

STATE OF ALABAMA
Articulation and General Studies Committee

Lawson State Community College / Executive Board Room

MINUTES OF MEETING

January 31, 2019 – 10:00 a.m.

Committee Members Present:

Dr. Herbert Riedel, Chair	L.B. Wallace Community College
Dr. Pamela Arrington	Alabama A&M University
Dr. Jacqueline Trimble, Alternate	Alabama State University
Dr. Megan Good	Auburn University
Dr. Charles Israel, Alternate	Auburn University
Dr. Luoheng Han	University of Alabama
Dr. Charles Nash, Alternate	University of Alabama System
Dr. Mary Coleman, Vice-Chair	University of South Alabama
Dr. Patricia Sims	Drake State Community College
Dr. Lisa Williams	Jacksonville State University
Dr. Bruce Crawford	Lawson State Community College
Dr. Annette Cederholm, Alternate	Snead State Community College
Dr. Hal Fulmer	Troy University
Dr. Tim Edwards	University of West Alabama
Dr. Ken Kitts	University of North Alabama
Dr. Edith Smith, Alternate	Alabama Community College System

Ex-Officio Members:

Dr. Keith Sessions, Executive Director	AGSC/STARS
Mr. Shannon Nichols	AGSC/STARS

Committee Members Absent:

Dr. Wubishet Tadesse, Alternate	Alabama A&M University
Dr. Leon Wilson	Alabama State University
Mr. Matt Rodgers	Enterprise State Community College
Dr. Eric Loomis, Alternate	University of South Alabama
Dr. David Campbell, Alternate	Northeast Alabama Community College

Others Present: Brad Fricks-ACCS; Jacinta Whitehurst-ACHE

CALL TO ORDER:

The Articulation and General Studies Committee was called to order at 10:06 a.m. A quorum was determined by roll call of members present.

Dr. Riedel welcomed members and guests to Lawson State Community College campus.

ADOPTION OF AGENDA: Dr. Crawford moved for the adoption of the agenda. Dr. Fulmer seconded. The agenda was adopted.

INTRODUCTION OF NEW MEMBERS/GUESTS: Dr. Sessions announced a new appointment to AGSC as a regional member: Dr. Lisa Williams, Associate Vice Provost, Jacksonville State University.

APPROVAL OF MINUTES: Dr. Fulmer moved for the approval of the October 24, 2018 minutes. Dr. Han seconded. Minutes approved.

SPECIAL RECOGNITION: Dr. Sessions presented Ms. Deborah Nettles with a gift from members of the AGSC for the service she has provided as secretary to the Committee since 1994.

Ms. Nettles thanked the AGSC and expressed her appreciation for the wealth of information she has learned through the Committee and the friendships she has gained.

EXECUTIVE DIRECTOR'S REPORT

Updates on AGSC/STARS Goals and Priorities 2018-2019. The following actions were taken on the goals and priorities:

- 1) *Goal A. Continue to investigate methods and processes that can be used to improve the AGSC/STARS website so that it works well on most mobile devices/platforms. If necessary, STARS can contract out various parts of this project where expertise is needed.*

Dr. Sessions continue to look into software feasible for the STARS mobile platform. The stars office is reviewing redesign of starts page from static html pages converted into responsive web pages. Sitefinity by Progress is being investigated for this use (copy of proposal attached-#3). Mr. Nichols is working to negotiate a price for this conversion.

AGSC members suggested that the Chair write a letter to ACHE requesting budget increase for digital updates.

- 2) *Goal B. Finalize plans for 1st Annual AGSC/STARS Transfer Student Success Conference and begin to publicize and promote this event across the state. Hold the conference on March 6-7, 2019 on the campus of Lawson State Community College. After the conference, review and assess the success of the conference and begin to plan for future conferences.*

Dr. Arrington reported that the Planning Committee is continuing final

preparations for the conference. A tentative schedule was distributed which included presenters and current participants registered (copy attached - #5).

