

STATE OF ALABAMA
Articulation and General Studies Committee
Auburn University
Dixon Conference Center - Ballroom B
July 29, 2010

MINUTES OF MEETING

Morning Session

The July 31, 2010 Annual Review and Planning Session of the Articulation and General Studies Committee (AGSC) was called to order at 10:00 a.m. Members present: Barbara Jones-A&M (teleconference); Patricia Duffy-AU; Dan Osborn-UAB (teleconference); James Mitchell-WCCS; Kandis Steele-ADPE; Susan Price-ADPE (teleconference); Charles Nash-UAS; Joe Morris-JSCC; Jeff Barksdale-AUM; Terry Roberson-UM; Keith Harrison-USA; Victoria Rivizzigno-USA; William Meehan-JSU; Mark Heinrich-SSCC; Amelia Pearson-SUCC; Shannon Nichols-STARs; Keith Sessions-STARs; Anita Walker-STARs; Elizabeth C. French-ACHE.

Members Absent: Ed Roach-TU; Lloyd Walker-A &M; Alfred Smith-ASU; Karyn Gunn-ASU; Richard Holland-UWA.

Visitors present: Linda Glaze.

Dr. Mitchell opened the meeting by thanking everyone for their attendance. He stated that everyone should be focused on the mission and goals of the AGSC committee which is in the best interest of students. He thanked Dr. Glaze and Dr. Duffy for hosting the meeting.

Members and guests present introduced themselves.

Nash Proposal for Way Forward per Budget Issues, FY 2011. A copy of the proposal was distributed at the May 6, 2010 meeting. A handout was distributed from Troy University and read by Sessions in response to the proposal (copy attached-#1).

At the request of Chairman Mitchell, Nash opened the discussion with a summary review of the proposal he presented at the May 6, 2010 meeting. There was discussion regarding the AGSC's authority to have input in the AGSC/STARs budget process. After comments from Mitchell regarding the AGSC not having fiduciary responsibility, French explained that the Commission on Higher Education (ACHE) is the fiscal agent for funds that come to AGSC. Therefore, the Commission has the fiduciary responsibility to make certain that state funds are expendable in accord with the intent of legislation. She stated that ACHE has practices and protocols whereby budgets are approved and the line item appropriation then is forwarded to the respective institutions for disbursement. This is common practice for all line items that go through the Commission's budget, i.e., AGSC, EPSCoR, Humanities Foundation, AALGA, etc.

She further stated that the Memorandum of Agreement (MOA) that is being referred to pre-dated the establishment of the AGSC. It was an agreement that was entered into in order that the initial funding to

support the implementation of the legislation could move forward. The historical record will show that there were other agreements subsequent to the early MOA that came into play once the AGSC committee was established. The intent of the budget subcommittee's request for an external review was to see what the function or role of AGSC has been since it was established in 1994 up to the present time.

After further discussion, the Committee agreed that the AGSC has no role in making budget decisions; however, at its summer meeting, a request will be made from the AGSC Chair to the AGSC/STARS Executive Director to submit the AGSC/STARS annual budget to the AGSC for review before it is finalized.

AGSC/STARS Annual Report 2010. A copy of the Annual Report was distributed to Committee members via email (copy attached-#2). Sessions summarized the report which included a review and status of the MBO Plan for 2009-10 (copy attached-#3).

The AGSC made the following comments/suggestions:

1. A presentation regarding AGSC/STARS purpose and programs be made to the Council of Presidents
2. Explore television and radio publicity
3. Title change to the four-year institutions' usage reports to reflect four-year usage
4. Addition of a note to STARS tables in the Annual Report to give more detailed information of four-year institutional data
5. Expenses for visits from STARS staff to institutions be paid by the invitee
6. Recognition of the state of Alabama on AGSC/STARS website/official documents

A committee was appointed (Morris-Chair, French, Nash, Duffy, Meehan) to develop the AGSC 2010-11 priorities.

