

STATE OF ALABAMA
Articulation and General Studies Committee
Alabama Community College System/President's Conference Room
POINTS OF CONTACTS MEETING

October 12, 2017 – 10:00 a.m.

The AGSC Points of Contact convened at 10:00 a.m.

AGSC Members present: Dr. Pamela Arrington, Dr. Charles Nash, Dr. Marsha Adams, Dr. Herbert Riedel, Dr. Constance Relihan, Dr. Mary Coleman, Dr. Hal Fulmer, Dr. Bruce Crawford, and Dr. Russ Rothamer. STARS staff: Dr. Keith Sessions, Mr. Shannon Nichols. ACHE staff: Dr. Elizabeth French, Dr. Jim Purcell, and Ms. Deborah Nettles.

Points of Contacts (POC) Members present: Michael Nikolakis-Coastal; Susan Sparkman-UWA; Mary Ellen Hanna-UA; Stephanie Linard-UA; Sarah A.-Athens; Greg Holliday-Athens; Ronnie Hebert-Calhoun; Jason Jessie-LBWCC; Jan Riley-LBWCC; Joe Walsh-JSU; Sherie Grace-NACC; Brent Wren-UAH; Joge Jones-Shelton; Jonathan Cellon-Troy; Joyce Rentz-Drake; Pamela Little-Drake; Annette Cederholm-Shelton; Mary Beth Lancaster-Coastal; Joy Clark-AUM; V. Ammon-Enterprise; Sandra Howell-Calhoun; C. Dentley-Calhoun; Y Williams-UNA; James B.-Jeff State; Max Weaven-Bevill; Brandi Griffin-UAB; Lori Chisem-Lawson; Karl Pruitt-Lawson; Julie Taylor-UNA; Kemba Chambers-Trenholm; Tammie Briggs-WCCS; Audrey Crawford-UM; Felisha Ford-Enterprise; Crystal Reed-NWSCC; Barbara Spears-ACCS;

Drs. Riedel, Rothamer, and French welcomed the Points of Contact to the meeting.

Dr. Nash gave a history of the Articulation program and expressed the importance of the work to date.

Dr. Relihan discussed how institutional Area V pages work and how they can work better. She presented a suggested common format to be used by each institution. She also requested that the common format presented be implemented by June 1, 2018. Feedback from the POCs was encouraged.

Dr. Sessions presented a powerpoint (copy attached-#1) of the role and responsibilities of the POCs. He encouraged the POCs to assist in keeping the roster of the Discipline Committees up to date. He also asked the group to feel free to share ideas and suggestions on how to make the STARS system stronger. He stated that Webex training and campus training are available through the STARS office.

Mr. Nichols discussed the variations of the STARS usage reports that are available to the institutions.

The meeting adjourned at 11:25 a.m.

STATE OF ALABAMA
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MINUTES OF MEETING

Business Session
October 12, 2017 – 1:00 p.m.

Committee Members Present:

Dr. Herbert Riedel, Chair	L.B. Wallace Community College
Dr. Pamela Arrington	Alabama A&M University
Dr. Constance Relihan, Vice-chair	Auburn University
Dr. Marsha Adams	University of Alabama in Huntsville
Dr. Charles Nash, Alternate	University of Alabama System
Dr. Mary Coleman	University of South Alabama
Dr. Hal Fulmer	Troy University
Mr. Matt Rodgers	Enterprise State Community College
Dr. Bruce Crawford	Lawson State Community College
Dr. Annette Cederholm, Alternate	Snead State Community College
Dr. Russ Rothamer, Alternate	Alabama Community College System

Ex-Officio Members:

Dr. Keith Sessions, Executive Director	AGSC/STARS
Mr. Shannon Nichols	AGSC/STARS
Dr. Elizabeth C. French	ACHE
Dr. Jim Purcell, Executive Director	ACHE

Committee Members Absent:

Dr. Anthony Overton	Alabama A&M University
Dr. Charles Israel, Alternate	Auburn University
Dr. Eric Loomis, Alternate	University of South Alabama
Dr. Ken Kitts	University of North Alabama
Dr. Patricia Simms, Alternate	Athens State University
Dr. James Mitchell, Alternate	Wallace Community College-Selma
Dr. David Campbell, Alternate	Northeast Alabama Community College

Others Present: Susan Sparkman-UWA; Julie Taylor-UNA; Joe Walsh-JSU; Ronnie Hebert-Calhoun; Mary Beth Lancaster-Coastal; James B.-Jeff State; Stephanie Linord-UA; L.H.-UA; Mary Hanna-UA; Audrey Crawford-UM; Barbara Spears-ACCS; and Gen. Paul Hankins.

CALL TO ORDER	The business session of the Articulation and General Studies Committee was called to order at 1:00 p.m. A quorum was determined by roll call of members present.
ADOPTION OF AGENDA	Dr. Adams moved for the adoption of the agenda. Dr. Fulmer seconded. The agenda was adopted.
APPROVAL OF MINUTES	Dr. Relihan moved for the approval of the June 26-27, 2017 minutes. Dr. Adams seconded. Minutes were approved.
NEWLY APPOINTED MEMBERS	Two new appointments from the Alabama Community College System were announced: Mr. Matt Rodgers, President, Enterprise State Community College, will replace Dr. Gary Branch. Dr. Annette Cederholm, VP for Academic Affairs, Snead State Community College, will replace Dr. James Mitchell.

