

STATE OF ALABAMA
Articulation and General Studies Committee
Department of Postsecondary Education
President's Conference Room
March 18, 2003
10:00 a.m.

MINUTES OF MEETING

Committee Members Present:

Dr. Linda Glaze	Chair Auburn University
Dr. Rebekah Pindzola	Alternate Auburn University
Dr. Shirley Houzer	Alabama A&M University
Dr. Barbara Jones	Alternate Alabama A&M University
Dr. Alfred Smith	Alternate Alabama State University
Dr. Sue Kirkpatrick	University of Alabama in Huntsville
Dr. Charles Nash	Alternate The University of Alabama System
Dr. Ed Roach	Troy State University
Dr. Gary Warren	Alternate University of North Alabama
Dr. Rod Britt	Southern Union Community College
Ms. Susan Salatto	Alternate Southern Union Community College
Dr. Joe Morris	Jefferson State Community College
Dr. Elizabeth C. French	Alternate Commission on Higher Education
Mr. Shannon Nichols	Alternate STARS
Mr. Joey Holley	Alternate STARS

Others present: Maryanne Ivey-UAB; Regina McFadden-UAB; and Penny Cain-UAB.

CALL TO ORDER	Meeting was called to order at 10:00 a.m.
ADOPTION OF AGENDA	Morris moved for the adoption of the agenda. Roach seconded. The agenda was adopted as distributed.
APPROVAL OF MINUTES	Pindzola moved for the approval of the November 8, 2002 Minutes. Roach seconded. Britt moved for the approval of the January 31, 2003 Minutes. Roach seconded. Minutes were approved with one correction.

ANNOUNCEMENTS	Nash reported that he presented the Alabama Articulation project at the Annual Winter Conference of the American Association of State Colleges & Universities (AASCU) meeting in Point Clear, Alabama. He stated that the group commended the Articulation Committee for their work.
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DECISION ITEMS

AGSC/STARS Evaluation Project Recommendations. Subcommittees reported as follows:

Status Report/Search Committee/Executive Director of AGSC/STARS. Roach reported that two applications have been received. The job announcement has been published in the Chronicle on Higher Education, the Register and the STARS website. After some discussion, the AGSC decided to extend the search. Nash suggested that the job announcement be circulated to the Chief Academic Officers at the four-year and two-year institutions.

Ivey-UAB requested an electronic copy of the job announcement.

Status Report/Institutional Contact-Liaison Persons. Nash distributed an updated list of the institutional representatives for the four-year and two-year institutions. The AGSC agreed that the listing will be posted on the STARS website (copy attached - #5).

Status Report/Institutional Web Pages. Nichols reported that over 400 pages of information have been updated and transferred to the new format. Although some information was lost when the STARS website experienced interference, the system has been restored. The new format will be operational within one week.

Status Report/Legislative Summary. French reported that the subcommittee was asked at the last AGSC meeting to circulate the draft of the Evaluation Project Final Report Summary to AGSC members for review and comment. No comments were received.

The subcommittee learned that the Council of Presidents were meeting in conjunction with Higher Education Day and decided that it would be an opportune time to disseminate the report to the Council of Presidents. Glaze presented the Report at the Council of Presidents meeting on March 12, 2003 along with a brief powerpoint presentation that included the AGSC charge by the Legislature, membership composition, and an overview of the articulation agreement.

Copies of the Summary Report have been mailed to the two-year presidents, AGSC members, and Commissioners of ACHE.

After discussion of further dissemination, the AGSC decided that the Report Summary will be mailed by the AGSC Secretary as follows:

- Presidents (two-year and four-year)
- Chief Academic Officers
- Instructional Officers Association (two-year)
- AGSC Liaisons (cover letter included)
- STARS Office

The Executive Director of ACHE will be requested to decide whether or not to present the Report Summary to the Legislature and a timeline for that presentation.

The AGSC decided that the Report and the power point presentation given by Glaze will be placed on the STARS website.

ACADEMIC COMMITTEES

AGSC Course Recommendations. Holley distributed three course proposals from the History Academic Discipline Committee. The Discipline Committee recommended that two course proposals from UAH be approved and that one course proposal from AUM not be approved. (copies attached - #2).

After discussion, Britt moved for approval of the History Academic Discipline Committee recommendations. Smith seconded. Motion passed.

There was discussion regarding revisions to the Course Proposal Form. Smith moved that the Course Proposal Form be revised to include a line that records the vote of the Discipline Committee members. Salatto seconded. Motion passed. Nichols will research submitting course proposal submissions electronically and make recommendations at the next AGSC meeting.

Ratification of Templates

Business template: Nash reported that there has been a request from the Chair of the Business Pre-Professional Academic Discipline Committee to revise Area V in the Business template to include the option of Micro Computer Application 146 or Micro Computer Application 147. Nash recommended approval.

After discussion, Roach moved for the approval of the addition to the Business template. Salatto seconded. Motion passed.

Building Science template-AU: Glaze reported that Area V has been reorganized so that transfer students have the necessary prerequisites for course work in Building Science (copy of revised course list attached - #4).

Engineering template: Morris reported that some institutions are requiring students to take a "MAT Lab" course instead of the course that is listed on the guide. Morris recommended that the Engineering Pre-Professional Academic Discipline Committee be contacted and encouraged to agree on a consistent template in Area V.

Glaze will contact the Chair of the Engineering Pre-Professional Academic Discipline Committee to discuss this issue.

Transfer Agreement. Holley reported that after reviewing the transfer agreement, he discovered that there is no provision on the agreement to address unforeseen changes initiated by outside agencies, i.e. accreditation agencies (copy attached - #6). After discussion, Glaze appointed a subcommittee (Salatto and Roach) to develop a statement to address this issue and make recommendations at the next meeting of the AGSC.

STARS Update & Usage Report. Nichols distributed copies of the STARS Usage Reports by institution and by major for the months of January and February 2003 (copies attached #3).

Britt moved that the monthly usage reports from STARS be posted on the web and that a yearly report be distributed in July. Kirkpatrick seconded. Motion passed.

DISCUSSION ITEMS

Stationery: Glaze distributed several versions of AGSC letterhead for consideration (copies attached - #7). It was suggested that the name of the Chair of AGSC be added. The stationery will be kept on file electronically.

Summer Meeting: Glaze announced that the summer meeting of AGSC will be held July 10-11, 2003 at Faulkner State Community College-Gulf Shores Campus.

Roach encouraged the AGSC members present to relay to representatives and alternates of the AGSC membership to make a special effort to attend meetings.

AGSC MEETING SCHEDULE:

July 10-11, 2003	Faulkner State Community College/Gulf Shores
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INFORMATION ITEMS

1. Evaluation Project Final Report Summary (French)
2. Academic Committee Course Recommendations (Holley)
3. AGSC/STARS Update & Usage Reports (Nichols)
4. Building Science Template-AU Course Listing (Glaze)
5. List of AGSC Institutional Contacts-Liaisons (Nash)
6. Sample of AGSC Transfer Agreement (Holley)
7. Samples of AGSC Proposed Stationery (Glaze)

The March 18, 2003 meeting of the AGSC adjourned at 12:45 p.m.

Linda Glaze, Chair

Deborah Nettles, Recording Secretary