

Template Ratification Form

ARTICULATION TEMPLATE – GENERAL STUDIES CURRICULUM

Articulation Program Template for a MAJOR in _____

This template has been compiled by _____

(Name of Academic Committee or Individual Institution submitting template)

Classification of Instructional Program (CIP) Code for this Major/Program (xx.xxxx) _____

Please contact ACHE if you do not know the code for the program for which you are submitting. <https://www.ache.edu>

AREA I – Written Composition (6 Semester Hours)

Effective written communication skills are essential in a literate society. Minimum requirements include at least 6 semester hours in written composition. **(NOTE: English Composition I and II are the only courses available in AREA I.)**

AREA II – Humanities and Fine Arts (12 Semester Hours)

Study in the humanities addresses the ability to deal with questions of values, ethics, or aesthetics as they are represented in literature, philosophy, religion, and the arts, and is fundamental to general education. Minimum requirements include at least 12 semester hours in humanities with a minimum 3 semester hours in literature*, 3 semester hours in the arts, and the remaining semester hours from the humanities and/or fine arts. In addition to literature, disciplines in the humanities include, but are not limited to, philosophy, religious studies, speech, foreign languages, art, music, theatre, and dance.

*NOTE: Students must complete a 6-semester-hour sequence either in literature or in history in Area II or IV.

>>> For the list of approved courses in Area II visit our website at www.alabamatransfers.com.

----- LIST ANY SPECIFIC AREA II REQUIREMENTS IN GRAY BOX BELOW -----

AREA III – Natural and Mathematical Sciences (11-12 Semester Hours)

Study in the natural and mathematical sciences emphasizes the scientific method and applies quantitative or inductive reasoning. Minimum requirements include at least 11 semester hours with at least 3 semester hours in mathematical sciences** and at least 8 semester hours in the natural sciences which must include laboratory experiences. Disciplines in the mathematical sciences include mathematics and statistics and courses should be broad in scope and content. Disciplines in the natural sciences include but are not limited to, astronomy, biology, chemistry, geology, and physics.

**NOTE: Some mathematics courses are offered for 4 semester credit hours. This would account for the variation in hour requirements in Area III.

>>> For the list of approved courses in Area III visit our website at www.alabamatransfers.com.

----- LIST ANY SPECIFIC AREA III REQUIREMENTS IN GRAY BOX BELOW -----

AREA IV – History, Social, and Behavioral Sciences (12 Semester Hours)

Study in history and the social and behavioral sciences deals primarily with the study of human behavior, social and political structures, and economics. Minimum requirements include 12 semester hours with at least 3 semester hours in history* and at least 6 semester hours from among other disciplines in the social and behavioral sciences. Disciplines include, but are not limited to, anthropology, economics, geography, political science, psychology, and sociology.

*NOTE: Students must complete a 6-semester-hour sequence either in literature or in history in Area II or IV.

>>> For the list of approved courses in Area III visit our website at www.alabamatransfers.com.

----- LIST ANY SPECIFIC AREA IV REQUIREMENTS IN GRAY BOX BELOW -----

AREA V – Pre-Professional, Major, and Elective Courses (19-23 Semester Hours)

Area V is designated for courses appropriate to the degree/major requirements of the individual student (may also include electives).

----- LIST ANY SPECIFIC AREA V REQUIREMENTS IN GRAY BOX BELOW -----

AREA I-V GRAND TOTAL (60-64 Semester Hours)

TEMPLATE SUBMISSION APPROVED BY:

Signatures required

- If this template is an “institutional only” template (only institution in Alabama who offers this specific major/program), the signature of the person who compiled the template and the signature of the institution’s Chief Academic Officer (Provost) are both required.

Signature of person who compiled template: _____ Date _____

Signature of Chief Academic Officer (Provost): _____ Date _____

- If this template covers multiple institutions for a specific major, the signature of the Academic Chair or the acting Executive Director of Alabama Transfers (can sign in lieu of the chair or if the template is created by small ad-hoc committee) is required.

