

STATE OF ALABAMA
Articulation and General Studies Committee
Troy University Montgomery
Whitley Civic Room
October 23, 2009

MINUTES OF MEETING

Committee Members Present:

Dr. Dan Osborn, Chair	University of Alabama at Birmingham
Dr. Barbara Jones	Alabama A&M University
Dr. Alfred Smith	Alabama State University
Dr. Linda Glaze	Auburn University
Dr. Jeff Barksdale, Alternate	Auburn University at Montgomery
Dr. Keith Harrison	University of South Alabama
Dr. William Meehan	Jacksonville State University
Dr. Ed Roach	Troy University
Dr. Susan Price	Department of Postsecondary Education
Dr. Joe Morris, Alternate	Jefferson State Community College
Dr. James Mitchell	Wallace State Community College-Selma
Dr. Kandis Steele, Alternate	Department of Postsecondary Education

Ex-Officio Members:

Dr. Elizabeth C. French, Alternate	Commission on Higher Education
Mr. Keith Sessions, Executive Director	AGSC/STARS
Mr. Shannon Nichols	AGSC/STARS

Others Present: Patricia Duff-AU; Richard Federinko-TU; Jackie Hundley-AU; Diane Sherman-ACHE

Committee Members Absent:

Dr. Lloyd Walker, Alternate	Alabama A&M University
Dr. Karyn S. Gunn	Alabama State University
Dr. Charles Nash, Alternate	University of Alabama System
Dr. Victoria Rivizzigno, Alternate	University of South Alabama
Dr. Richard Holland, Alternate	University of West Alabama
Dr. Terry Roberson, Alternate	University of Montevallo
Dr. Nancy Chandler, Alternate	Enterprise-Ozark Community College

Dr. Vicki Hawsey	Wallace Community College-Hanceville
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CALL TO ORDER	The regular meeting of the Articulation and General Studies Committee was called to order at 10:00 a.m. A quorum was determined by voice roll call of members present.
ADOPTION OF AGENDA	Glaze moved for the adoption of the agenda with the amendment of Item 13 to precede Item 12. Price seconded. The agenda was adopted as amended.
APPROVAL OF MINUTES	Glaze moved for the approval of the July 13, 2009 Minutes with corrections. Jones seconded. Minutes were approved with corrections.
RECOGNITIONS	Roach welcomed everyone to the Troy Montgomery campus and introduced Dr. Richard Federinko. Glaze introduced Dr. Patricia Duffy-Auburn University Point of Contact. Sessions introduced Dr. Ron Smith, University of North Alabama and Ms. Jackie Hundley, doctoral student at Auburn University.
SPECIAL RECOGNITIONS	Sessions presented Dr. Price with an award of appreciation for her two-term service as chair of the AGSC. Price commented that her job was made easier with the assistance of Sessions and the STARS staff.

DECISION ITEMS

Executive Director's Report

Executive Director MBO Plan 2009-2010. Sessions presented the Executive Director MBO Plan for 2009-2010 (copy attached-#4).

He stated that the STARS office will be attempting a Wimba project, which is an on-line training session of generic presentations designed to assist counselors, advisors, faculty, and points of contact.

Meehan moved for approval of the MBO Plan 2009-2010. Morris seconded. Motion passed.

AGSC/STARS Budget 2009-2010. Osborne suggested that since there may be additional budget cuts, that the proposed budget be tabled until the next meeting. In the interim, Osborn appointed a subcommittee to review the budget options proposed by Sessions (Osborn, Meehan, Steele, French).

Morris moved that Sessions continue to operate the STARS office using his own judgment with respect to financial commitments. Meehan seconded. Motion passed.

AGSC/STARS Annual Report 2008-2009. Sessions reported that the Annual Report has been finalized and will be posted on the STARS website and mailed to the Legislature and the public (copy attached-#6).

STARS Usage Reports. Monthly usage reports are published on the STARS website (copy attached-#1). Any specific institutional requests may be directed to the STARS office. Sessions stated that although the budget is low, usage is at an all time high. He thanked the STARS staff for continuing to work and provide service to students through difficult times of funding.

