

State of Alabama
Articulation and General Studies Committee
Jefferson State Community College/Shelby-Hoover Campus
November 20, 2014

MINUTES OF MEETING

Committee Members Present:

Dr. Sharron Herron-Williams, Chair	Alabama State University
Dr. Juarine Stewart, Alternate	Alabama A&M University
Dr. Constance Relihan	Auburn University
Dr. Charles Israel, Alternate	Auburn University
Dr. Gregg Janowski	University of Alabama at Birmingham
Dr. Charles Nash, Alternate	University of Alabama System
Dr. Mary Coleman	University of South Alabama
Dr. William Meehan	Jacksonville State University
Dr. Hal Fulmer	Troy University
Dr. Suzanne Ozment, Alternate	University of Montevallo
Dr. Mark Heinrich	Department of Postsecondary Education
Dr. Amelia Pearson	Central Alabama Community College
Dr. Herbert Riedel	Lurleen B. Wallace Community College
Dr. Bruce Crawford, Alternate	Lawson State Community College

Ex-Officio Members:

Dr. Elizabeth French, Alternate	Commission on Higher Education
Dr. Keith Sessions, Executive Director	AGSC/STARS
Mr. Shannon Nichols	AGSC/STARS

Committee Members Absent:

Dr. Eric Loomis, Alternate	University of South Alabama
Dr. Thomas Calhoun, Alternate	University of North Alabama
Dr. Gary Branch	Faulkner State Community College
Dr. James Mitchell	Wallace State Community College-Selma

CALL TO ORDER	The regular meeting of the Articulation and General Studies Committee was called to order at 10:00 a.m. A quorum was determined by roll call of members present.
ADOPTION OF AGENDA	Dr. Fulmer moved for the adoption of the agenda. Meehan seconded. The agenda was adopted.
WELCOME	On behalf of President Keith Brown, Dr. Mike Hobbs, Dean of Enrollment Services, welcomed the AGSC to the Jefferson State Community College-Shelby/Hoover Campus.
APPROVAL OF MINUTES	Dr. Meehan moved for the approval of the July 17-18, 2014 minutes. Dr. Crawford seconded. Minutes were approved.
NEWLY APPOINTED MEMBERS	<p>Dr. Mary Angela Coleman, VP for Institutional Effectiveness, University of South Alabama is the new representative for the University of South Alabama.</p> <p>Dr. Eric Loomis, Associate Dean, College of Arts and Sciences, University of South Alabama is the alternate representative for the University of South Alabama.</p> <p>Dr. Thomas Calhoun, Interim VP for Academic Affairs and Provost, University of North Alabama is the new regional representative appointed by the Council of Presidents.</p>

Dr. Williams requested that Dr. Sessions send a letter to the former representatives of the University of South Alabama thanking them for their service to the AGSC.

DECISION ITEMS

Executive Director's Report

STARS Usage Reports. Mr. Nichols reported that the usual monthly usage reports are available and posted on the STARS website. The official hit numbers on the STARS guides decreased due to upgrades made in July. Users didn't realize there were two buttons: official and unofficial; however STARS usage is up from last year. With the increase in budget, the STARS office has been able to market new materials to counselors which should translate into increased usage as well.

A new link has been added on the STARS website to the institutional transfer equivalency tables which tells what courses will transfer from institution to institution.

STARS Technology Upgrades. Mr. Nichols reported that the new STARS web server is in the testing phase. The next task is to address security issues. The new server will be up and running by January 1, 2015.

AGSC/STARS Budget. Dr. Sessions reported that adjustments were made to the AGSC budget (copy is attached #2). He also stated that ACHE is requesting that a Memorandum of Understanding (MOU) (copy attached #3) be signed by the Chancellor and the ACHE Executive Director each fiscal year.

Dr. French explained that the MOU requirement by ACHE is part of the process now being used with all line items in the ACHE budget to ensure consistency.

Dr. Sessions reminded the Committee that it was decided at the summer meeting to send a formal request letter from the Chair of AGSC to ACHE for the AGSC/STARS budget line item.

Reverse Transfer Subcommittee Report. Dr. Ozment reported on the discussion of the subcommittee. After further discussion and comments from AGSC members, the subcommittee will 1) collect all articulation agreements from the two-year schools for commonality; 2) review those agreements at another subcommittee meeting; and 3) report findings and recommendations at the next AGSC meeting.

AGSC/STARS Evaluation Subcommittee Report. Dr. Williams reported on the discussion of the subcommittee. Some issues the subcommittee recommended to include in the evaluation are retention, graduation rates, student learning outcomes, and student transfer success rates from two-year to four-year.

The subcommittee also recommended that a RFP be developed and circulated by December 15, 2014 due January 30, 2015. Projected costs for the evaluation would be \$35,000 to \$50,000. Proposals will be reviewed by the subcommittee. One to three finalists would be presented to the AGSC at the next meeting.

After more discussion, the Committee decided that the timeline for the RFP was ambitious and requested that Dr. Sessions prepare and circulate to members a survey of what objectives to include on the RFP and any other suggestions on elements of the evaluation. The subcommittee will proceed based on the feedback received from AGSC members.

OTHER

There was some discussion regarding articulation agreements outside of AGSC/ STARS. Several members agreed to collect articulation agreements from their institution for further discussion on this issue.

SCHEDULE OF FUTURE AGSC MEETINGS

March 5, 2014	Department of Postsecondary Education
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INFORMATION ITEMS

1. STARS Usage Reports (Sessions)
2. 2014-15 AGSC/STARS Proposed Budget (Sessions)
3. Memorandum of Understanding (AGSC/ACHE) (Sessions)

The November 20, 2014 meeting of the AGSC adjourned at 12:30 p.m.

Sharron Herron-Williams, Chair

Deborah Nettles, Recording Secretary