

STATE OF ALABAMA
Articulation and General Studies Committee
Department of Postsecondary Education
Alabama Center for Commerce Building
President's Conference Room
March 16, 2000
10:00 A.M.

MINUTES OF MEETING

Committee members present:

Dr. Ed Roach, Chair	University of West Alabama
Dr. Rod Britt, Vice-Chair	Southern Union Community College
Dr. Alfred Smith, Alternate	Alabama State University
Dr. William Walker	Auburn University
Dr. David Taylor	University of West Alabama
Dr. Michael Neilson	University of Alabama at Birmingham
Dr. Judy Stout, Alternate	University of South Alabama
Dr. Joe Morris	Jefferson State Community College
Dr. Bert Slafter, Alternate	ADPE/Southern Union Community College
Dr. Elizabeth C. French	Commission on Higher Education
Mr. Joey Holley	STARS

Others present: Dr. Roger Ritvo-CAOs; Colleen Britt-SUCC; and James Kimbrough-STARS.

CALL TO ORDER	Meeting was called to order by Dr. Ed Roach, Chair. Verification of quorum was made by voice roll call of members present.
ADOPTION OF AGENDA	Neilson moved for the adoption of the revised agenda. Taylor seconded. The agenda was adopted as revised.
APPROVAL OF MINUTES	Britt moved for the approval of the February minutes with corrections. Neilson seconded. Minutes were approved with corrections.

DISCUSSION ITEMS

STARS Update & Usage Report. Holley distributed copies of the STARS Update and Usage report (copy attached - #1). He stated that the Academic Committee members and the ACHE CIP codes are now posted.

AGSC Information Item. Holley distributed as an information item a list of courses UAB will begin to offer as semester hour courses (copy attached - #2). He stated that since the content of the courses will not change, approval by the AGSC is not necessary.

Neilson stated that the course changes are effective 2001. He stated that the existing courses will need to remain on the approved list but will need to be monitored against the revised list submitted. Roach requested that Neilson work with Sessions on monitoring the changes and deciding whether or not the courses should be listed on the web before 2001.

Institutional Home Pages. Holley distributed a copy of the Transfer Contact Update/ Institutional Home Pages Update for two and four-year institutions (copy attached - #3). He stated that some institutions have not done an Area V page. He also reported that some community colleges do not have home pages or an appeals person listed. Slafter agreed to check on these institutions.

AGSC Home Page. Stout reported that she has been in contact with Sessions regarding the improvements to the web page. There are some comments that she will put in writing for Sessions. She stated that the subcommittee has not addressed the brochure. There will be a report on the brochure at the next meeting.

On-line STARS Presentation. Roach requested that since there have been improvements to the STARS web page, that the STARS office present an on-line presentation of the home page at the next meeting of the AGSC.

Common Course Directory. Slafter stated that the Academic Committees in the Health area have met and have completed the second draft of all 27 disciplines in the area. They are currently examining the courses for core designations. The courses will then be put in a course listing similar to the Transfer Section of the Directory. The Technical Occupational area will also have that course listing. He stated that although the listings will be voluminous, the cross-reference will be beneficial to the user.

DECISION ITEMS

AGSC Academic Committees

Taylor distributed a copy of the revised report of the AGSC Ad Hoc Committee on Academic Committee Structure which included a policy on the review of courses (copy attached - #6). He stated that the Articulation Committee's recommendations of February 10th for revisions to the structure of the Academic Committees are also reflected.

After discussion, Taylor moved that the statement on review of courses be added to the AGSC Academic Committees document. Britt seconded. AGSC unanimously agreed.

AGSC Academic Committee Chairs/Convenors. Holley distributed a listing of the AGSC Academic Committees Chairs/Convenors (copy attached - #4). This list reflects current appointments to the Academic Committees.

AGSC Academic Committee Membership. Holley distributed the Academic Committee Membership list (copy attached - #5). He stated that the two-year institutions have not submitted their nominations. Slafter reported that the two-year representatives will be named by March 17th.

After some discussion regarding the composition of the membership list, Nash stated that the designations on the list should reflect the following:

- "N/A" for institutions that do not offer degree
- "No member appointed" for institutions that have degree but have not yet appointed a representative
- "Chooses no member" for the IHI Academic Committee where representatives have not been named

According to the composition and terms of appointment for Committee membership adopted November 1999 (Report of the Ad Hoc Committee on Discipline Committee Structure), each General Studies Academic Committee includes a representative from each baccalaureate institution with a major program in the discipline as well as an equal number of representatives from the non-baccalaureate institutions appointed by the ADPE.

In order to ensure that there is a distinction between those baccalaureate institutions teaching courses in a particular field of study and those offering degrees, Roach appointed French and Sessions to review the current appointments and verify that the representatives on the Committees from baccalaureate institutions are offering degrees in the field of study.

AGSC Meetings. After some discussion, the AGSC decided that meetings of the Committee will be held every other month. The next meeting of the AGSC will be held on May 18, 2000 at the Department of Postsecondary Education.

Nash suggested that the Committee consider moving some of the AGSC meetings to interactive television in the coming year. He stated that he would be happy to offer staff for the planning of the meetings.

Task Force on Assessment. Nash requested that the AGSC begin to measure the effects of the work of the AGSC to date. Roach will appoint a Task Force on Assessment to report to the AGSC at the July meeting.

OTHER ISSUES

Dr. Neilson announced his retirement of July 31st. He stated that he has enjoyed working with the Articulation Committee.

SCHEDULE OF FUTURE COMMITTEE MEETINGS

May 18, 2000	Department of Postsecondary Education President's Conference Room - 2nd Floor
July 13, 2000	Faulkner State Community College Gulf Shores Campus

INFORMATION ITEMS DISTRIBUTED

1. STARS Update & Usage Report (Holley/Sessions)
2. AGSC Information Item-UAB (Holley/Sessions)

3. Transfer Contact Persons/Institutional Home Pages Update (Holley/Sessions)
4. Academic Committees Chairs/Convenors (Holley/Sessions)
5. AGSC Academic Committee Membership (Holley/Sessions)
6. AGSC Academic Committees Document (Taylor)

The March 16, 2000 meeting of the AGSC adjourned at 11:05 A.M.

Ed Roach, Chair

Deborah Nettles, Recording Secretary