

**State of Alabama  
 Articulation and General Studies Committee  
 Alabama A&M University  
 School of Business/Clyde Foster Center  
 October 17, 2013**

**MINUTES OF MEETING**

Committee Members Present:

Dr. Mark Heinrich, Chair	Alabama Community College System
Dr. Barbara Jones	Alabama A&M University
Dr. Juarine Stewart, Alternate	Alabama A&M University
Dr. Sharron Herron-Williams, Vice Chair	Alabama State University
Dr. Constance Relihan	Auburn University
Dr. Charles Israel, Alternate	Auburn University
Dr. Gregg Janowski	University of Alabama at Birmingham
Dr. Charles Nash, Alternate	University of Alabama System
Dr. Suzanne Ozment, Alternate	University of Montevallo
Dr. Amelia Pearson	Southern Union Community College
Dr. James Mitchell	Wallace State Community College-Selma
Dr. Bruce Crawford, Alternate	Lawson State Community College

Ex-Officio Members:

Dr. Elizabeth French, Alternate	Commission on Higher Education
Ms. Kim Wolfe (representing Gen. Paul Hankins)	Alabama Independent Colleges
Dr. Keith Sessions, Executive Director	AGSC/STARS
Mr. Shannon Nichols	AGSC/STARS

Committee Members Absent:

Dr. Keith Harrison	University of South Alabama
Dr. Victoria Rivizzigno, Alternate	University of South Alabama
Dr. William Meehan	Jacksonville State University
Dr. Richard Holland, Alternate	University of West Alabama
Dr. John Schmidt	Troy University
Dr. Gary Branch	Faulkner State Community College
Dr. Joe Morris	Jefferson State Community College

Others Present:

Dr. Lee Barnett	Heritage Bible College
-----------------	------------------------

<b>CALL TO ORDER</b>	The regular meeting of the Articulation and General Studies Committee was called to order at 10:00 a.m. A quorum was determined by roll call of members present.
<b>ADOPTION OF AGENDA</b>	Nash moved for the adoption of the agenda with the addition of agenda item #17. Mitchell seconded. The agenda was adopted as amended.
<b>WELCOME</b>	Dr. Stewart welcomed the AGSC to the Alabama A&M campus. Dr. Heinrich thanked Alabama A&M for hosting the AGSC meeting.
<b>APPROVAL OF MINUTES</b>	Relihan moved for the approval of the July 18-19, 2013 minutes with corrections: Removal of Dr. Lloyd Walker from the list of Committee members absent. Pearson seconded. Minutes were approved with corrections.
<b>RECOGNITIONS</b>	Ms. Kim Wolfe, Alabama Independent Colleges, representing General Paul Hankins, and Dr. Lee Barnett, President, Heritage Bible College was welcomed as guests.  Dr. Charles Israel, College of Liberal Arts, Auburn University was welcomed to the AGSC as an alternate.

## DECISION ITEMS

### Executive Director's Report

STARS Usage Reports. Mr. Nichols reported that the normal monthly reports have been updated. He indicated that the new trend line report shows STARS usage for the past four years.

For the new members present, Dr. Sessions gave an overview of usage reports by institution and by major including how to get a transfer guide. A copy of September reports are attached-#1. Specific institutional reports can be requested from the STARS office.

AGSC/STARS Budget. Dr. Sessions distributed an estimated budget to upgrade STARS equipment (a copy is attached-#2). He also reported that STARS is working with Dr. French-ACHE to change the language of the STARS line item entitled, Computer Based Articulation System, to Articulation and General Studies Committee (AGSC) / Statewide Transfer & Articulating Report System (STARS).

The STARS office is also developing a brochure to be distributed to legislators that will be three-fold and have a place for a business card with an insert referencing STARS activity in the legislators' district/region.