Signature of Academic Committee Chair: _____ Date _____

Signature of acting Executive Director: _____ Date _____

FINAL RATIFICATION BY THE AGSC: (Upon ratification template will be converted to an official Transfer Guide)

Signature of the Chair of the AGSC _____ Date _____

If not ratified, please provide explanation _____

AGSC TRANSFER GUIDE

Institution Currently Attending: Two-Year Institutions

Major: Civic Leadership (UM Only)

Date: 07/15/2026

The information on this Articulation/Transfer Guide has been approved by the Alabama Articulation and General Studies Committee (AGSC) for students who intend to pursue a bachelor's degree in the major listed above. Your institution may not offer every course listed on this guide. In addition, not all four-year institutions will offer the major which you are interested in pursuing. For a listing of schools which do offer the major listed above and who will accept the course work listed on this guide, see the section at the end of the guide titled "INSTITUTIONS WITH BACHELOR'S DEGREE PROGRAMS IN THE CHOSEN MAJOR."

INSTRUCTIONS TO TRANSFER STUDENTS:

1. Read the entire Transfer Guide carefully.
2. Print and keep a copy of this Transfer Guide for verification purposes.
3. Meet with your advisor or counseling office to discuss this information.
4. In order to obtain a complete transfer agreement, you MUST also print the Area V page for the major from the receiving institution to which you plan to transfer. The Area V page gives you additional information about institution recommendations in AREAS I-IV and specific requirements not specified in AREA V on the AGSC guide. The total transfer agreement consists of the AGSC transfer agreement and the Area V page from the institution. The most effective way to access the institution page to click on the receiving institution(s) of your choice listed at the bottom of this guide under the section titled "INSTITUTIONS WITH BACHELOR'S DEGREES IN THE CHOSEN MAJOR." (NOTE: Many institutions are still developing their Area V pages; contact them directly if you cannot find the necessary information.)

SPECIAL NOTE: Any attempt to modify, change, or alter information on this document through electronic or other means would make this document null and void. Any course work taken for transfer would then have to be evaluated on a course-by-course basis by the receiving institution.

AREA I - WRITTEN COMPOSITION (6 SH)

All students are required to complete a two-course sequence in Written Composition.

ENG 101	Written Composition I	3 SH
ENG 102	Written Composition II	3 SH

AREA II - HUMANITIES AND FINE ARTS (12 SH)

Students must complete a 6 SH sequence in either literature (AREA II) or history (AREA IV).

Students must complete 3-6 SH in literature from:

ENG 251	American Literature I	3 SH
ENG 252	American Literature II	3 SH
ENG 261	English Literature I	3 SH
ENG 262	English Literature II	3 SH
ENG 271	World Literature I	3 SH
ENG 272	World Literature II	3 SH

Students must complete at least 3 SH course in the Arts from:

Note: Additional hours in the Arts can be taken, but the total hours in Area II must equal 12 SH.

ART 100	Art Appreciation (A)	3 SH
ART 203	Art History I (A)	3 SH
ART 204	Art History II (A)	3 SH
DNC 101	Dance Appreciation (A)	3 SH
MUS 101	Music Appreciation (A)	3 SH
THR 120	Theatre Appreciation (A)	3 SH
THR 126	Introduction to Theatre (A)	3 SH

Students must complete a 3 SH course in Speech Communications:

SPH 106	Fundamentals of Oral Communication	3 SH
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Any remaining hours in AREA II should be chosen from the approved list below.
Total hours in AREA II should equal 12 SH.

ASL 101	American Sign Language I	3 SH
ASL 102	American Sign Language II	3 SH
FRN 101	Introductory French I	4 SH
FRN 102	Introductory French II	4 SH
FRN 201	Intermediate French I	3 SH
FRN 202	Intermediate French II	3 SH
GRN 101	Introductory to German I	4 SH
GRN 102	Introductory to German II	4 SH
GRN 201	Intermediate German I	3 SH
GRN 202	Intermediate German II	3 SH