A committee was appointed (Harrison-Chair and Roberson) to nominate a four-year representative for AGSC vice-chair elect.

The morning session was adjourned at 12:00 noon.

Business Session

Committee Members Present:

Dr. James Mitchell, Chair	Wallace State Community College-Selma
Dr. Barbara Jones	Alabama A&M University
Dr. Patricia Duffy	Auburn University
Dr. Jeff Barksdale, Alternate	Auburn University at Montgomery
Dr. Daniel Osborn	University of Alabama at Birmingham
Dr. Charles Nash, Alternate	University of Alabama System

Dr. Keith Harrison	University of South Alabama
Dr. Victoria Rivizzigno, Alternate	University of South Alabama
Dr. William Meehan	Jacksonville State University
Dr. Terry Roberson, Alternate	University of Montevallo
Dr. Susan Price	Department of Postsecondary Education
Dr. Mark Heinrich	Shelton State Community College
Dr. Amelia Pearson, Alternate	Southern Union Community College
Dr. Joe Morris	Jefferson State Community College
Dr. Kandis Steele, Alternate	Department of Postsecondary Education

Ex-Officio Members:

Dr. Elizabeth C. French, Alternate	Commission on Higher Education
Mr. Keith Sessions, Executive Director	AGSC/STARS
Mr. Shannon Nichols	AGSC/STARS

Others Present: Linda Glaze, Ms. Hundley and Anita Walker-STARS

Committee Members Absent:

Dr. Lloyd Walker, Alternate	Alabama A&M University
Dr. Alfred Smith	Alabama State University
Dr. Karyn S. Gunn, Alternate	Alabama State University
Dr. Richard Holland, Alternate	University of West Alabama
Dr. Ed Roach	Troy University

CALL TO ORDER	The regular meeting of the Articulation and General Studies Committee was called to order at 1:10 p.m. A quorum was determined by voice roll call of members present.
ADOPTION OF AGENDA	Meehan moved for the adoption of the agenda as distributed. Osborn seconded. The agenda was adopted.
APPROVAL OF MINUTES	Osborn moved for the approval of the May 6, 2010 Minutes. Rivizzigno seconded. Minutes were approved.
RECOGNITIONS	Duffy and Glaze welcomed members and guests to the Auburn University campus. Sessions announced the newest members of the AGSC: Dr. Patricia Duffy, Assistant Provost for Undergraduate Studies.

SPECIAL RECOGNITION	Dr. Dan Osborn was presented with an award for his service as Chair of the AGSC.
AGSC VICE-CHAIR ELECT	Osborn moved to nominate Dr. Keith Harrison-USA. Meehan seconded. No other nominations were presented. The AGSC unanimously voted Dr. Keith Harrison as Vice-Chair. DECISION ITEMS

Executive Director's Report

2010-2011 AGSC Priorities. The subcommittee recommended the following as the 2010-2011 AGSC Priorities and that they be included in the Annual Report:

1. Continue to work to maintain the integrity of all aspects of the AGSC/STARS Program.
2. Investigate possible funding options (federal/state grant monies, etc.) to continue the transfer student research project using the ACHE Student Database and/or other evaluation data sources.
3. Continue to work to increase AGSC/STARS publicity efforts through state and local public service outlets (i.e., Alabama Public TV & Radio and commercial stations and other media) and various campus radio/TV stations, etc.
4. Initiate 2nd year review of previously approved courses and ratified templates.
5. Complete re-design of AGSC/STARS website (include links to social network pages - i.e., facebook, twitter, etc.).
6. Increase campus visitation efforts throughout Alabama (with a goal of at least one visit to each campus by STARS staff member every three years).

STARS Usage Reports. Sessions reported that the monthly usage reports are published on the STARS website as usual (copy attached-#4). The annual usage reports are also compiled by month, major, and by institution. An additional report will be completed for science and math programs as soon as all the information is in. Sessions stated that usage is at an all time high. Any specific requests may be directed to the STARS office.