Dr. Heinrich reported that he and Dr. Schmidt have drafted an article to be sent across the State to raise awareness about the importance of the STARS program. Dr. Nash suggested that the Council of Presidents be included in the budget process particularly when the legislature is in session for budget hearings. He also suggested that Dr. Heinrich contact the State Secretary of Information Technology to see if AGSC/STARS can possibly get a one-time appropriation for STARS technology upgrades.

AGSC/STARS 2013-2014 Priorities. At the July 19, 2013 meeting of the AGSC, eight priorities were developed by the Committee. Priority 6 was addressed by the ACHE and STARS staff: Work with ACHE staff to determine if there is a way to track the graduation rates (BS/BA) of students who used the STARS transfer guides during their time at the community college. After discussion with ACHE staff, it was determined that it would be difficult to track students utilizing the STARS transfer guides through graduation since the STARS office does not obtain private information from students. In order to identify students who used the STARS Transfer Guides during their time at a community college, it would be necessary for the STARS office to establish a data file on identified students to include personal data on the student, i.e., encrypted student ID, date of birth, etc.

There was some discussion regarding the addition of questions to the on-line application students fill out when enrolling at an institution.

A sub-committee was also established to address Priority 7: Review scope of articulation legislation as it relates to the AGSC's oversight of four-year to four-year transferability. Sub-committee members are: Drs. Stewart, French, Relihan, Crawford, Janowski, Williams, and Sessions. The sub-committee was also asked to address online instruction syllabi requirements.

## **ACADEMIC COMMITTEES**

Ratification of Templates. Sessions/Nash presented the following institution specific templates for ratification as recommended by the Chief Academic Officers (CAOs) (copies attached-#3):

Public Health (UAB)

Jones moved for ratification. Relihan seconded. Motion Passed.

Bachelor of Applied Science in Resources and Technology Management (TU)

Relihan moved to table ratification due to CIP code concerns and applied science designation. Crawford seconded. Motion passed.

General Sciences, Comprehensive (Non-Teaching) (TU)

Jones moved to table ratification due to a possible similar program that exists.

Hospitality, Sport, and Tourism Management (TU)

Mitchell moved for ratification. Crawford seconded. Motion passed.

Family & Consumer Sciences/Human Environmental Sciences (UM, JSU, AAMU, UNA, UA)

Jones moved for ratification. Relihan seconded. Motion passed

Human Development and Family Studies (UA AND AU)  
Jones moved for ratification. Pearson seconded. Motion passed.

Update on Meetings with Ad-hoc Committees (Institution only templates). Sessions reported that there are only two program templates pending. Meetings will be scheduled within the next two weeks with institutional representatives to finalize the review.

Sessions thanked Dr. Nash for coordinating the meetings and invited AGSC members to attend.

## **OTHER**

**Remediation.** Dr. Nash informed the Committee that the Governor's Task Force on College and Career Readiness has for a sub-committee called Access Alignment Communication. The focus is how education and workforce development come together from pre-k up to the college level. Dr. Nash and Dr. Meehan serve on the Task Force and wondered if the AGSC would be willing to address the issue of an ACT score that would permit the student into regular mathematics without having to take remediation. For example, can the two-year colleges and the four-year colleges agree on what would constitute a score on the ACT that would get the student into regular mathematics without having to take remediation courses? He stated that the objective is to get away from having 40 places to look at student outcomes and performance for the student coming out of high school.

Dr. Williams thanked Dr. Sessions for all that he does with the STARS program and his recent visit to Alabama State University. She encouraged AGSC members to invite him to present a workshop on STARS at their institution.

## **SCHEDULE OF FUTURE AGSC MEETINGS**

February 28, 2013	10:00 am	Department of Postsecondary
-------------------	----------	-----------------------------

## **INFORMATION ITEMS**

1. STARS Usage Reports (Sessions)
2. Estimated Budget-STARS Equipment Upgrades (Sessions)
3. Ratification of Templates (Sessions/Nash)

The October 17, 2013 meeting of the AGSC adjourned at 12:45 p.m.

Mark Heinrich, Chair

Deborah Nettles, Recording Secretary