Meetings.** Sessions reported that two information links have been added to the AGSC Home Page: 1) AGSC Approved Course Listings by Institution; and 2) AGSC Procedures and Forms.

**Transfer Grades and Advanced Placement Scores.** Ellis stated that she continues to get inquiries regarding the transfer of D grades and Advanced Placement Scores. After some discussion, AGSC members agreed that these issues are the responsibility of the receiving institution, and that the institution will use the same policy with transfer students as with its native students. Ellis will develop a statement that will be placed on new guides developed by the STARS office.

**Report on Discipline Committee Chairs Training Workshop.** Sessions distributed a revised copy of the AGSC Discipline Committee Handbook (copy attached). He stated that a training workshop for the Discipline Committee Chairs was held February 11, 1998 at the Department of Postsecondary Education (agenda is attached). Committee Chairs were asked to complete a survey regarding the training workshop (copy of results attached). Sessions stated that the workshop went well, and that this workshop will be held every year.

## DECISION ITEMS

**Area V Pre-Professional Courses.** Roach presented a Status Report of Area V (copy attached). He stated that a charge to the Enhanced Discipline and Pre-Professional Committees has been developed as well as a template for their use in providing recommendations in Area V. The report included summary tables that identify Discipline Committee and Pre-Professional Committee members as well as a contact person between Committee Chairs, Deans, and Provosts. In addition, a ballot has been developed for the Chief Academic Officers (CAOs) to use when voting on course recommendations submitted by Pre-Professional Committees.

Roach stated that Area V recommendations have been completed for Allied Health, Business, Education, Engineering, and Nursing. He stated that although these disciplines are ready to be presented to the AGSC for ratification, the CAOs would like to schedule a special meeting with chairs of Enhanced Discipline and Pre-Professional Committees and liaison deans to resolve all questions before recommendations are submitted to the CAOs. Roach requested that Area V recommendations

be presented at the March meeting of the AGSC. He stated that he will mail recommendations to the AGSC to review before the March meeting.

Roach stated that pending issues include 1) institutional conversions from quarter system to semester system; 2) resolution of computer science questions; and 3) resolution of concerns regarding common course directory.

Curry moved that the AGSC table action on Area V until the March meeting of the Committee. Parks seconded. AGSC unanimously approved.

**ROTC/Military Science Courses in General Studies.** Ellis stated that she has received requests that ROTC courses be incorporated in the general studies curriculum. AGSC members were mailed all correspondence related to this request.

Parks stated that AU requires that every major have at least six (6) hours of electives which can be used to meet the ROTC requirements. He stated that elective hours in Area V could be used for ROTC courses.

Britt moved that ROTC courses not be included in the general studies curriculum. Curry seconded. AGSC unanimously approved.

**Distribution of Articulation Committee Minutes.** French stated that since the Minutes of AGSC meetings are now available on the STARS website, that the mailout be reduced to only AGSC members and alternates.

Johnson moved that correspondence should be sent notifying Faculty Senates, Presidents, and Chief Academic Officers that the distribution of the Minutes will be limited to the AGSC Committee members, alternates, and Presidents. Parks seconded. AGSC unanimously approved.

**Discipline Committee Recommendations.** Sessions distributed a list of courses recommended for approval from the Discipline Committees (copy is attached).

Dr. Nola Allen, Chair of the Political Science Discipline Committee stated that although the criteria for Area IV programs excludes State and Local Government, the Political Science Discipline Committee strongly takes the position that the course should be included in Area IV. A position paper will be presented to the CAOs and the AGSC.

After further discussion, Johnson moved that the American State and Local Government course from UAB be tabled until the March meeting. Morris seconded. AGSC unanimously approved.

Parks moved for the approval of the course recommendations for Biology, Chemistry, Foreign Language, Interdisciplinary/Honors/Innovative, Literature, Psychology, and Written Composition, with the exception that the two Psychology courses submitted at the 300 level be re-numbered at the 100 or 200 level prior to approval. Curry seconded. AGSC unanimously approved.

After further discussion, the AGSC decided that Sessions will send out a notice stating that any courses submitted for the general studies designation numbered at the 300 level should be re-numbered and will not be included on the approved course listing.

Britt moved that since the AGSC agreed that courses at the 300 level will not be a part of the general studies curriculum, courses which have already been approved at the 300 level will be returned for re-submission. Curry seconded. AGSC unanimously approved.

**Discipline Committee Elected Chairs.** Sessions distributed a list of Discipline Committee chairs recently elected (copy attached). He stated that he has not been able to contact the chair of the Area/Ethnic Studies Discipline Committee, and has not received an Election Form for this Committee. Ellis stated that she will attempt to contact the chair.

Johnson moved that the AGSC approve the newly elected Discipline Committee chairs. Curry seconded. AGSC unanimously approved.

**Discipline Committee Member Replacements.** Sessions stated that due to faculty changes and non-participation of some members of the Political Science Discipline Committee, Dr. Nola Allen, Chair, has requested (copy of correspondence attached) that three members be replaced.

Curry moved that Dr. Roach recommend nominations to the AGSC for Committee replacements. Ellis seconded. AGSC unanimously approved.

**Interdisciplinary/Honors/Innovative Course Recommendations.** Ada Long presented the following Interdisciplinary/Honors/Innovative course recommendations: Community and YOU from the Alabama A&M University; Women's Studies, International Studies Program (ITS 205), and Introduction to International Studies (ITS 101) from the University of Alabama at Birmingham.

Morris moved for the approval of the course recommendations. Johnson seconded. AGSC unanimously approved.

Issues for Consideration: 1) Private institutions going On-line with STARS; and 2) Numbering forms used by Discipline Committees.

## **SCHEDULE OF FUTURE COMMITTEE MEETINGS**

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| March 12, 1998 | Department of Postsecondary Education<br>Coast Room-7th Floor                  |
| April 10, 1998 | Department of Postsecondary Education<br>President's Conference Room-2nd Floor |

## **INFORMATION ITEMS DISTRIBUTED**

1. Status Report (Roach)
2. Newly Elected Discipline Committee Chairs (Sessions)
3. Discipline Committee Course Recommendations (Sessions)
4. AGSC Approved General Studies Course Listing (Sessions)
5. Political Science Replacement Request (Sessions)
6. Revised AGSC Discipline Committee Handbook (Sessions)
7. STARS On-line and Usage Report (Holley)

Parks moved for adjournment. Morris seconded. The February meeting of the Articulation & General Studies Committee was adjourned at 12:00 noon.

Evelyn A. Ellis, Chair

Deborah Nettles, Recording Secretary