Osborn stated that the UAB office uses the reports for various purposes and thanked the STARS staff.

Research Project Subcommittee Report. At its July, 2009 planning session, the AGSC appointed a subcommittee (Roach, Nash, Steele, Morris) to review findings of Stage 1 of the Research project and prepare recommendations for future study and a timeline for implementation.

Roach reported that the subcommittee decided that it would be beneficial to continue with Stage II of the Research Project conducted by ACHE staff. A letter requesting continuation was sent to Dr. Fitch-ACHE. Dr. Fitch proposed that "a statistical analysis of the preliminary findings be conducted by a member of the STARS staff or graduate student in collaboration with ACHE staff" (copy of letter attached).

There was discussion regarding the statistical significance of data collected in Stage I; CAPPS data currently collected; and issues and questions regarding the use of collecting additional data. Osborn stated that there are UAB doctoral students who are willing to work with the data already collected and report back to the AGSC with a statistical analysis.

After more discussion, Glaze moved that the original Research subcommittee (Osborn, Morris, Sessions, Steele, Bailey, Sherman and French) meet to decide on a framework for the next steps to take on the research project.

ACADEMIC COMMITTEES

Academic Committee Course Recommendations. Sessions presented five course proposals recommended for approval by the Sociology and English Academic Committees for UNA (copies attached #2):

- UNA - EN 211 - Survey of English Literature I
- UNA - EN 212 - Survey of English Literature II
- UNA - EN 221 - American Literature through Whitman
- UNA - EN 222 - American Literature from Whitman to Present

After clarification from Dr. Ron Smith-UNA of the pre-requisites for the courses submitted, Roach moved for approval of the Academic Committee recommendation. Glaze seconded. Motion passed.

Ratification of Templates. Sessions reported that the International Studies template is still pending approval. Two institutional representatives (AUM and USA) serving on the ad hoc committee (UA, AUM, UAB, & USA) have retired and will have to be replaced. Sessions requested that the AGSC representatives from these two institutions assist him in getting new appointments to the committee.

AGSC/STARS Area V Surveys: Sessions did an on-line demonstration of how the survey works (sample attached-#5). One hundred forty-one (141) surveys have been completed to date. The surveys are reviewed by the STARS office and the results are forwarded to the points of contacts for their use. The information collected can also be exported into three different formats so that an institution can do their own analysis.

OTHER ISSUES

House Bill 485 (Electronic transcript and Common Application): Steele reported that Rep. Earl Hilliard has re-emphasized that he is determined to go forward with the common application bill. She stated that the common application committee has researched the pros and cons and found that there are ten (10) different student information systems in the state. Common data points of information that is currently collected has been identified.

There was discussion regarding the budget implications for the institutions in implementing a common application and electronic transcript.

Steele stated that there are still some issues on the e-transcript regarding how the data will be collected and how it will go through the K-12 to the colleges and universities. The subcommittee has not put together a final report.

Sherman commented that an application has been filed by the State Department of Education with the USDE for a longitudinal data system grant (ranging from 2 million to 20 million dollars) which will include the electronic transcript. The idea is to move transcripts from K-12 through higher education.

SCHEDULE OF FUTURE AGSC MEETINGS

January 22, 2010	10:00 a.m.	UAB
April 16, 2010	10:00 a.m.	TBA

INFORMATION ITEMS

1. AGSC/STARS Usage Reports (Nichols/Sessions)
2. AGSC/STARS Course Recommendations (Sessions)
3. Ratification of Templates (Sessions)
4. AGSC Research Sub-committee Report/letters (Roach)
5. AGSC/STARS Executive Director MBO Plan (Sessions)
6. AGSC/STARS Annual Report 2008-2009 (Sessions)

The October 23, 2009 meeting of the AGSC adjourned at 11:40 a.m.

Dan Osborn, Chair

Deborah Nettles, Recording Secretary