	HUM 101	Introduction to Humanities	3 SH
	HUM 102	Introduction to Humanities	3 SH
*	HUM 299	PTK Honors Course	3 SH
	HUM 299-01	PTK Honors Course I	1 SH
	HUM 299-02	PTK Honors Course II	1 SH
	HUM 299-03	PTK Honors Course III	1 SH
	IDS 102	Ethics	3 SH
	PHL 106	Introduction to Philosophy	3 SH
	PHL 206	Ethics and Society	3 SH
	REL 100	World Religions	3 SH
	REL 151	Survey of the Old Testament	3 SH
	REL 152	Survey of the New Testament	3 SH
	SPA 101	Introductory Spanish I	4 SH
	SPA 102	Introductory Spanish II	4 SH
	SPA 201	Intermediate Spanish I	3 SH
	SPA 202	Intermediate Spanish II	3 SH

* Students may take this 3 SH PTK Honors course or the three 1 SH PTK Honors courses, but may NOT take both.

AREA III - NATURAL AND MATHEMATICAL SCIENCES (11 SH)

Select 8 SH from the following list of courses:

[NOTE: Courses must have corresponding laboratories.]

	AST 220	Introduction to Astronomy	4 SH
*	BIO 101	Introduction to Biology I	4 SH
*	BIO 102	Introduction to Biology II	4 SH
*	BIO 103	Principles of Biology I	4 SH
*	BIO 104	Principles of Biology II	4 SH
*	CHM 104	Introduction to Chemistry I	4 SH
*	CHM 105	Introduction to Chemistry II	4 SH
*	CHM 111	College Chemistry I	4 SH
*	CHM 112	College Chemistry II	4 SH
	GEO 101	Principles of Physical Geography I	4 SH
	GEO 102	Principles of Physical Geography II	4 SH
	GLY 101	Introduction to Geology I	4 SH
	GLY 102	Introduction to Geology II	4 SH
	PHS 111	Physical Science I	4 SH
	PHS 112	Physical Science II	4 SH
	PHY 120	Introduction to Physics	4 SH
*	PHY 201	General Physics I	4 SH
*	PHY 202	General Physics II	4 SH
*	PHY 213	General Physics with Calculus I	4 SH
*	PHY 214	General Physics with Calculus II	4 SH

Select 3 SH from the following list of courses:

MTH 108	Quantitative Reasoning	3 SH
MTH 110	Finite Mathematics	3 SH
MTH 112	Precalculus Algebra	3 SH
MTH 113	Precalculus Trigonometry	3 SH
MTH 115	Precalculus Algebra & Trigonometry	4 SH
MTH 120	Calculus and Its Applications	3 SH
MTH 125	Calculus I	4 SH
MTH 126	Calculus II	4 SH
MTH 227	Calculus III	4 SH
MTH 237	Linear Algebra	3 SH
MTH 238	Applied Differential Equations I	3 SH
MTH 265	Elementary Statistics	3 SH

* NOTE (CHOICE RESTRICTIONS): If you take BIO 101, you cannot take BIO 103. If you take BIO 102, you cannot take BIO 104. If you take CHM 104, you cannot take CHM 111. If you take CHM 105, you cannot take CHEM 112. If you take PHY 201, you cannot take PHY 213. If you take PHY 202, you cannot take PHY 214.

AREA IV - HISTORY, SOCIAL, AND BEHAVIORAL SCIENCES (12 SH)

Students must complete a 6 SH sequence in either literature (AREA II) or history (AREA IV).

Students must complete 3-6 SH in history from:

HIS 121	World History I	3 SH
HIS 122	World History II	3 SH

The remaining 6-9 SH should be chosen from the following:

ANT 200	Introduction to Anthropology	3 SH
ANT 210	Physical Anthropology	3 SH
ANT 220	Cultural Anthropology	3 SH
ANT 226	Culture and Personality	3 SH
ANT 230	Introduction to Archaeology	3 SH
ECO 231	Principles of Macroeconomics	3 SH
ECO 232	Principles of Microeconomics	3 SH
GEO 100	World Regional Geography	3 SH
GEO 201	Principles of Human Geography	3 SH
POL 200	Introduction to Political Science	3 SH
POL 211	American National Government	3 SH
PSY 200	General Psychology	3 SH
PSY 210	Human Growth & Development (PSY 200 Prereq.)	3 SH
SOC 200	Introduction to Sociology	3 SH

SOC 210	Social Problems	3 SH
SPH 116	Introduction to Interpersonal Communication	3 SH

AREA V - PRE-PROFESSIONAL, MAJOR, AND ELECTIVE COURSES (19-23 SH)

Students may complete 13-19 SH in Area V depending on their chosen degree type (BA or BS).

