

**STATE OF ALABAMA**  
**Articulation and General Studies Committee**  
**Department of Postsecondary Education**  
**Alabama Center for Commerce Building**  
**President's Conference Room**  
**November 19, 1998**  
**10:00 A.M.**

**Minutes of Meeting**

Committee members present:

Dr. James Yarbrough, Vice Chair	University of Alabama
Dr. Alfred Smith, Alternate	Alabama State University
Dr. Rod Britt, Alternate	Southern Union Community College
Dr. Linda Glaze, Alternate	Auburn University
Dr. Evelyn A. Ellis	Alabama A&M University
Dr. Susanne McGill, Alternate	University of South Alabama
Dr. Ed Roach, Alternate	University of West Alabama
Dr. Glenda Curry	Troy State University at Montgomery
Dr. Bert Slafter, Alternate for	Southern Union Community College
Ms. Susan Salatto, Alternate for	Jefferson State Community College
Dr. Paul Mohr, Sr.	Commission on Higher Education
Dr. James Kimbrough	STARS

Others present: Maryanne Ivey-UAB; Mike Neilson-UAB; James Llorens-TSUM; Roger Ritvo-AUM; and Wendy Troxel-UAB.

<b>CALL TO ORDER</b>	<p>Meeting was called to order by Dr. James Yarbrough, Vice-Chair. Verification of quorum was made by voice roll call of members present.</p> <p>Roach introduced Dr. Roger Ritvo-AUM, Chair- Council of Chief Academic Officers.</p> <p>Curry introduced Dr. James Llorens-TSUM.</p>
<b>ADOPTION OF AGENDA</b>	<p>Smith moved for the adoption of the agenda. McGill seconded. AGSC unanimously adopted.</p>

<b>APPROVAL OF MINUTES</b>	Roach moved for the approval of the Minutes of October 16, 1998. Britt seconded. Minutes were approved as mailed.
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## DISCUSSION ITEMS

**STARS Updated & Usage Report.** Sessions stated that STARS is continuing to build guides as information is submitted. He stated that the AGSC Annual Report 1997-98 is the latest link added to the STARS home page.

Holley distributed copies of the STARS Usage Report for October 1, 1998 through November 19, 1998. The report included usage by major and usage by two-year institutions. (Copy attached #4).

## DECISION ITEMS

**Resolution of Area V Requirements.** Yarbrough distributed a draft recommendation from the subcommittee (copy attached-#1). After a lengthy discussion, Smith moved that the options discussed by the AGSC be outlined and mailed to members for consideration at the December meeting. Slaffer seconded. The AGSC unanimously agreed. The options are as follows:

**Option 1.** If the majority of the institutions have the same courses listed for a particular major, it should be stated that the courses will be taken at all institutions. Students would be referred to institutional home pages for exceptions. A list of courses would be provided for information.

**Option II.** The Area V statement that has been used thus far to approve templates which states that "Area V shall consist of 19-23 semester hours. In order to achieve articulation, a minimum of 6 of 19 semester hours or 9 of 23 semester hours must either be designated as commonly required for a given program of study or be designated as free electives. The remaining hours must be selected by the student from requirements specified by the receiving institution's catalog and STARS/www home page."

**Option III.** Only specify for arts and sciences a minimum of 6 of the 19 semester hours and 9 of the 23 semester hours in Area V with strong encouragement to have more than that.

**Option IV.** No specifications above 41 hours (Area I-IV) should be made for arts and sciences. At the end of one year, the curricula will be examined for commonality. Then a recommendation should be made for Area V in Arts and Sciences.

**Option V.** Area V (consisting of 19 to 23 semester hours) may include the following:

1. Courses common to all schools offering a particular major and agreed upon by the representative deans for the professional programs or by an enhanced discipline committee for each program in the arts and sciences.
2. Courses stipulated by the institution to which the student plans to transfer as outlined for a particular major on that school's transfer web page or catalog.
3. Free elective courses.

Courses common to all programs (#1) will be accepted by all four-year schools offering the major. If those specified courses account for less than 9 hours (for 120-hour degree programs)

or 12 semester hours (for 128-hour degree programs), the student may transfer the balance of the 9-12 hours in free electives (#3). The remaining hours in Area V will be designated by the receiving institution (#2).

