

STATE OF ALABAMA
Articulation and General Studies Committee
University of Alabama at Birmingham
Hill University Center
October 16, 2008

MINUTES OF MEETING

Committee Members Present:

Dr. Susan Price, Chair	Alabama Community College System
Dr. Daniel Osborn, Vice-Chair	University of Alabama at Birmingham
Dr. Barbara Jones	Alabama A&M University
Dr. Karyne Dunn, Alternate	Alabama State University
Dr. Linda Glaze	Auburn University
Dr. Jeff Barksdale, Alternate	Auburn University
Dr. Keith Harrison	University of South Alabama
Dr. Ed Roach	Troy University
Dr. Joe Morris, Alternate	Jefferson State Community College
Dr. Rod Britt	Southern Union Community College
Dr. Vicki Hawsey, Alternate	Wallace State Community College-Hanceville

Ex-Officio Members:

Dr. Elizabeth C. French, Alternate	Commission on Higher Education
Mr. Keith Sessions, Executive Director	AGSC/STARS

Others Present: Kristen Campbell-UAB, Mark Heinrich-SSCC, Khristy Large-SSCC, ACHE Staff: Subrena Simpkins, Diane Sherman, and Pamela Arrington.

CALL TO ORDER	The regular meeting of the Articulation and General Studies Committee was called to order at 10:05 a.m. A quorum was determined by voice roll call of members present.
ADOPTION OF AGENDA	Roach moved for the adoption of the agenda as distributed. Jones seconded. The agenda was adopted.

ANNOUNCEMENTS	<p>Dr. Dan Osborn welcomed everyone to the UAB campus. He announced that the university plans to expand the UAB east and west campuses and the Bell Tower.</p> <p>Sessions announced the new four-year AGSC member, Dr. Lloyd Walker, Alabama A&M University and the AU alternate, Dr. Jeff Barksdale, Auburn University at Montgomery.</p>
APPROVAL OF MINUTES	<p>Glaze moved for the approval of the July 10-11, 2008 Minutes. Roach seconded. Minutes were approved.</p>

DISCUSSION ITEMS

AGSC Membership Attendance. Sessions distributed a chart that depicted the meeting attendance of AGSC members from 2006-2008 (copy attached - #1).

There was discussion regarding the frequency of attendance from members and alternates. Jones distributed draft copies of letters of notification to send to appointing authorities. One letter thanks the institution for attendance and continued support of the AGSC. The other letter urges attendance from both member and alternate (copies are attached-#2).

Osborne moved that the letter urging attendance be sent to the appointing authority when there is no institutional representation for two consecutive meetings or two out of three meetings per year. Jones seconded. Motion passed.

Executive Director's Report

AGSC/STARS Annual Report 2007-08. Sessions distributed copies of the final draft of the Annual Report (copy attached - #4). The Report will be distributed to the Governor and the Legislature within the next few weeks in addition to being placed on the STARS website.

Executive Director MBO Plan for 2008-09. Sessions presented the MBO Plan for 2008-09 for Committee consideration (copy attached - #7). Britt moved for approval of the MBO Plan for 2008-09. Glaze seconded. Motion passed.

AGSC/STARS 2008-09 Budget. Sessions presented the proposed AGSC/STARS 2008-09 Budget (copy attached - #8). There was discussion regarding projected proration and the effects on the AGSC/STARS operations. French suggested that in the event of proration, AGSC priorities should be taken into consideration. Price and Sessions will convene a subcommittee to review priorities and make recommendations as needed.

Jones moved for approval of the AGSC/STARS 2008-09 Budget as proposed. Osborne seconded. Motion passed.

AGSC Research Subcommittee. Sherman distributed data reports of community college students' graduation rates (full-time and part-time), time to degree students, and retention rates (copy attached - #9). She stated that since there was questionable data presented at the AGSC summer meeting, all records for one particular two-year institution was excluded.

There was discussion from Committee members regarding how the data will be presented to the legislature, commissioners and the public, i.e. a one-page summary. Sherman and Sessions assured the Committee that the final document will be easy to decipher.

Sherman stated that to complete Phase I, data on native students at four-year institutions will be presented at the January meeting.

STARS Usage Reports. Sessions reported that Usage Reports for September are posted on the STARS website (copies attached - #3). Specific institutional reports can be requested from the STARS office.

Dissertation Findings. Dr. Khristy Large, Specialist III, Shelton State Community College gave a power point presentation of her dissertation entitled, "A Study of STARS Approved Courses Completed at an Alabama Community College." A copy of the presentation is attached - #10.

DECISION ITEMS

ACADEMIC COMMITTEES

Ratification of Templates. Sessions presented the following institutional specific template for ratification as recommended by the Chief Academic Officers (copy attached - #5):

- Graphic Design (Auburn University)

Britt moved for ratification of the Graphic Design template as recommended by the Chief Academic Officers. Roach seconded. Motion passed.

International Studies Ad Hoc Committee. At the July 11, 2008 meeting, the AGSC requested that Sessions work with the Points of Contacts who have a major in International Studies. Institutional representatives for UA, AUM, UAB, and USA agreed to serve on the ad hoc committee. A series of tasks were given to the committee to evaluate and make recommendations to the AGSC on behalf of the International Studies programs at their respective institutions (copy attached - #6).

The ad hoc committee will have recommendations at the next AGSC meeting.

SCHEDULE OF FUTURE AGSC MEETINGS

January 22, 2009	10:00 a.m.	Department of Postsecondary Education
April 16, 2009	10:00 a.m.	Department of Postsecondary Education

INFORMATION ITEMS

1. AGSC/STARS Attendance Re-cap 2006-2008 (Sessions)
2. Draft letters of Notification to Appointing Authorities (Jones)
3. AGSC/STARS Usage Reports (Sessions)
4. AGSC/STARS Annual Report (Sessions)
5. Ratified Templates (Sessions)
6. Role & Purpose of International Studies Ad Hoc Committee (Sessions)

7. AGSC/STARS Executive Director MBO Plan (Sessions)
8. AGSC/STARS 2008-09 Budget (Sessions)
9. Dissertation Findings (Sessions/Large)
10. Report from Subcommittee on Future Research (Sherman/Sessions)

The October 16, 2008 meeting of the AGSC adjourned at 11:55 a.m.

Susan Price, Chair

Deborah Nettles, Recording Secretary