

STATE OF ALABAMA
Articulation and General Studies Committee
Department of Postsecondary Education
President's Conference Room
May 5, 2003
10:00 a.m.

MINUTES OF MEETING

Committee Members Present:

Dr. Linda Glaze, Chair	Auburn University
Dr. Rebekah Pindzola, Alternate	Auburn University
Dr. Barbara Jones, Alternate	Alabama A&M University
Dr. Evelyn White	Alabama State University
Dr. Sue Kirkpatrick	University of Alabama in Huntsville
Dr. Charles Nash, Alternate	The University of Alabama System
Dr. Ed Roach	Troy State University
Dr. Rod Britt	Southern Union Community College
Ms. Susan Salatto, Alternate	Southern Union Community College
Dr. James Wade, Alternate	Northwest Shoals Community College
Dr. Joe Morris	Jefferson State Community College
Dr. Michael Malone	Commission on Higher Education
Dr. Elizabeth C. French, Alternate	Commission on Higher Education
Mr. Shannon Nichols, Alternate	STARS

Others present: Joey Holley-STARS; Regina McFadden-UAB; and Penny Cain-UAB.

CALL TO ORDER	Meeting was called to order at 10:00 a.m.
ADOPTION OF AGENDA	Nash moved for the adoption of the agenda. Morris seconded. The agenda was adopted as distributed.
APPROVAL OF MINUTES	Britt moved for the approval of the March 18, 2003 Minutes. Roach seconded. Minutes were approved.
ANNOUNCEMENTS	Mr. James Lowe, Vice Chancellor for Instructional Services, Department of Postsecondary Education, has been appointed to the AGSC as an alternate for the two-year system.

DECISION ITEMS

AGSC/STARS Evaluation Project Recommendations. Subcommittees reported as follows:

Status Report/Search Committee/Executive Director of AGSC/STARS. Roach reported that a letter was sent to the two-year and four-year institutions announcing the Executive Director Search. He stated that he has received no feedback. There are currently three candidates for the position.

The AGSC agreed that the subcommittee should proceed with interviewing the three candidates.

Status Report/Institutional Web Pages. Nichols gave an on-line presentation of the newly revised institutional web pages on the STARS website. Although there were minor changes made to the bottom of the guide, he stated that counselors and advisors have been introduced to how to view the guides.

Glaze distributed examples of on-line institutional web pages and transfer pages (copy attached - #1) She reported that the subcommittee met and made the following recommendations:

Area V Web pages

1. Change the order of the listings on the guides to read Area V listings first then Transfer Assistance page
2. Create a link from the Area V web page to the Transfer Assistance page.

Transfer Assistance pages

1. Consistency for all institutions on the title of ?Transfer Assistance Page?
2. All transfer pages should have the following links:
 - o Contact person information
 - o Admissions/applications
 - o Financial Aid
 - o Scholarships
 - o Tuition
 - o AGSC/STARS home page
 - o Area V
 - o AGSC/STARS guide
3. Conduct annual orientation with Chief Academic Officers
4. Conduct annual orientation with AGSC Liaisons

Institutional Websites

1. Link to Area V must be easily recognizable to student/user
2. For institutions who choose to list courses to be taken in Areas I-IV in a given major, choices must not be limited and options and course equivalents must be clear to the student/user
3. Create link to STARS for guide
4. Present institutional website issues to Chief Academic Officers and explain the policy on course credits for native and transfer students
5. Conduct annual orientation and update meeting with Chief Academic Officers
6. Conduct annual orientation meeting with AGSC Liaisons

Nash agreed to discuss subcommittee recommendations with the Chief Academic Officers at their meeting in June along with members from the subcommittee. Glaze will provide Nash with the minutes of the subcommittee meetings.

The orientation workshops for the AGSC liaisons and the Chief Academic Officers will be planned at the July meeting of the AGSC.

Status Report/Legislative Summary. French gave an update on the dissemination of the Summary Report. Malone recommended that copies of the Report be sent to the Education Committees of the House and Senate, AGSC legislation sponsors, Governor's Education Liaison, Governor's Chief of Staff, and the Lt. Governor. Malone stated that he will be responsible for presenting an oral Report to the Speaker of the House. Copies will be mailed by the AGSC Secretary.

Additional copies of the Summary will be provided for Nash for a national meeting in Washington, DC.

ACADEMIC COMMITTEES

AGSC Course Recommendations. Holley distributed courses recommended for approval from the following Academic Committees (copy attached-#2): 1) Psychology; and 2) History. Kirkpatrick moved for the approval of the recommendation from the Psychology Academic Committee. Jones seconded. Motion passed.

The History recommendations were tabled until the July meeting.

On-line Virtual Laboratories. Morris stated that the subcommittee has done some preliminary research and reviewed other websites that offer virtual laboratories. Their findings were that virtual laboratories are a common form of delivery.

There was discussion regarding the quality of on-line delivery as opposed to hands-on delivery. There was also concern among AGSC members that one of the requirements on some of the science templates is that a student must have laboratory experience. After further discussion, the AGSC agreed that the Academic Discipline Committee needs to review the guidelines that have been stated for laboratory experience in the sciences. The AGSC tabled this issue until the July meeting.

Report on Electronic Course Submissions. Tabled until July meeting.

Revisions of Transfer Agreement. Tabled until July meeting.

STARS Update & Usage Report. Nichols electronically distributed copies of the STARS Usage Reports by institution and by major for the months of March and April (copies attached #3).

DISCUSSION ITEMS

Status of No Child Left Behind. French stated that Tom Chilton-USA brought up the issue of changes to the Education templates at the quarterly meeting of the Alabama Association of Colleges of Teacher Education (ALACTE). ALACTE committee of Deans are expected to meet to decide how they will address this issue. Although there has been no communication regarding the outcome of the meeting, it is anticipated that changes will be required in the content areas based on the No Child Left Behind Act.

INFORMATION ITEMS

1. Examples of Institutional Web Pages (Glaze)
2. Academic Committee Course Recommendations (Holley)
3. AGSC/STARS Update & Usage Reports (Nichols)

The May 5, 2003 meeting of the AGSC adjourned at 12:10 p.m.

Linda Glaze, Chair

Deborah Nettles, Recording Secretary