

STATE OF ALABAMA
Articulation and General Studies Committee
Department of Postsecondary Education
Alabama Center for Commerce Building
Coast Room 7th Floor
February 10, 2000
10:00 A.M.

MINUTES OF MEETING

Committee members present:

Dr. Ed Roach, Chair	University of West Alabama
Dr. Rod Britt, Vice-Chair	Southern Union Community College
Dr. Alfred Smith, Alternate	Alabama State University
Dr. Linda Glaze, Alternate	Auburn University
Dr. Barbara Jones, Alternate	Alabama A&M University
Dr. Michael Neilson	University of Alabama at Birmingham
Dr. Suzanne McGill	University of South Alabama
Dr. Michael Malone	Troy State University Dothan
Dr. Bert Slafter, Alternate	ADPE/Southern Union Community College
Dr. Elizabeth C. French	Commission on Higher Education
Mr. Keith Sessions	STARS

Others present: Dr. Roger Ritvo-AUM; Maryanne Ivey-UAB; and James Kimbrough-STARS.

CALL TO ORDER	Meeting was called to order by Dr. Ed Roach, Chair. Verification of quorum was made by voice roll call of members present.
ADOPTION OF AGENDA	The agenda was adopted as mailed.
APPROVAL OF MINUTES	Malone moved for the approval of the November minutes. Smith seconded. Minutes were approved.

DISCUSSION ITEMS

STARS Update & Usage Report. Sessions distributed copies of the STARS Update and Usage report (copy attached - #4). He stated that although he has not met with the subcommittee to revised the

STARS web page, changes have been made to the web site to make it more user friendly for students and administrators.

Sessions stated that he is continuing to work with some institutions to finalize their Area V web pages (A&M, TSUM, and UNA).

The Usage Report has been combined to include the last three months.

AGSC Home Page. Roach stated that Stout will be reporting soon on the work of the subcommittee.

Slatto stated that comments received at the State Academic Advisors meeting were that 1) students were receiving lengthy guides; and 2) all Area V information was not yet posted. She stated that the overall response from the group of the AGSC home page was positive.

Comparison of AGSC Ratified Templates and ACHE Academic Program Inventory. After discussion, the AGSC agreed that CIP classifications should be added to each template submitted and that program titles on each template should match the program title in the ACHE program inventory. Sessions will add CIP classifications to templates previously approved.

Roach asked Sessions to draft procedures how to submit templates. The AGSC will review the draft at its March 16th meeting.

Common Course Directory. Slafter distributed the Health Related Professions-Section III of the Common Course Directory. He stated that one of the major changes has been to combine the LPN program into one year. Some institutions have already made this change and others will within the year 2000.

Slafter reported that the Career Technical-Section II of the Directory will be completed within the next two months.

DECISION ITEMS

Ratification of Templates. Ritvo presented templates submitted by the Enhanced Discipline Committees (copy attached - #1). The following templates were ratified by the AGSC:

- Career Technical Education (Athens State)
- Health Information Management (UAB) (Revised)
- Social Sciences-Geomatics (TSU)

After discussion, Neilson moved for approval of templates submitted. Britt seconded. AGSC unanimously approved.

Academic Committee Course Recommendations. Sessions distributed a list of courses recommended for approval from the following Discipline Committees: 1) Art and Art History; and Psychology (copy attached - #2).

Britt moved for the approval of the Academic Committee course recommendations submitted. Neilson seconded. AGSC unanimously approved.

AGSC ACADEMIC COMMITTEES

The Report of the Ad Hoc Committee on Discipline Committee Structure adopted at the November 19, 1999 meeting of the AGSC was discussed (copy attached - #6). As a result of the deliberations, the following actions were taken regarding structure, membership, templates, and course approval deadlines:

Academic Committee Structure

General Studies Academic Committees. Neilson moved and Malone seconded that the structure of the General Studies Academic Committees be changed as follows:

- Existing Anthropology, Sociology, Human Geography Academic Discipline Committee be replaced by three separate committees: Anthropology, Sociology, and Geography (includes Human Geography & Physical Geography)
- Existing Geology, Physical Geography & Earth Science Academic Discipline Committee becomes the Geology & Earth Science Academic Discipline Committee

AGSC unanimously approved.

Pre-Professional Academic Committees. No changes in structure recommended.

Interdisciplinary/Honors/Innovative (IHI) Academic Committee. Sessions distributed a request from the University of Alabama to add a representative to the IHI Academic Committee (copy attached - #3).

After discussion, the AGSC agreed that each institution should be given an opportunity to nominate a representative. Sessions will send a letter to the Chief Academic Officers requesting that each institution appoint a representative to serve on the IHI Academic Committee.

Academic Committee Membership

General Studies Academic Committees. Sessions distributed a copy of the list of members for the General Studies and Pre-Professional Academic Discipline Committees for the four-year institutions (copy attached - #7). He requested that now that the four-year representatives have been selected, the two year representatives should be appointed as soon as possible.

After discussion, the AGSC agreed that Roach, Neilson, and Sessions will work as a subcommittee to assign a convener from each General Studies Academic Discipline Committee. Each General Studies Academic Discipline Committee will elect a chair and vice-chair at its first meeting. Chairs who have already been elected to an Academic Discipline Committee will serve for the next two years. Sessions also reminded the AGSC that the General Studies Academic Discipline Committee chairs need to be appointed as soon as possible since there are course recommendations pending approval.

Pre-Professional Academic Committees. Chairs will be confirmed by Roach and Sessions.

Academic Committee Review Criteria for Courses

Roach requested that a subcommittee (Taylor, Neilson, McGill, and Glaze) draft a policy statement that would address review criteria for courses. The policy statement will be added to the Ad Hoc Committee Report on Discipline Committee Structure after approval from the AGSC.

Academic Committee Deadlines for Course Approval

After discussion, the AGSC agreed that the deadline for course approvals will be extended from March 1, 2000 to April 1, 2000. Sessions will post a new deadline on the STARS web site.

SCHEDULE OF FUTURE COMMITTEE MEETINGS

March 16, 2000	Department of Postsecondary Education President's Conference Room - 2nd Floor
April 14, 2000	Department of Postsecondary Education President's Conference Room - 2nd Floor

INFORMATION ITEMS DISTRIBUTED

1. Templates Recommended for Ratification (Ritvo)
2. Discipline Committee Course Recommendations (Sessions)
3. Letter requesting Representative to IHI Committee (Sessions)
4. STARS Update and Usage Report (Sessions)
5. Common Course Directory/ Section III-Health Related Professions (Slaffer)
6. Report of Ad Hoc Committee on Discipline Committee Structure (Taylor-Roach)
7. Membership of Academic Committees (Ritvo/Sessions)

The February 10, 2000 meeting of the AGSC adjourned at 11:30 A.M.

Ed Roach, Chair

Deborah Nettles, Recording Secretary