

STATE OF ALABAMA
Articulation and General Studies Committee
Faulkner State Community College
Gulf Shores Campus
Culinary Arts Center
July 22, 1999
3:00 P.M.

MINUTES OF MEETING

Committee members present:

Dr. Ed Roach, Chair	University of West Alabama
Dr. Rod Britt, Vice-Chair	Southern Union Community College
Dr. Roy Johnson	Southern Union Community College
Dr. Alfred Smith	Alabama State University
Dr. Evelyn Ellis	Alabama A&M University
Dr. Barbara Jones, Alternate	Alabama A&M University
Dr. Linda Glaze, Alternate	Auburn University
Dr. Michael Neilson	University of Alabama at Birmingham
Dr. Suzanne McGill	University of South Alabama
Dr. Gary Branch	Faulkner State Community College
Dr. Mike Malone	Troy State University/Dothan
Dr. Elizabeth C. French	Commission on Higher Education
Mr. Keith Sessions	STARS
Dr. James Kimbrough	STARS

Others present: Maryanne Ivey-UAB; Penelope Cain-UAB; Joey Holley-STARS; Susan Salatto-SUCC; and Linda Johnson.

CALL TO ORDER	Meeting was called to order by Dr. Ed Roach, Chair. Verification of quorum was made by voice roll call of members present.
ADOPTION OF AGENDA	Smith moved for the adoption of the agenda. Glaze seconded. The agenda was unanimously adopted.
APPROVAL OF MINUTES	Johnson moved for the approval of the Minutes with corrections. Branch seconded. Minutes were approved with noted corrections.

DISCUSSION ITEMS

STARS Update & Usage Report. Holley distributed copies of the STARS Update and Usage Report (copy attached #2). The report included usage information by major. Holley stated that a new "Quick Access" feature was added to the STARS Transfer Guide Request page.

Branch requested that access information by institution be sent to him and included in the STARS Usage Report. He stated that the institutional usage reports have been helpful to Faulkner for orientations and workshops.

Questions from STARS website. Sessions presented the following question to the AGSC for response (copy attached-#4):

Question. Many of the templates are designated as bachelor of arts programs (B.A. or B.F.A.). However, not all of them specifically require a foreign language sequence. I don't know about the other institutions, but Troy State designates a B.A. by requiring the foreign language sequence. I was just wondering when the students pickup the foreign language. Do we have to fit that sequence into the junior and senior years for all of these transfer students using the existing STARS Guides?

Response. Templates and guides that are listed as B.A. or B.F.A. have been reviewed and approved by the appropriate enhanced discipline committees for those majors. If the requirement is not listed, then the transfer student can only be required to take this sequence either in the institution specific part of Area V or at the junior or senior level.

Discipline Committee Course Approval Appeals

Economics – Alabama A&M. Sessions stated that he communicated A&M's concerns to Shinn, chair of Economics Discipline Committee by email. He has not received a response. He stated that he will be in touch with Shinn soon.

Mathematics-Auburn University. Sessions stated that AU is submitting their proposal back to the Chief Academic Officers and then it will go back to the Math Committee for consideration.

DECISION ITEMS

AGSC Annual Report. Roach asked Committee members for their recommendations regarding an Annual Report of the AGSC. Johnson stated that unless there is a great demand for a report, the decision should be left up to the Chair. AGSC members agreed.

Roach stated that Nettles sent him a Summary of AGSC Recommendations and Actions from 1994-present. He requested that Nettles send updates of the Summary to him. Roach will work with Sessions to have the Summary added to the STARS web site.

Ratification of Templates. Roach referred Committee members to templates in Computer Science and Speech/Communication Studies (copies attached-#1). He stated that the Computer Science template was approved in June.

After review of the Speech/Communication Studies template, Johnson moved for ratification. Neilson seconded. AGSC unanimously ratified.

Sessions stated that a Music Education template has been submitted and he will route it to Ritvo for processing.

International Business. The Committee had a lengthy discussion regarding a separate template for International Business. Jones stated that developing separate templates for Business majors will not solve the problem of differences of opinion among institutions. Johnson stated that the differences of opinion must be resolved in order to provide students with a clear, concise understanding of the courses they need to take.

Johnson moved that the Business Deans be requested to identify the differences that exist at institutions in International Business and that the differences be made consistent so that students have a common body of experiences in the freshman and sophomore year. Jones seconded. AGSC unanimously agreed.

After discussion regarding Management Information Systems, Computer Science, and Economics, Neilson moved that Sessions identify programs that have similar names that are in multiple schools and design language that provides clarity for students. Glaze seconded. AGSC unanimously agreed.

Engineering. Roach stated that the Engineering template has only 60 hours specified in Areas I-IV instead of 64 hours. He recommended that the template be sent back to the Engineering Deans for clarification of the remaining hours.

Johnson stated that the Deans should also specify the courses that will be designated for these hours for each institution. Roach and Glaze will work with the Deans to get clarification.

Request from STARS Office. Sessions stated that the STARS office has received complaints from students, parents, and counselors who are being told by many receiving institutions that they are not accepting courses listed on the STARS Guides. After some discussion, the Committee agreed that Roach will draft a letter to send to all Presidents and Provosts at each institution addressing this issue. The Committee agreed that the letter will include a request to the Presidents to designate an articulation contract person at each institution. Roach will also work with Sessions to post the letter and articulation contact designees on the STARS web page. Malone suggested that the articulation contact list be updated annually.

AGSC Meeting Schedule. The Committee agreed on the following meeting schedule:

Schedule of Meetings 1999	Schedule of Meetings 2000
August 12, 1999	January 20, 2000
September 24, 1999	February 18, 2000
October 21, 1999	March 16, 2000
November 19, 1999	April 14, 2000
	May 18, 2000

	June 16, 2000
	July 13, 2000 – Gulf Shores
	August 11, 2000

SCHEDULE OF FUTURE COMMITTEE MEETINGS

August 12, 1999	Department of Postsecondary Education President's Conference Room – 2 nd Floor
September 24, 1999	Department of Postsecondary Education President's Conference Room – 2 nd Floor

INFORMATION ITEMS DISTRIBUTED

1. Templates Recommended for Ratification (Roach)
2. STARS Update and Usage Report (Holley/Sessions)
3. Request from STARS Office (Sessions)
4. Questions for the AGSC (Sessions)

The July 22, 1999 meeting of the AGSC adjourned at 5:15 P.M.

Ed Roach, Chair

Deborah Nettles, Recording Secretary