

**STATE OF ALABAMA**  
**Articulation and General Studies Committee**  
**Faulkner State Community College**  
**Gulf Shores Campus**  
**Culinary Arts Center**  
**July 19-20, 2001**  
**8:00 A.M.**

**MINUTES OF MEETING**

The July 19, 2001 work session of the AGSC began at 3:00 P.M. Members Present: Malone, Britt, Wade, Morris, Glaze, Kirkpatrick, Stout, and Kimbrough. Others present: Ivey-UAB, Roling-TSU, Michael Neilson, Holley-STARS, Nichols-STARS and Don Crump.

Glaze introduced Dr. Don Crump, consultant to the AGSC Assessment Project. Crump presented an overview of the Assessment and Evaluation plan (copy of overview and slide presentation attached - #1 and #2). The overview included goals of the evaluation, evaluation strategies, project timelines, constituency groups included in the assessment process, and target audiences to receive the evaluation report.

After discussion and questions, the AGSC accepted the Assessment and Evaluation Plan presented by Crump.

The July 20, 2001 meeting of the AGSC was called to order at 8:25 A.M. by Dr. Michael Malone, Chair. Verification of quorum was made by voice roll call of members present. Committee members present:

Dr. Michael Malone, Chair	Troy State University Dothan
Dr. Linda Glaze	Auburn University
Dr. Sue Kirkpatrick	University of Alabama in Huntsville
Dr. Judy Stout, Alternate	University of South Alabama
Dr. David Taylor, Alternate	University of West Alabama
Dr. Rod Britt	Southern Union Community College
Dr. Joe Morris	Jefferson State Community College
Dr. James Wade, Alternate	Northwest-Shoals Community College
Dr. James Kimbrough	STARS

Others present: Maryanne Ivey-UAB; Angela Roling-TSU; Shannon Nichols-STARS; and Joey Holley-STARS.

<b>ADOPTION OF AGENDA</b>	Glaze moved for the adoption of the agenda. Stout seconded. The agenda was adopted.
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<b>APPROVAL OF MINUTES</b>	Taylor moved for the approval of the May, 2001 minutes. Morris seconded.
<b>ANNOUNCEMENTS</b>	Dr. Bert Slafter will serve as Vice-Chair of AGSC.

## DECISION ITEMS

### ACADEMIC COMMITTEES

#### Ratification of Templates

**Auburn University-College of Agriculture.** Glaze stated that most programs offered in the College of Agriculture at AU are unique. She stated that the program in agriculture business and economics in the College of Agriculture would like to offer Math 120 instead of Math 125 in Area III. After discussion, the AGSC agreed that the Math substitution would be procedural and that AU could make the change.

**Political Science courses.** Ivey reported that the Political Science Academic Committee was told that they could only consider the courses submitted for Area V. Ivey requested that the template be sent back to the Academic Committee to make sure they fully understand which Area the courses should be placed. The AGSC agreed.

**Articulation Procedures Manual.** There was discussion regarding the development of a manual for Academic Discipline Committees, AGSC members, faculty members, and the Chief Academic Officers. Nichols stated that Sessions, formerly Area Coordinator with the STARS office, had developed an introductory guide that outlined the responsibilities of the discipline committees that can be accessed through the STARS website. Roling-TSU suggested that a videotape and/or CD of the manual information be available from the STARS website.

After further discussion, Malone appointed a subcommittee (Morris, Glaze, STARS staff) to review the orientation material developed by Sessions and the current on-line material and to develop a manual for AGSC review. Malone and Taylor will meet with the CAOs regarding this issue.

**Task Force on Assessment.** After discussion regarding the terms of the consultant contract and subcontractors, Wade moved that the AGSC accept the scope of work and timelines of the contract. Britt seconded. Motion passed.

## DISCUSSION ITEMS

**STARS Update & Usage Report.** Holley distributed copies of the STARS Usage reports by institution and by major for the months of May and June, 2001. Copies of the STARS System Usage from July 2000 through June 2001 were also distributed (copies attached - #3).

## SCHEDULE OF FUTURE COMMITTEE MEETINGS.

The meeting dates for 2001-2002 are:

September 20, 2001	Department of Postsecondary Education
November 14, 2001	Department of Postsecondary Education
January 15, 2002	Department of Postsecondary Education (Teleconference)
March 20, 2002	Department of Postsecondary Education
May 21, 2002	Department of Postsecondary Education

## **INFORMATION ITEMS DISTRIBUTED**

1. Slide Presentation of Assessment Plan (Crump)
2. Overview of Assessment and Evaluation Plan (Crump)
3. STARS System and Usage Reports (Holley)

The July 19-20, 2001 meeting of the AGSC adjourned at 11:00 A.M.

Michael Malone, Chair

Deborah Nettles, Recording Secretary