AGSC/STARS Budget. Based on budget discussions during the morning session, Jones moved that a request be made from the AGSC Chair to the AGSC/STARS Executive Director to submit the AGSC/STARS annual budget to the AGSC Committee for review before it is finalized. Meehan seconded. Motion passed.

ACADEMIC COMMITTEES

Academic Committee Course Recommendations. Sessions presented four course proposals recommended for approval by the English & Literature Academic Committee for Auburn University (copies attached #5):

- AU - ENG 2230 - Survey of British Literature I
- AU - ENG 2240 - Survey of British Literature II
- AU - ENG 2250 - Survey of American Literature I
- AU - ENG 2260 - Survey American Literature II

Meehan moved for approval of the Academic Committee recommendation. Rivizzigno seconded. Motion passed.

Interdisciplinary/Honors/Innovative. Sessions presented four interdisciplinary/ honors/innovative course proposals recommended for approval by the Interdisciplinary/ Honors/Innovative Academic Committee for Auburn University (copies attached #5):

- AU - HONR 1007 - Honors Interdisciplinary Symposium on Technology & Culture I
- AU - HONR 1017 - Honors Interdisciplinary Symposium on Technology & Culture II
- AU - HONR 1027 - Honors Interdisciplinary Symposium on Sustainability & Our World I
- AU - HONR 1037 - Honors Interdisciplinary Symposium on Sustainability & Our World II

Osborn moved for approval of the Academic Committee recommendation. Rivizzigno seconded. Motion passed.

Ratification of Templates. Sessions presented the following institutional specific templates for ratification (copy attached - #6):

- Information Systems (USA)
- Information Technology (USA)

Steele moved for ratification of the templates. Morris seconded. Motion passed.

Sessions presented two institutional specific templates for ratification for Alabama A&M University (copy attached - #6):

- Plant Science (A&M)
- Environmental Science (A &M)

There was discussion regarding the appropriate CIP code listings for Environmental Science (copy attached - #7) and the course substitute from the two-year institutions for the Analytical Chemistry course.

There was also discussion from the Committee regarding the numerous institution specific templates being approved by the AGSC. Nash suggested that the five institutions come together to discuss the differences in the program.

Jones moved that the A&M templates be tabled for clarification on the Analytical Chemistry course and that the four-year institutions offering the Environmental Science and Plant Science programs meet to discuss institution specific uniqueness. Osborn seconded. Motion passed.

OTHER ISSUES

Two-Year to Private Four-Year Transfer. Steele explained that the Department of Postsecondary Education (ADPE) has entered into a Memorandum of Agreement with the Alabama Association of Independent Colleges and Universities. The agreement allows two-year students to transfer to private four-year institutions and not lose credit. Students transfer in as juniors and graduate in the same time period as native students. There are 14 private, not-for-profit institutions involved that have signed

individual articulation agreements. Each institution has its own transfer guide. All transfer guides are modeled after STARS and can be accessed from the ADPE website or the STARS website.

Sessions went through the online link of how the system can be accessed from the STARS website. Nash commented that this is a very good service to our citizens.

SCHEDULE OF FUTURE AGSC MEETINGS

October 15, 2010	10:00 a.m.	Department of Postsecondary Ed
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INFORMATION ITEMS

1. Nash Proposal and Troy University Response (Nash/Sessions)
2. AGSC/STARS Draft Annual Report (Sessions)
3. AGSC/STARS Executive Director MBO Plan 2009-10 (Sessions)
4. STARS Usage Reports (Sessions)
5. AGSC/STARS Course Recommendations (Sessions)
6. AGSC/STARS Ratification of Templates (Sessions)
7. Environmental CIP Code Issue (Sessions)

The July 29, 2010 meeting of the AGSC adjourned at 2:45 p.m.

James Mitchell, Chair

Deborah Nettles, Recording Secretary