All students must complete a 3 SH Personal Development course from the following:

Note: SPH 116 will count in Area IV or Area V, but not both.

CIS 130	Introduction to Information Systems	3 SH
CIS 146	Microcomputer Applications	3 SH
ENG 246	Creative Writing I	3 SH
SPH 116	Introduction to Interpersonal Communication	3 SH

BACHELOR OF ARTS students must complete 12-16 SH in foreign language. Students must complete either the first and second-year sequence in a single language below or complete the first-year course sequence in two different languages below:

Note: Courses will count in either Area II or Area V, but not both.

ASL 101	American Sign Language I	3 SH
ASL 102	American Sign Language II	3 SH
ASL 103	American Sign Language III	3 SH
ASL 104	American Sign Language IV	3 SH
FRN 101	Introductory French I	4 SH
FRN 102	Introductory French II	4 SH
FRN 201	Intermediate French I	3 SH
FRN 202	Intermediate French II	3 SH
GRN 101	Introductory German I	4 SH
GRN 102	Introductory German II	4 SH
GRN 201	Intermediate German I	3 SH
GRN 202	Intermediate German II	3 SH
SPA 101	Introductory Spanish I	4 SH
SPA 102	Introductory Spanish II	4 SH
SPA 201	Intermediate Spanish I	3 SH
SPA 202	Intermediate Spanish II	3 SH

BACHELOR OF SCIENCE students must complete an additional 6 SH from Area II and 7 SH in Mathematics/ Science from Area III that has not already been taken.

For additional information, please visit the University of Montevallo Area V page in Civic Leadership.

INSTITUTIONS WITH BACHELOR'S DEGREE PROGRAMS IN THE CHOSEN MAJOR

The institutions listed below offer bachelor's programs in the chosen major. They have agreed to accept the course work listed on this guide for Areas I-V upon transfer to their respective institution providing that you have taken the courses as directed, and the student chooses to pursue a bachelor degree in the chosen major. In order to obtain complete transfer agreement you MUST also print the Area V page for the major from the institution to which he/she plans to transfer. (NOTE: Some institutions are still in the process of building their Area V pages for each of their majors. If you are unable to locate the additional AREA V information from the receiving institutions Area V page, contact the institution contact person who works with transfer students and request the additional information.)

University of Montevallo

From: Fox, Amanda T <FoxAT@montevallo.edu>
Sent: Wednesday, July 15, 2026 2:36 PM
To: shannon@alabamatransfers.com
Cc: Slaughter, Kacie G
Subject: RE: Civic Leadership major

Looks good to me! Thank you!

