

STATE OF ALABAMA
Articulation and General Studies Committee
Department of Postsecondary Education
President's Conference Room
Montgomery, Alabama
January 10, 1997

Minutes of Meeting with Chief Academic Officers

The Articulation and General Studies Committee (AGSC) meeting with Chief Academic Officers was called to order by Dr. Paul Parks at 10:00 A.M. in the Alabama Center for Commerce Auditorium. The following Committee members were present:

Dr. Joe Morris, Chair	Jefferson State Community College
Dr. Paul Parks, Vice Chair	Auburn University
Dr. Carol Daron, Alternate	Auburn University
Dr. Don Crump	University of Alabama
Dr. Charles Nash, Alternate	University of Alabama System
Dr. Tom Osborne	University of North Alabama
Dr. Evelyn Ellis	Alabama A&M University
Dr. Margaret Kelly, Alternate	Alabama A&M University
Dr. Roy Johnson	Southern Union Community College
Dr. Rod Britt, Alternate	Southern Union Community College
Dr. Gary Branch, Alternate	Faulkner State Community College
Ms. Susan Salatto, Alternate	Southern Union Community College
Dr. John Morrow	University of South Alabama
Dr. Larry Allen, Alternate	University of South Alabama
Dr. Julius Brown	Wallace Community College/Selma
Dr. Elizabeth French	Commission on Higher Education
Dr. James Kimbrough	STARS
Mr. Keith Sessions, Alternate	STARS

The following Chief Academic Officers and representatives were present:

Willie J. Kimmons- Lawson State Community College; Sam McManus-UAH; Clifton Osborn-Gadsden State Community College; Ken Hudson-Alabama Southern; Douglas Patterson-Patterson Technical; David L. Klemmack-UA; Joseph Thomas-UNA; Richard Boyd-Athens State College; Theresa Hamilton-

Calhoun State; Jenny Folsom-Wallace/Hanceville; Kathleen Hall-Jeff Davis Community; Joan Newman-Enterprise Junior College; Marion Michael-AUM; Theo Weir-Drake Technical; Gail Taylor-Trenholm Technical; Shelia Guidry-Wallace Selma; Michael Babb-Sparks Technical; Jim Krudop-Wallace Junior College; Mark Freshwater-Snead State; Victoria Rivizzigno-USA/ACCUFP; Nick Sylvester-USA; Roosevelt Steptoe-ASU; Jay Goldman-UAB; Maryanne Ivey-UAB; Jo Marshall- Chattahoochee Valley; Nancy Chandler-Faulkner State; Mark Shope-Wallace Dothan; John Dinkins-Wallace Dothan; Martha Allen-Central Alabama Community; James Wade-Bevill State; Bert Slafter-ADPE; Wayne Seelbach-UM; Glenda McGaha- Curry-TSUM; Terry Hickey-UAB; Mike Neilson-UAB; Ellen Gunter-Chattahoochee Valley; Charles Henson-Bishop State; David Campbell-Northeast Alabama Community; Wayne Woods-Northeast Alabama Community; Marilyn Reece-Northeast Alabama Community; William Meehan-JSU; Ed Roach-UWA; Owen Elder-TSU; Livingston Alexander-TSUM; and Jack Sublette-TSU.

Dr. Paul Parks welcomed everyone to the meeting and presented an overview of items in the packet which was distributed to those present (copy attached). He stated that the purpose of this meeting was to provide Chief Academic Officers (CAOs) with the recommended guidelines and criteria from each of the 19 Discipline Committees to be used in submitting course proposals. Dr. Parks stated that several issues were still pending. The Political Science Discipline Committee has not clearly determined whether American Government and State and Local Government will be recommended as course requirements in Area IV of the general studies curriculum. The History Discipline Committee will meet in early February to discuss whether or not American History will be a course requirement in History. Dr. Parks informed the CAOs that the Psychology Discipline Committee had recommended Life Span Development and Human Growth in Area IV; however, the Articulation Committee (AGSC) did not approve this recommendation. It was recommended that these courses be listed in Area V. The Mathematics Discipline Committee will make a recommendation to the AGSC as to the addition of another course in Finite Mathematics. A member of the Geology Discipline Committee reported that the committee has submitted a description of specific guidelines and criteria. Dr. Parks stated that this information has been included in the packet though it has not been formally approved by the AGSC. The AGSC will take action on this item at its afternoon meeting.

