

STATE OF ALABAMA
Articulation and General Studies Committee
Alabama Community College System / President's Conference Room
October 24, 2018

MINUTES OF MEETING
10:00 a.m.

Committee Members Present:

Dr. Herbert Riedel, Chair	L.B. Wallace Community College
Dr. Pamela Arrington	Alabama A&M University
Dr. Jacqueline Trimble, Alternate	Alabama State University
Dr. Megan Good	Auburn University
Dr. Charles Israel, Alternate	Auburn University
Dr. Luoheng Han	University of Alabama
Dr. Charles Nash, Alternate	University of Alabama System
Dr. Eric Loomis, Alternate	University of South Alabama
Dr. Hal Fulmer	Troy University
Dr. Tim Edwards, Alternate	University of West Alabama
Dr. Patricia Sims, Alternate	Athens University
Dr. Bruce Crawford	Lawson State Community College
Dr. Annette Cederholm, Alternate	Snead State Community College
Dr. Edith Smith, Alternate	Alabama Community College System

Ex-Officio Members:

Dr. Keith Sessions, Executive Director	AGSC/STARS
Mr. Shannon Nichols	AGSC/STARS
Dr. Michael Walker Jones	ACHE

Committee Members Absent:

Dr. Wubishet Tadesse	Alabama A&M University
Dr. Leon Wilson	Alabama State University
Dr. Mary Coleman	University of South Alabama
Dr. Ken Kitts	University of North Alabama
Dr. David Campbell	Northeast Alabama Community College
Mr. Matt Rodgers	Enterprise State Community College

Others Present: Ms. Lori Owens, Jacksonville State University

CALL TO ORDER:

The regular meeting of the Articulation and General Studies Committee was called to order at 10:00 a.m. A quorum was determined by roll call of members present.

ADOPTION OF AGENDA: Dr. Fulmer moved for the adoption of the agenda. Dr. Good seconded. The agenda was adopted.

APPROVAL OF MINUTES: Dr. Crawford moved for the approval of the July 12-13, 2018 minutes with the correction of Dr. Sims name. Dr. Fulmer seconded. Minutes were approved.

EXECUTIVE DIRECTOR'S REPORT

Updates on AGSC/STARS Goals and Priorities 2018-2019. The following actions were taken on the goals and priorities:

- 1) *Goal A. Continue to investigate methods and processes that can be used to improve the AGSC/STARS website so that it works well on most mobile devices/platforms. If necessary, STARS can contract out various parts of this project where expertise is needed.*

Dr. Sessions reported that several meetings have been held with "24 Communications" staff since May 2018. Mr. Shannon Nichols is continuing discussions with them; however, running WordPress PHP coded pages will subject the STARS system to security vulnerabilities. Tests are in process in-house. See Executive Director's Report on "24 Communications" attachment #2.

The "ASCEND" server project revealed that the AGSC/STARS budget cannot support replacing the current server setup with a new database platform. Other considerations will be explored in the future. See Executive Director's Report on "ASCEND" attachment #3.

The "in10sity" prospect was contacted and what they offer is not suitable for AGSC/STARS needs. See Executive Director's Report on "in10sity" attachment #4.

- 2) *Goal B. Finalize plans for 1st Annual AGSC/STARS Transfer Student Success Conference and begin to publicize and promote this event across the state. Hold the conference on March 6-7, 2019 on the campus of Lawson State Community College. After the conference, review and assess the success of the conference and begin to plan for future conferences.*

Dr. Sessions reported that conference invitations have been sent out and 135 people have registered of the 250 spaces available. There may be a possibility of selling exhibit/vendor space. See Executive Director's Report on "Achieve" Transfer Student Success Conference for more details on current registrations, conference presentation proposals, items of things to do to finalize the conference. See Executive Director's Report attachment #5.

Dr. Arrington reported that the Planning Committee is continuing final stages and will report again at the January AGSC meeting. See Executive Director's Report attachment #5.

- 3) *Goal C. Continue to meet (at least once annually) with the Points of Contacts to provide on-going training and updates regarding AGSC/STARS issues.*

Ongoing.

- 4) *Goal D. Begin the process to convert the existing 21 General Studies Academic Committees to 3 Area Committees. The STARS staff should meet with these new committees at least once annually (more if needed) to review and update approved courses/ratified templates and address any other transfer issues relating to their academic area.*

Dr. Nash submitted a request from the Chief Academic Officers that the new academic area committees be:

1. *composed of equal numbers - 14 university and 14 community college members; and*
2. *that voting to move a recommendation forward to the AGSC for action be set at 15 affirmative votes. See attachment #6.*

After some discussion, Dr. Trimble moved for approval. Dr. Han seconded. Motion passed.

- 5) *Goal E. Create various AGSC/STARS training videos (made available through the website) that can be used by academic administrators and other staff members across the state to train and inform end-users and faculty about the AGSC/STARS Program.*

Ongoing.

