

STATE OF ALABAMA
Articulation and General Studies Committee
Department of Postsecondary Education
January 19, 2006
10:00 a.m.

MINUTES OF MEETING

Committee Members Present:

Dr. Sue Kirkpatrick, Chair	University Alabama in Huntsville
Dr. Evelyn White	Alabama State University
Dr. Linda Glaze	Auburn University
Dr. Sharon Gaber, Alternate	Auburn University
Dr. Shirley Houzer	Alabama A&M University
Dr. Barbara Jones, Alternate	Alabama A&M University
Dr. Charles Nash, Alternate	University of Alabama System
Dr. Ed Roach	Troy University
Dr. Joe Morris	Jefferson State Community College
Ms. Linda Johnson, Alternate	Southern Union Community College
Dr. Rod Britt	Southern Union Community College
Dr. Susan Price	Department of Postsecondary Education
Dr. Barbara Spears, Alternate	Department of Postsecondary Education

Ex-Officio Members:

Dr. Michael E. Malone	Commission on Higher Education
Dr. Elizabeth C. French, Alternate	Commission on Higher Education
Mr. Keith Sessions, Executive Director	AGSC/STARS
Mr. Shannon Nichols, Alternate	AGSC/STARS

Others present: Dan Osborne-UAB and Bob Palmatier-Virginia College.

CALL TO ORDER	The meeting was called to order at 10:00 a.m. A quorum was determined by voice roll call of members present.
ADOPTION OF AGENDA	Meehan moved for the adoption of the agenda. Glaze seconded. The agenda was adopted.
ANNOUNCEMENTS	Dr. Sharon Gaber, Acting Associate Provost for Academic Affairs, was introduced as the new alternate for Auburn University.

APPROVAL OF MINUTES	Glaze moved for the approval of the November 7, 2005 Minutes. Meehan seconded. Minutes were approved.
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DECISION ITEMS

ACADEMIC COMMITTEES

Academic Committee Course Recommendations. Sessions presented two course proposals recommended for approval by the Academic Committees (copies attached - #3):

- Introduction to International Studies-UAB
- Physical Anthropology-USA

After some discussion, Britt moved for approval of the Political Science Academic Committee recommendation for the UAB program. Meehan seconded. Motion passed.

There was discussion regarding the USA program being accepted as a Natural Science course in Area III. The AGSC decided to table approval of the USA program until further clarification from the Academic Committee.

Ratification of Templates. Nash presented the following templates for ratification as recommended by the Chief Academic Officers:

- Geomatics - TU
- Meteorology - USA

Glaze moved for conditional approval of the Geomatics template pending clarification of the Art course. Britt seconded. Motion passed.

Glaze moved for approval of the Meteorology template. Meehan seconded. Motion passed.

Templates for Anthropology and Political Science were sent to the Academic Committees for review. No changes were made and no action was required.

DISCUSSION ITEMS

Degree Audit Report System (DARS). Dr. Dan Osborne gave a power point demonstration of the Degree Audit Reporting System (DARS) being used at the University of Alabama at Birmingham. The automated system compares a student's coursework with the requirements for their degree and produces a report detailing their progress towards that degree.

After questions, the Committee thanked Dr. Osborne for his presentation.

Executive Director's Report

STARS Usage Reports. Sessions reported that usage reports have been posted for November and December 2005. Usage by institution is also available in chart or pie graph format. The four-year

reports are in a new format which reflects the institution students are selecting by first and/or second choice. More detailed reports can be requested from the STARS office.

STARS Staff Member. Sessions stated that the STARS office is in need of an Administrative Assistant to the Executive Director. The proposed job description was discussed in addition to required qualifications (copy attached - #5). The AGSC decided that the position title should be changed to Assistant to the Executive Director and the salary be increased.

Glaze moved that a new staff member for the STARS office be pursued. Meehan seconded. Motion passed.

Schedule of Future AGSC Meetings

April 5, 2006	Alabama A&M University
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INFORMATION ITEMS

1. STARS Usage Reports (Sessions)
2. UAB DARS System (Sessions/Osborne)
3. Academic Committee Course Recommendations (Sessions)
4. Ratification of Templates (Nash)
5. Proposal for Additional STARS Staff (Sessions)

The January 19, 2006 meeting of the AGSC adjourned at 11:45 a.m.

Sue Kirkpatrick, Chair

Deborah Nettles, Recording Secretary