Dr. Sessions asked AGSC members to volunteer to be facilitators for the breakout sessions.

- 3) *Goal C. Continue to meet (at least once annually) with the Points of Contacts to provide on-going training and updates regarding AGSC/STARS issues.*

Ongoing.

- 4) *Goal D. Begin the process to convert the existing 21 General Studies Academic Committees to 3 Area Committees. The STARS staff should meet with these new committees at least once annually (more if needed) to review and update approved courses/ratified templates and address any other transfer issues relating to their academic area.*

Dr. Sessions presented the Academic Area Committee members nominated by the two-year and four-year institutions. A copy is attached-#4.

Han moved to approve the committee appointments. Coleman seconded. Motion passed.

- 5) *Goal E. Create various AGSC/STARS training videos (made available through the website) that can be used by academic administrators and other staff members across the state to train and inform end-users and faculty about the AGSC/STARS Program.*

Ongoing.

- 6) *Goal F. Work with Area III Committee to review current math course offerings in Area III and determine if there are changes/additions that need to be made in terms of adding a Quantitative Reasoning or Quantitative Statistics course (MTH 265).*

Ongoing. Dr. Riedel stated that two approaches need to be taken regarding math. He stated that no programs allow Math 265 in Area III. He reiterated that the Area III Committee review this issue and report their findings to the AGSC.

- 7) *Goal G. Continue to move toward completion of the Area V template revision by all four-year institutions.*

Ongoing.

STARS Usage Reports. Mr. Nichols provided Ms. Nettles with the annual usage reports (October 2018-December 2018). Annual usage reports for Transfer Guide Requests, STARS System Usage, and Administrative/Unofficial STARS Guide Usage

were also provided. Copies attached-#1. Any special reports can be requested through the STARS office.

Ratification of Templates. Drs. Sessions and Nash presented the following institution specific templates for ratification as recommended by the Chief Academic Officers (copies attached-#2):

Environmental Engineering-UA only

Dr. Han moved for approval with the addition of a note in Area V that electives be 3 to 7 hours. Dr. Kitts seconded. Motion passed.

Construction Engineering – UA only

Dr. Han moved for approval. Dr. Good seconded. Motion passed.

Architectural Engineering – UA only

There was lengthy discussion regarding the same CIP code for this program used by Auburn University for their Building Science program.

After more discussion, Crawford moved for approval. Han seconded. Motion passed.

Dr. Nash suggested that the AGSC send their concerns to the AU faculty and request that AU update the CIP code for Building Science to accurately reflect its CIP description. This would include meetings with appropriate AU faculty, Dr. Nash, and Dr. Sessions for resolution.

Law & Justice – AU only

Dr. Good moved for approval. Dr. Han seconded. Motion passed.

The current AGSC subcommittees are:

Advanced Placement Subcommittee: Israel-Chair, Han, Cederholm, Smith, Nash

Business template changes Subcommittee: Fulmer-Chair, Coleman, Sessions, Nash, Trimble, Good, Edwards

Area V Subcommittee: Coleman, Fulmer, Loomis, Sessions

Task Force for Discipline Committees (including Pre-Professional) Subcommittee: Coleman, Israel, Riedel, Sessions

Planning Committee for Statewide Conference on Transfer and Student Success to be held 2018-2019: Arrington-Chair, Crawford, Sims, Sessions

SCHEDULE OF FUTURE AGSC MEETINGS

TBA

INFORMATION ITEMS

1. STARS Usage Reports (Nichols)
2. Ratification of Templates (Sessions/Nash)
3. Update on Mobile Platform/App Development (Sessions)
4. New Area Articulation & General Studies Committees and Appointments (Sessions)
5. Update on "ACHIEVE" Conference (Sessions/Arrington)

The January 31, 2019 meeting of the AGSC adjourned at 12:40 p.m.

Herbert Riedel, Chair

Deborah Nettles, Recording Secretary