atfox



~~~~~

**Amanda Tinney Fox** (Ms/she)

**Registrar, PDSO, UCSC Co-Chair**

Palmer Hall 202, UM Station 6040

(205) 665-6037 [foxat@montevallo.edu](mailto:foxat@montevallo.edu)

[registrar@montevallo.edu](mailto:registrar@montevallo.edu)

[www.montevallo.edu/registrar](http://www.montevallo.edu/registrar)

[Book time to meet with me](#)

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**From:** shannon@alabamatransfers.com <shannon@alabamatransfers.com>  
**Sent:** Wednesday, July 15, 2026 2:33 PM  
**To:** Fox, Amanda T <FoxAT@montevallo.edu>  
**Cc:** Slaughter, Kacie G <kacie.slaughter@montevallo.edu>  
**Subject:** RE: Civic Leadership major

**CAUTION:** This email originated from outside of the University. Do not click links or open attachments unless you recognize the sender and know the content is safe.

I have made the updates to both the template and guide (see attachments).

Area II – I added the other literatures back to the list of options.

Area III – unchanged

Area IV – I moved the ECO 231 & 232, POL 211, and SOC 200 back into the larger list of options.

Area V – Added a note to the personal development section that SPH 116 would only count in Area IV or Area V, not both.

If these changes look correct just let me know and I can use your email for your signoff.

Thanks,  
Shannon



Shannon Nichols  
Assistant Director

[shannon@alabamatransfers.com](mailto:shannon@alabamatransfers.com)  
[+1 \(334\) 670-3691](tel:+13346703691)

1101 South Brundidge Street  
Troy, AL 36081

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**From:** Fox, Amanda T <[FoxAT@montevallo.edu](mailto:FoxAT@montevallo.edu)>  
**Sent:** Wednesday, July 15, 2026 1:51 PM  
**To:** [shannon@alabamatransfers.com](mailto:shannon@alabamatransfers.com)  
**Cc:** Slaughter, Kacie G <[kacie.slaughter@montevallo.edu](mailto:kacie.slaughter@montevallo.edu)>  
**Subject:** RE: Civic Leadership major

#### Responses

atfox



**Amanda Tinney Fox** (Ms/she)

**Registrar, PDSO, UCSC Co-Chair**  
Palmer Hall 202, UM Station 6040  
(205) 665-6037 [foxat@montevallo.edu](mailto:foxat@montevallo.edu)  
[registrar@montevallo.edu](mailto:registrar@montevallo.edu)  
[www.montevallo.edu/registrar](http://www.montevallo.edu/registrar)

[Book time to meet with me](#)

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---

**From:** [shannon@alabamatransfers.com](mailto:shannon@alabamatransfers.com) <[shannon@alabamatransfers.com](mailto:shannon@alabamatransfers.com)>  
**Sent:** Wednesday, July 15, 2026 10:34 AM  
**To:** Fox, Amanda T <[FoxAT@montevallo.edu](mailto:FoxAT@montevallo.edu)>  
**Cc:** Slaughter, Kacie G <[kacie.slaughter@montevallo.edu](mailto:kacie.slaughter@montevallo.edu)>  
**Subject:** RE: Civic Leadership major

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Good morning!

Area II - Let's open it up to any gened course on the list. Exception – we do want to require specifically SPH 106.

- Area II is opened up as much as it can be. The mandated minimum requirements are 3 SH of literature, 3 SH in the arts with the remaining 6 SH being up to the student. However, since you require SPH 106, that only leaves

the student with 3 SH to choose either a second literature, a second course in the arts, or one course from the long list of remaining options.

- I did limited the literature to World Literature I & II since you all have a direct one to one equivalent. The American and English I didn't see direct equivalents for and left them off. I can add them back as choices if you would like.
- Yes, please add the other literature choices back in.

Area II – Let's open it up to any gened MTH course on the list

- Area III is wide open and lists every approved course for Area III as options.
- Perfect!

Area IV – Let's open it up to any gened course on the list. Exception – we do want to require specifically HIST 101 or 102.

- I have listed the community college equivalent HIS 121 and 122 in Area IV.
- Do I need to move the ECO 231, ECO 232, POL 211, and SOC 200 back down to be listed with the remaining course options in Area IV or leave them being singled out?
- We would like to not single out any courses in Area IV with the exception of a World History. So, don't move them to Area V just don't specify certain ones they have to choose from?

Area V – I added our BA requirements if you'd like to include them on the guide. We will include the details on the Area V page.

- I have updated Area V with the requirements you sent. But, I do want to point out, that for the Bachelor's of Art students, I have removed the additional 6 SH from Area II for them. I was looking at the hour requirements and since the degree is 120 SH total, we do not need them to exceed 19 SH in Area V (this would keep them within the 50% credit hour transfer rule). Depending on the student's choices, they could have anywhere from 12 SH to 16 SH in order to complete your foreign language requirement. That along with the 3 SH of personal development would be 15 to 19 SH. This is due to the first-year language sequence being 8 SH for all languages but ASL. If they do still need more hours once they transfer, you all can let them know what they need to take from there.
- I also added a section in Area V for the 3 SH personal development course requirement. I took the list you sent and cross-referenced it with our equivalency matrix and came up with 4 possible courses. I know there were others, but I didn't see equivalents for the others.
- This works, thank you!

Also, you don't have to sign the template, but you can if you want. We consider your email response letting us know that everything is correct as your signoff.

Let me know what you think of the updates,  
Shannon



Shannon Nichols  
Assistant Director

[shannon@alabamatransfers.com](mailto:shannon@alabamatransfers.com)  
[+1 \(334\) 670-3691](tel:+13346703691)

1101 South Brundidge Street  
Troy, AL 36081

---

**From:** Fox, Amanda T <[FoxAT@montevallo.edu](mailto:FoxAT@montevallo.edu)>  
**Sent:** Wednesday, July 15, 2026 8:33 AM  
**To:** [shannon@alabamatransfers.com](mailto:shannon@alabamatransfers.com)  
**Cc:** Slaughter, Kacie G <[kacie.slaughter@montevallo.edu](mailto:kacie.slaughter@montevallo.edu)>  
**Subject:** RE: Civic Leadership major

Shannon,

Good morning!

See attached for my signed template.

Area II - Let's open it up to any gened course on the list. Exception – we do want to require specifically SPH 106.

Area II – Let's open it up to any gened MTH course on the list

Area IV – Let's open it up to any gened course on the list. Exception – we do want to require specifically HIST 101 or 102.

Area V – I added our BA requirements if you'd like to include them on the guide. We will include the details on the Area V page.

I tried to edit the PDF you sent but was unable. So attached is one signed by both me and our Provost.

Thank you, Shannon! Let me know if you need anything else. I'll have our Area V page up soon.

atfox



**Amanda Tinney Fox** (Ms/she)

**Registrar, PDSO, UCSC Co-Chair**

Palmer Hall 202, UM Station 6040

(205) 665-6037 [foxat@montevallo.edu](mailto:foxat@montevallo.edu)

[registrar@montevallo.edu](mailto:registrar@montevallo.edu)

[www.montevallo.edu/registrar](http://www.montevallo.edu/registrar)

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**From:** Fox, Amanda T  
**Sent:** Monday, July 13, 2026 4:41 PM  
**To:** 'shannon@alabamatransfers.com' <[shannon@alabamatransfers.com](mailto:shannon@alabamatransfers.com)>  
**Cc:** Slaughter, Kacie G <[kacie.slaughter@montevallo.edu](mailto:kacie.slaughter@montevallo.edu)>  
**Subject:** RE: Civic Leadership major

Thank you, Shannon!

This is on my list to complete this month, and you've just given me a heads start! We'll have this back to you soon.

atfox