- 6) *Goal F. Work with Area III Committee to review current math course offerings in Area III and determine if there are changes/additions that need to be made in terms of adding a Quantitative Reasoning or Quantitative Statistics course (MTH 265).*

Ongoing.

- 7) *Goal G. Continue to move toward completion of the Area V template revision by all four-year institutions.*

Dr. Sessions reported that several institutions have implemented the Area V template revisions and made them available on their Area V web pages. He attached a report showing the completion percentages for each institution. (See Executive Director's Report attachment #7).

STARS Usage Reports. Mr. Nichols provided Ms. Nettles with the annual usage reports (July 2018-September 2018). Annual usage reports for Transfer Guide Requests, STARS System Usage, and Administrative/Unofficial STARS Guide Usage were also provided. Copies attached-#1. Any special reports can be requested through the STARS office.

Dr. Good-AU asked if STARS had a mechanism to determine the effectiveness of the STARS guide by knowing how many guides are downloaded, how many of those downloads actually result in transfer, and how long does those transfers take.

Dr. Sessions responded that if there was a way for admission officers to ask and record if the student used the guide to transfer that would be a mechanism to track the effectiveness. The student would then be tracked and STARS could run that against the data collected. He requested that Auburn University consider being a pilot institution for this effort.

In response to how many guides are being downloaded, Dr. Session gave an explanation of the first and second choice mechanism being used currently. He stated that the University of Alabama has a great reporting system in place that will be presented soon to the AGSC by Dr. Yardley Bailey. Dr. Nash will be presenting the system used at the upcoming "ACHIEVE" conference in March, 2019.

Ratification of Templates. Drs. Sessions and Nash presented the following institution specific templates for ratification as recommended by the Chief Academic Officers (copies attached-#8):

Health Care Management/Health Services Administration – AU, UAB, Athens

Dr. Trimble moved for approval. Dr. Fulmer seconded. Motion passed.

Biotechnology-Applied/Plant – AU, AAMU

Dr. Good moved for approval. Dr. Trimble seconded. Motion passed.

Forestry – AU, AAMU

Dr. Crawford moved for approval. Dr. Cederholm seconded. Motion passed.

Neuroscience – AU, UAB

Dr. Trimble moved for approval. Dr. Han seconded. Motion passed.

Geospatial & Environmental Informatics – AU

Dr. Fulmer moved for approval. Dr. Good seconded. Motion passed.

Wildlife Enterprise Management – AU

Dr. Good moved for approval. Dr. Crawford seconded. Motion passed.

Sustainable Biomaterials and Packaging – AU

Dr. Crawford moved for approval. Dr. Han seconded. Motion passed.

Interdisciplinary Studies (multiple institutions with multiple requirements)
Dr. Fulmer moved for approval. Dr. Trimble seconded. Motion passed.

AGSC Appeals Process. At the July, 2018 meeting, the AGSC decided to table approval of revisions to the Appeals Process for further review by the Strategic Planning Committee. After review, the Committee recommended approval. A copy of the revised language to the Appeals Process is attached-#9.

Dr. Fulmer moved to accept the Committee's recommendation. Dr. Good seconded. Motion passed.

OTHER

Advanced Placement Subcommittee Report. The Subcommittee met by video conference on several issues regarding AP scores. A copy of the report is attached-#10 which includes the issues that will be examined by two of the four-year institutions. After that research is completed, the subcommittee will develop policy recommendations for AGSC review.

The current AGSC subcommittees are:

Advanced Placement Subcommittee: Israel-Chair, Han, Cederholm, Smith, Nash

Business template changes Subcommittee: Fulmer-Chair, Coleman, Sessions, Nash, Trimble, Good, Edwards

Area V Subcommittee: Coleman, Fulmer, Loomis, Sessions

Task Force for Discipline Committees (including Pre-Professional) Subcommittee: Coleman, Israel, Riedel, Sessions

Planning Committee for Statewide Conference on Transfer and Student Success to be held 2018-2019: Arrington-Chair, Crawford, Simms, Sessions

SCHEDULE OF FUTURE AGSC MEETINGS

January, 2019

10:00 am

Lawson Community College

INFORMATION ITEMS

1. STARS Usage Reports (Nichols)

2. Update on Mobile Platform/App Development (Sessions)
3. Ascend Report (Sessions)
4. In10sity Report (Sessions)
5. Update on "ACHIEVE" Conference (Sessions/Arrington)
6. New Area Committees Request from CAOs (Nash)
7. Update on Area V webpages (Sessions)
8. Ratification of Templates (Sessions/Nash)
9. Revised AGSC Appeals Procedure (Sessions)
10. Advanced Placement Subcommittee Report (Nash)

The October 24, 2018 meeting of the AGSC adjourned at 12:40 p.m.

Herbert Riedel, Chair

Deborah Nettles, Recording Secretary