Transfer articulation agreements ratified by AGSC on or before November 20, 1998, will not be affected by this agreement. Any review or revision of templates after this date will be subject to these terms.

Ellis moved that a letter from the AGSC Chair be mailed to the Chief Academic Officers (CAOs) informing them that the options will be considered by the AGSC at its December meeting and that the letter request that the CAOs inform the faculty senate presidents. Curry seconded. AGSC unanimously agreed.

**Area V Pre-Professional Courses.** Roach presented and distributed copies of the following templates (copy attached-#2):

- Geology
- Human Environmental Sciences-UNA
- Sociology
- Social Work
- Dance-UA

McGill moved for ratification of the Geology template. Britt seconded. AGSC unanimously approved.

Salatto moved for ratification of the Human Environmental Sciences-UA template with the stipulation that the signed copy be properly filed. AGSC unanimously approved.

Britt moved for the ratification of the Sociology template. Smith seconded. AGSC unanimously approved.

Salatto moved for the ratification of the Social Work template. McGill seconded. AGSC unanimously approved, with the condition that Area III (human biology) be clarified.

Curry moved for the ratification of the Dance template with the stipulation that the signed copy will be properly filed. Salatto seconded. AGSC unanimously approved.

After further discussion by the Committee regarding recent revisions to Education templates, Yarbrough stated that the AGSC needs to go back and make sure that every degree program or certification in professional schools has a template that has appropriately gone through the AGSC approval process.

**Discipline Committee Course Recommendations.** Sessions distributed a list of courses recommended for approval from the following Discipline Committees: 1) Psychology; and 2) Theater and Dance (copy attached-#3).

Ellis moved for the approval of the Discipline Committee recommendations. Britt seconded. AGSC unanimously approved.

**Discipline Committee Chair Elections.** Sessions distributed an updated list of Discipline Committee Chairs elected to date (copy attached-#5).

The AGSC unanimously approved.

**Interdisciplinary/Honors/Innovative (IHI) Course Recommendations.** Slafter recommended the following courses for approval: 1) Concepts of Science-AU (Area III); and 2) Social Science 1: Civic Effectiveness-UA (Area IV). One UA course submitted was not recommended for approval (Great Speakers and Speeches).

Ellis moved for approval of the IHI courses recommended. Curry seconded. AGSC unanimously approved.

**AGSC Budget Request.** Kimbrough distributed copies of the AGSC 1999-2000 budget request (copy attached-#6). The request included an increase that will allow the STARS office to purchase additional software and equipment and employ an additional programmer.

After discussion regarding an additional item in the budget to provide retroactive payment for secretarial support, the AGSC decided that due to state budget requirements such payments must be made before October 1 of the current fiscal year. The 1999-2000 budget will allow for secretarial support through the contingencies/ salaries item of the budget.

Curry moved that the proposed budget be endorsed. Smith seconded. AGSC unanimously approved.

**Other Issues.** Britt stated that the meeting held with the Alabama Association for Collegiate Registrars & Admissions Officers (AACRO) on the Articulation process was successful. He stated that 150 people were in attendance. He stated that another meeting will be held on November 20th with the Alabama Counselors Association.

**AGSC 1999 Meeting Dates.** The Committee scheduled the following meeting dates for 1999: January 21st, February 19th, March 11th, April 16th, May 20th, June 18th , and July 15th.

## SCHEDULE OF FUTURE COMMITTEE MEETINGS

December 15, 1998	Department of Postsecondary Education President's Conference Room - 2nd Floor
January 21, 1999	Department of Postsecondary Education President's Conference Room - 2nd Floor

## INFORMATION ITEMS DISTRIBUTED

1. Recommendation/Resolution of Area V (Yarbrough)
2. Templates Recommended for Ratification (Roach)
3. Discipline Committee Course Recommendations (Sessions)
4. STARS Update & Usage Report (Holley)
5. Discipline Committee Chair Elections for 1998-99
6. AGSC 1999-2000 Budget Request

Britt moved for the adjournment of the meeting. Smith seconded. The November meeting of the AGSC was adjourned at 12:45 P.M.

James Yarbrough, Vice-Chair

Deborah Nettles, Recording Secretary