~~~~~



Amanda Tinney Fox (Ms/she)

Registrar, PDSO, UCSC Co-Chair

Palmer Hall 202, UM Station 6040

(205) 665-6037 foxat@montevallo.edu

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[Book time to meet with me](#)

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From: shannon@alabamatransfers.com <shannon@alabamatransfers.com>

Sent: Monday, July 13, 2026 3:49 PM

To: Fox, Amanda T <foxat@montevallo.edu>

Cc: Slaughter, Kacie G <kacie.slaughter@montevallo.edu>

Subject: Civic Leadership major

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With the recent ACHE approval of UM's Civic Leadership major, I have created a guide and template for your team to review. Please look over both the guide and template attachments and let me know of any corrections/additions that need to be made.

I used the ACHE curriculum attachment to build the guide and template. Since this is a non-stem major, some of the lower level math's have been included in Area III. Please let me know if we need to make changes to the math choices. Also, if you need to view any of the Area I-IV community college course syllabi, they are linked on our [community college approved course list](#) and on our [course equivalency](#) (we have a few course syllabi for Area V here as well) pages.

As for Area V, I have listed a number of electives that could be taken from Areas II – IV. Let me know if we need to list anything specific or if we need to make changes to those electives that I have listed.

Our next AGSC meeting will be on August 25. So, if we can get corrections/additions completed by then, I will be able to add it for final approval on August 25 agenda.

Thanks,
Shannon



Shannon Nichols

Assistant Director

shannon@alabamatransfers.com

+1 (334) 670-3691

1101 South Brundidge Street
Troy, AL 36081