ACHE Strategic Plan: Dr. Jim Purcell presented a powerpoint of the ACHE Strategic Plan: *Building Human Capital: The Educational Path to Alabama’s Economic Success*. The Plan outlines the following issues that could be addressed by the AGSC:

- Develop uniform standards and acceptance of Advanced Placement courses throughout the state;
- Promote the seamless transfer of students by establishing transfer associate degrees requiring the receiving institution to accept all 60 hours for transfer so that the student is not required to take additional lower level courses, except those included in the major field of study; and
- Expand the STARS system to include public four-year to four-year transfer.

A lengthy discussion followed regarding the issues raised by Dr. Purcell and in particular those issues that were pertinent to the mission and objectives of AGSC.

Report from Executive Director: Dr. Sessions provided the AGSC members with a written report of activities. A copy is attached -#2.

AGSC/STARS Annual Report 2016-2017: Dr. Crawford moved to accept the Annual Report. Dr. Fulmer seconded. Motion passed.

Approval of Courses and Ratification of Templates

Academic Committee Course Recommendations: Dr. Sessions presented the following course proposal recommended for approval by the Geology and Earth Science Academic Committee (copy attached-#4):

ES 133 Earth Science/Earth Systems –UNA

Crawford moved to accept the Academic Committee's recommendation. Coleman seconded. Motion passed.

Ratification of Templates: Drs. Session and Nash presented the following institution specific templates for ratification as recommended by the Chief Academic Officers (CAOs) (copies are attached-#5):

- Agricultural Science – AU only
Dr. Relihan moved for approval. Dr. Fulmer seconded. Motion passed.
- Horticulture – AU only
Dr. Relihan moved for approval. Dr. Arrington seconded. Motion passed.
- Fisheries, Aquaculture, & Aquatic Sciences – AU only
Dr. Relihan moved for approval. Dr. Adams seconded. Motion passed.
- Poultry Science – AU only
Dr. Relihan moved for approval. Dr. Fulmer seconded. Motion passed.

Dr. Sessions reported that several institutions met to discuss the rationale for creating a template in Kinesiology & Exercise Science (AU, AUM, UAB, UA, TU, UWA, UAH, UNA, UM, JSU, USA). The STARS office is continuing to work with other institutions that need to be added to the template. He presented the following new template for ratification as recommended by the Chief Academic Officers:

- Kinesiology & Exercise Science
Dr. Fulmer moved for approval. Dr. Relihan seconded. Motion passed.

There was discussion regarding the rationale and need to create a new Pre-Professional Academic Committee in Kinesiology & Exercise Science (see attachment-#6).

Dr. Adams moved that a new Pre-Professional Academic Committee in Kinesiology & Exercise Science be created. Dr. Coleman seconded. Motion passed.

Updates on AGSC/STARS Goals & Priorities 2016-17

The following actions were taken on AGSC/STARS goals and priorities for 2016-17:

1. *Goal A. Refine the protocols for resolution of student complaints and develop a process for presenting findings to the AGSC periodically as information items. See Executive Director's Report Student Complaint/Issues (attachment-#2).*
2. *Goal B. Implement opportunities for student engagement*

Campus visits were made and scheduled to several institutions and AGSC/STARS promotional material was distributed. See *Executive Director's Report for a listing of campus visits (attachment-#2).*

3. *Goal C. Improve STARS web-based services on mobile platforms*

The STARS staff is continuing work on the new web design for the STARS “GET THE GUIDE” section of the website. The goal is to have the site mobile friendly by early 2018 See *Executive Director’s Report* (attachment-#2).

4. *Goal D. Area V Concerns*

Area V Subcommittee Report (Relihan, Coleman, Fulmer, Williams)

Dr. Relihan moved to adopt the Area V page standardized template presented at the morning session with corrections to make the template more uniform (copy attached -#7). A memorandum will be sent to the institutional Points of Contacts with instructions on how to develop the Area V template for publishing on their Area V web pages. The deadline for implementation is June 1, 2018. Dr. Crawford seconded. Motion passed.

5. *Goal E. Evaluate the current structure of the General Studies Academic Committees and the Pre-Professional Academic Committees to make recommendations for improvement Discipline Committees (including Pre-Professional) Subcommittee (Riedel, Coleman, Adams, Sessions)*

This item is being addressed by the Subcommittee and is currently in the preliminary phase.

STARS Operations

Usage Reports. Nichols reported that reports are available on the STARS website. Any special reports can be requested through the STARS office. Copies of July, August, and September 2017 reports are attached-#3.

OTHER

Dr. Riedel appointed a Strategic and Operational Planning Subcommittee consisting of Riedel, Relihan, Crawford, Rothamer, and French.

The current AGSC subcommittees are:

Area V Subcommittee: Relihan-Chair, Coleman, Fulmer, Loomis, Sessions

Discipline Committees (including Pre-Professional) Subcommittee: Adams-Chair, Coleman, Israel, Riedel, Sessions

Strategic and Operational Planning: Reidel, Relihan, Rothamer, French, Crawford

Planning Committee for Statewide Conference on Transfer and Student Success to be held 2018-2019: Arrington-Chair, Crawford, Simms, Sessions

SCHEDULE OF FUTURE AGSC MEETINGS

February 23, 2018	TBA
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INFORMATION ITEMS

1. Points of Contact Powerpoint Presentation (Sessions)
2. Executive Director's Report (Sessions)
3. STARS Usage Reports (Nichols)
4. Academic Course Recommendations (Sessions)
5. Ratification of Templates (Sessions/Nash)
6. Rationale for Kinesiology/Exercise Science Template (Sessions)
7. Blank Area V Template Format (Relihan)
8. AGSC/STARS Annual Report 2016-2017(Sessions)

The October 12, 2017 meeting of the AGSC adjourned at 3:30 p.m.

Herbert Riedel, Chair

Deborah Nettles, Recording Secretary