

STATE OF ALABAMA
Articulation and General Studies Committee

University of Alabama– Child Development research Center
July 11-12, 2019

MINUTES OF MEETING
Annual Review and Planning Session
July 11, 2019 - 1:00 PM

The planning session of the Articulation and General Studies Committee (AGSC) was called to order by Dr. Herbert Riedel at 1:05 p.m.

Dr. Herbert Riedel welcomed members and guests to the meeting. He also announced his retirement as President from Lurleen B. Wallace Community College. Dr. Luoheng Han welcomed the members and guests to the University of Alabama campus.

The Committee took a ten minute break. The meeting reconvened at 1:40 p.m.

Dr. Riedel suggested Jacinta Whitehurst call the roll to have a record of members present even though no voting would take place at this planning meeting.

Members present: Dr. Pamela Arrington, Dr. Luoheng Han, Dr. Charles Nash, Dr. Megan Good, Dr. Jacqueline Trimble, Dr. Mary Coleman, Dr. Lisa Williams, Dr. Tim Edwards, Dr. Bruce Crawford, Dr. Annette Cenderholm, Dr. Herbert Riedel and Dr. Bradley Fricks. STARS staff: Dr. Keith Sessions, Mr. Shannon Nichols. ACHE staff: Dr. Robin McGill and Mrs. Jacinta Whitehurst.

Others present: Cary Curtiss-AU, Yardley Bailey-UA System, and Kristi Acker-UA.

Draft of 2018-2019 Annual Report. Dr. Keith Sessions presented an overview of the draft of the 2018-2019 Annual Report. He also thanked Dr. Riedel for his service and leadership for the last two years as Chair of the Articulation and General Service Committee. *A copy of the 2018-2019 Annual Report is available by request.*

Dr. Keith Sessions asked the committee for suggestions for the goals and priorities to focus on in the upcoming 2019-2020 year. The committee suggested to carryover four (4) priorities from 2018-2019 year which were:

- To continue to improve the AGSC/STARS website.
- To prepare and plan for the "ACHIEVE" Transfer Student Success Conference.
- To create various AGSC/STARS training videos.
- To work with AREA II Committee to review current math courses offerings.

There were other suggestions made for goals and priorities for 2019-2020 year, they were as follows:

- To look at how professional programs fit.
- General Education criteria.
- To look into adding notes or special exemptions to guides.
- Increase usage.
- Performance metrics and indicators.
- AP Scores.
- CLEP.

Dr. Keith Sessions summarized the current budget and the 2019-20 AGSC/STARS proposed budget. *A copy of the 2018-2019 Budget is available by request.*

Dr. Keith Sessions recognized Dr. Herbert Riedel for serving as the AGSC/STARS Chair for the past two years and thanked him for his service. He also introduced Dr. Mary Angela Coleman (USA) as the new AGSC/STARS Chair for 2019-2020.

Keith Sessions also asked the two year committee members to discuss and recommend a member to serve as Vice-Chair for 2019-2020.

The Annual Review and Planning Session was adjourned at 4:10 p.m.

STATE OF ALABAMA
Articulation and General Studies Committee

University of Alabama– Child Development research Center
July 11-12, 2019

MINUTES OF MEETING
Business Session
July 12, 2019 - 9:00 a.m.

Committee Members Present:

Dr. Mary Coleman, Chair	University of South Alabama
Dr. Herbert Riedel	L.B. Wallace Community College
Dr. Pamela Arrington	Alabama A&M University
Dr. Jacqueline Trimble, Alternate	Alabama State University
Dr. Megan Good	Auburn University
Dr. Luoheng Han	University of Alabama
Dr. Charles Nash, Alternate	University of Alabama System
Dr. Lisa Williams, Alternate	Jacksonville State University
Dr. Tim Edwards, Alternate	University of West Alabama
Dr. Bruce Crawford	Lawson State Community College
Dr. Annette Cederholm, Alternate	Snead State Community College
Dr. Bradley Fricks, Alternate	Alabama Community College System

Ex-Officio Members:

Dr. Keith Sessions, Executive Director	AGSC/STARS
Mr. Shannon Nichols	AGSC/STARS
Dr. Robin McGill	ACHE

Committee Members Absent:

Dr. Wubishet Tadesse	Alabama A&M University
Dr. Leon Wilson	Alabama State University
Dr. Eric Loomis	University of South Alabama
Dr. Charles Israel	Auburn University
Dr. Ken Kitts	University of North Alabama
Dr. Hal Fulmer	Troy University
Mr. Matt Rodgers	Enterprise State Community College
Dr. David Campbell	Northeast Alabama Community College

Others Present: Yardley Bailey-UA System; Kristi Acher-UA; Cary Curtiss-AU;

CALL TO ORDER:

The business session of the Articulation and General Studies Committee was called to order at 9:02 a.m. A quorum was determined by roll call of members present.

ADOPTION OF AGENDA:

Dr. Riedel moved for the adoption of the agenda with one modification to add a UA presentation on Alabama transfer presented by Brandi Stacey and Mike Malley. Dr. Arrington seconded. The agenda was adopted.