Dr. Don Crump briefly described the Discipline Committees' charge and responsibilities. He stated that the discipline committees recommended the course specifications and the guidelines and criteria for each of the 19 disciplines. These recommendations were incorporated into the Invitations to Submit Course Proposals (copies attached). He stated that the Discipline Committees will be involved in the review and approval process of courses that are submitted as general studies courses in the various disciplines in Areas I-IV as outlined earlier. Dr. Crump reviewed in detail the Invitation to Submit Course Proposals which includes the general studies curriculum requirements, guidelines and criteria for courses, including specific course titles, and the elements to include in the course syllabus.

Dr. Parks reminded the CAOs that the cover letter included in their packet outlines the procedure for submitting proposals. He stated that proposals will be sent to the STARS office for all four year institutions and all two-year institutions will send proposals to the Department of Postsecondary Education. Proposals will then be sent to the appropriate Discipline Committee for review and recommendation. Discipline Committee recommendations will be sent to the Articulation Committee for final approval.

Dr. Parks asked the CAOs to take the information provided to them and share it with their academic deans and department heads. Course proposals are due by March 15, 1997.

Dr. Crump reminded everyone that there will be an opportunity in the future for institutions to make recommendations/modifications on the process for submission of course proposals.

After some questions regarding mathematics requirements, the meeting with the Chief Academic Officers was adjourned at 11:00 A.M.

The Articulation and General Studies Committee reconvened at 11:30 A.M. in the President's Conference Room of the Department of Postsecondary Education.

The Minutes of the December 6, 1996 meeting were approved with corrections.

Dr. Parks provided Committee members with a copy of the topic descriptions to be covered in courses in Geology, Physical Geography, and Earth Science Discipline Committee (copy attached). The Committee approved the descriptions. Dr. Parks indicated that the Political Science, History, and Mathematics Discipline Committees will report back to the Articulation Committee.

Dr. John Morrow petitioned the Committee to reconsider American History as a requirement under the general studies curriculum. Dr. Tom Osborne gave a report of the History Committee. He stated that the History Committee will meet February 7-8 in conjunction with the Alabama Association of Historians at the University of Montevallo. The Discipline Committee will not report to the Articulation Committee until after this meeting. Dr. Osborne stated that some members feel that American Government meets the criteria for Social Science courses and recommends that State and Local Government should receive general studies designation. Other members look at a range of options from World History or Western Civilization to American History and feel that American History does not meet the criteria. Dr. Roy Johnson moved that American History be part of the general studies curriculum. After discussion, Osborne requested that the AGSC not take action on this matter before the History Discipline Committee had an opportunity to re-examine their position on U.S. History (February 7-8). Dr. Johnson then reworded his motion to say that the chairperson of the History Discipline Committee would be asked to poll the members and that Dr. Osborne would telephone or fax the Committee's decision to the Chair of the AGSC no later than January 24th. After receiving the History Committee's recommendations, the chairperson of the AGSC will poll members concerning American History and will relay these results to the History Committee. Dr. John Morrow seconded. The Committee unanimously approved.

Dr. Roy Johnson moved that American Government be a part of the general studies curriculum for Political Science and that State and Local Government be deleted. Dr. John Morrow seconded. The Committee unanimously approved.

The Committee made the following changes to the Course Proposal Form: State of Alabama will be added to the title; name and address of course coordinator changed to contact person, institutional approval changed to institutional or system approval. The following deletions were made: type of institution; bachelor/associate degree; regular and usual methods of teaching (lecture, demonstration, class discussion, etc.); and number and type of student assignments evaluated. Dr. Parks will make corrections and distribute the corrected form to the CAOs.

Dr. Parks informed everyone that Dr. Joe Morris will resume his role as Chair of the Articulation Committee. Dr. Morris expressed his appreciation to everyone for their support.

Dr. Don Crump agreed to contact the Mathematics Discipline Committee to find out their status on the Finite Math issue. Dr. Nash asked that Dr. Crump also inquire about students being given credit for taking math courses beyond the requirement.

Dr. Parks referred the Committee to the synopsis of unresolved questions developed by Dr. Osborne (copy attached). The Committee had a lengthy discussion on unresolved issues such as whether institutions would have a certain degree of autonomy for their native students with respect to options in the general studies that were not in the statewide system, accepting Ds as a transferring grade, and transient students. There was no formal action taken on these items.

Keith Sessions gave the STARS On-Line Report (copy attached).

The Meeting was adjourned at 2:00 P.M.

Paul Parks, Vice Chair

Deborah Nettles, Recording Secretary