

**STATE OF ALABAMA**  
**Articulation and General Studies Committee**  
**Alabama A&M University**  
**School of Engineering and Technology**  
**Multi-Purpose Room 2nd Floor**  
**October 3, 2006**

**MINUTES OF MEETING**

Committee Members Present:

Dr. Susan Price, Chair	Department of Postsecondary Education
Dr. Barbara Jones, Vice-Chair	Alabama A&M University
Dr. Juarine Stewart, Alternate	Alabama A&M University
Dr. Sue Kirkpatrick	University Alabama in Huntsville
Dr. Linda Glaze	Auburn University
Dr. William Meehan	Jacksonville State University
Dr. Priscilla Holland, Alternate	University of North Alabama
Dr. Keith Harrison	University of South Alabama
Dr. Rod Britt	Southern Union Community College
Dr. Joe Morris	Jefferson State Community College
Ms. Susan Salatto, Alternate	Central Alabama Community College

Ex-Officio Members:

Dr. Elizabeth C. French, Alternate	Commission on Higher Education
Mr. Keith Sessions, Executive	Director AGSC/STARS
Mr. Shannon Nichols, Alternate	AGSC/STARS
Mr. Dendy Moseley	AGSC/STARS

Others Present: Barbara Spears-CACC and Diane Sherman-ACHE.

<b>CALL TO ORDER</b>	The regular meeting of the Articulation and General Studies Committee was called to order at 10:05 a.m. A quorum was determined by voice roll call of members present.
<b>ADOPTION OF AGENDA</b>	Kirkpatrick moved for the adoption of the agenda. Jones seconded. The agenda was adopted.
<b>ANNOUNCEMENTS</b>	Dr. Juarine Stewart, Interim Assistant Provost, Alabama A&M and Dr. Gregory Fitch, ACHE, were introduced as new members of the AGSC.

	Stewart welcomed AGSC members and guests to the A&M campus.
<b>APPROVAL OF MINUTES</b>	Glaze moved for the approval of the July 13-14, 2006 Minutes. Kirkpatrick seconded. Minutes were approved.

## **DISCUSSION ITEMS**

### College Accountability Performance Profile (CAPP)

Ms. Barbara Spears-ADPE gave a powerpoint presentation on the CAPP program (copy attached - #5). The presentation included an overview of the background, performance components, data collection process, challenges, and role in planning the program.

She stated that information contained in the profile can assist the AGSC in preparation of its study to evaluate the progress of articulation in Alabama.

Alabama Statewide Student Database. Ms. Diane Sherman-ACHE, Director of Institutional Research gave an on-line presentation of the Alabama Statewide Student Database which outlined the data that is currently being collected by ACHE (copy attached - #6). She stated that several elements can be used in collecting data to assist the AGSC in preparation of its study to evaluate the progress of articulation in Alabama.

### AGSC Sub-committee on Future Program Study/Evaluation

Sessions distributed a copy of the report of the subcommittee (copy attached - #4). The subcommittee addressed the purpose of the study, timeframe to complete the study, and possible variables to be used in collecting information.

There was lengthy discussion regarding recommendation #12 of the 2002 Evaluation Project Final Report (Crump Report): "The AGSC needs to conduct a carefully designed study to evaluate the success of community college students who transfer to state universities".

Committee members agreed that the subcommittee would focus its study on the following elements of recommendation #12, "... Much useful information could be gained from a well-designed study evaluating the success of transfer students. Information about factors affecting student success might provide useful feedback to community colleges and have important implications for the general studies curriculum. ...."

Glaze suggested that the subcommittee consider as a variable in collecting data whether transfer students take longer to graduate than native students if the major is changed.

## **DECISION ITEMS**

### **ACADEMIC COMMITTEES**

### Academic Committee Course Recommendations.

Physical Anthropology. Sessions reported that based on the recommendation of the AGSC at its July 14 meeting, the Physical Anthropology - USA course was sent to the Physical Science Academic Committee for consideration. Of the ten (10) members who responded, 7 voted yes and 3 voted no (a copy of the vote tally is attached-#1). The Academic Committee categorized the course as a science course.

After discussion, the AGSC decided that since the Physical Science Academic Committee declared the course a science that it should go back to them for course approval.

Jones moved that the course be returned to the Physical Science Academic Committee for a recommendation regarding approval. Meehan seconded. Motion passed.

### Ratification of Templates.

Information Technology and Information Systems (USA). Sessions stated that these two templates are institutional specific (USA) templates. USA is requesting updates to the templates in order to comply with current USA requirements.

Harrison stated that in an attempt to update the templates, it was discovered that the programs are inadvertently listed on the STARS website with the same CIP code as Computer Science. Even though USA prefers the current listing on the website because it allows community college students to be aware of them, the programs should not have the same CIP code as Computer Science.

There was discussion as to whether or not STARS should list any program tracks on the website. Committee members agreed that listing program tracks would be an enormous undertaking for STARS and that institutions can address program tracks as information on their Area V web pages. French reminded Committee members that should these two programs be identified as independent programs, they will have separate CIP codes and thus trigger programmatic review through ACHE.

Harrison moved to withdraw the action for template ratification for Information Systems and Information Technology. Britt seconded. Motion passed.

### **Executive Director's Report**

#### Executive Director's MBO Plan for 2006-07

Sessions distributed the MBO Plan for 2006-07 (copy attached-#2). The plan includes routine, problem solving, innovative, and professional objectives.

Current activities include:

**Regional Training Sessions:** Training sessions are being held throughout the state with institutional points of contact, academic chairs, faculty, counselors and advisors.

The STARS office continues to conduct site visits to high schools across the state.

Nichols is developing a training CD to be sent to various groups regarding AGSC/STARS and frequently asked questions about articulation. He is also working on an electronic copy of the transfer guide that can be sent to students.

**Conferences/Seminars:** Sessions and Dr. Osborn-UAB will be traveling to Texas and St. Louis to make a presentation on the AGSC/STARS program in November, 2007.

**Area V web pages:** In order to accommodate student access to pre-professional program information, STARS staff will be working with the institutions to include more detailed information about pre-professional programs on institutional Area V pages.

**Professional/personal objectives:** Sessions continues to work on his dissertation. Graduation is projected for the Spring.

Meehan moved for approval of the Executive Director's MBO Plan for 2006-07. Britt seconded. Motion passed.

#### Proposed 2006-07 Budget

Sessions distributed a copy of the 2006-07 Budget (copy attached - #3). The thirty-one percent (31%) indirect costs included in the budget is the standard for Troy University except for the two years the state budgets were in proration. Britt moved for approval of the Proposed 2006-07 Budget. Glaze seconded. Motion passed.

STARS Usage Reports. Nichols reported that the September reports will be on line by the end of the week. Questions regarding reports should be directed to the STARS office.

### **Schedule of Future AGSC Meetings**

January 26, 2007	Department of Postsecondary Education
April 19, 2007	Troy University

### **INFORMATION ITEMS**

1. Academic Committee Course Recommendations (Sessions)
2. Executive Director MBO Plan for 2006-07 (Sessions)
3. AGSC/STARS Proposed Budget for 2006-07 (Sessions)
4. Report of the AGSC Sub-committee on Future Program Study/Evaluation
5. Powerpoint presentation on College Accountability Performance Profile (Spears)
6. On-line presentation of Alabama Statewide Student Database (Sherman)

The October 3, 2006 meeting of the AGSC adjourned at 11:35 a.m.

Susan Price, Chair

Deborah Nettles, Recording Secretary