Approval of AGSC/STARS Goals and Priorities 2019-2020. The following goals and priorities were approved:

AGSC Office Priorities

1. Website Redesign and Update
2. Training Video
3. Review and improve communication on templates for professional programs
4. 2nd Annual Achieve Conference/ Sessions, Nash, Marbury, Acker, Stacey, Riedel, Arrington, and Williams

AGSC Committee Priorities/Sub-committees

1. Analysis of the General Education Core Curriculum and Development of New Math Pathways/ Coleman, Good, Sessions, Arrington, Trimble, Han, McGill, and Fricks
2. AP Credit/ Israel, Han, Cedarholm, Edwards, Nash, and Arrington
3. Performance metrics/Usage reports/ McGill, Sessions, Nichols, Coleman, Crawford, Good, Han and Nash.

ELECTION OF VICE-CHAIR:

Crawford motioned to move Cedarholm to a voting member for ACCS and Rodgers to an alternate member. Arrington seconded. Motion carried. Crawford moved to nominate Cedarholm as AGSC Vice-Chair/Chair Elect for 2019-20. Riedel seconded. There were no other nominations. Motion carried.

MEMBER UPDATES:

Mrs. Jacinta Whitehurst (ACHE) will replace Mrs. Deborah Nettles. Dr. Robin McGill (ACHE) will replace Dr. Lenny Lock. Dr. Fricks (ACCS) will replace Dr. Edith Smith.

APPROVAL OF MINUTES:

Trimble moved for the approval of the January 31, 2019 minutes. Good seconded. Minutes were approved.

Alabama Transfer Project Update: Brandi Stacey gave an overview of the project, which originated from the 2016 AGSC/STARS evaluations and recommendations. The project will explore how to make transfer information more mobile-friendly and accessible to students. The Education Policy Center at UA was tasked to look at how to improve transfers at UA and statewide. Mike Malley added that by using the STARS current platform, the transfer project would experiment with different technological solutions, diversifying student body and streamlining the system. Currently, they have four pilot sites which are Beville State, Shelton State, Jefferson State, and Lawson State.

Review and Adoption of FY2018-2019 Annual Report. The annual report was presented and discussed at the planning session with the following recommendations from the AGSC: It was agreed that some editorial changes should be made to the report. *A copy of the 2018-2019 Annual Report is available by request.*

Edwards moved to approve the annual report pending minor revisions and editorial changes. Crawford seconded. Motion passed.

Approval of FY2019-2020 AGSC/STARS Budget. The budget was presented and discussed at the planning session with the following recommendations from the AGSC: It was agreed that a second look should be taken at the line item for employee benefits and computer software. *A copy of the 2018-2019 Budget is available by request.*

Good moved to approve the budget with the recommendation that if there is a significant change to the budget an amendment would be needed. Cedarholm seconded. Motion passed.

STARS Usage Reports. Mr. Nichols presented and discussed the annual usage reports (July 2018-June 2019) at the planning session. Annual usage reports for Transfer Guide Requests, STARS System Usage, and Administrative/Unofficial STARS Guide Usage were also discussed. *A copy of the Annual Usage Reports are available by request.*

Approval of Course Recommendations. Sessions presented the following course proposals recommended for approval:

Area I & II Academic Committee

UWA- JP 101 – Intro to Japanese I (3 SH)

UWA- JP 102 – Intro to Japanese II (3 SH)

Han moved to accept the Academic Committee's recommendation. Cederholm seconded. Motion passed.

Area III Academic Committee

UWA- MH-105 Finite Mathematics (3 SH)

Crawford moved to accept the Academic Committee's recommendation. Han seconded. Motion passed.

UWA- MH 213 – Linear Algebra (3 SH)

Riedel moved to accept the Academic Committee's recommendation. Cederholm seconded. Motion passed.

UWA- MH 224 – App. Differential Equations (3 SH)

Arrington moved to accept the Academic Committee's recommendation. Crawford seconded. Motion passed.

Area IV Academic Committee

UWA- AN-110 Intro to Archaeology (3 SH)

Han moved to accept the Academic Committee's recommendation. Cederholm seconded. Motion passed.

UWA- AN 200 – Cultural Anthropology (3 SH)

Good moved to accept the Academic Committee's recommendation. Arrington seconded. Motion passed.

Ratification of Templates. Sessions presented the following institution specific templates for ratification as recommended by the Chief Academic Officers (copies are available upon request):

Aviation Management – AU Only

The CIP code for this program should be 49.0104 and it needs to be updated on the template. Han moved for approval of the template contingent upon the feedback of the Chief Academic Officers. Trimble seconded. Motion passed.

Biological & Agricultural Technology Management – AU Only

Trimble moved for approval of the template. Arrington seconded. Motion passed.

Professional Flight- AU Only

Cederholm moved for approval of the template. Trimble seconded. Motion passed.

Wireless Engineering – AU Only

Cederholm moved for approval of the template. Han seconded. Motion passed.

Agricultural Communications – AU Only

After some discussion regarding the Area III math requirement, Riedel moved to table template ratification pending institution clarification and justification for the math requirement MAT 113. Dr. Crawford seconded. Good opposed. Motion passed.

Engineering- Software – AU Only

After some discussion regarding whether the CIP code for Software Engineering accurately reflects its CIP description, Good moved for approval of the template as presented contingent upon the feedback of the Chief Academic Officers. Dr. Crawford seconded. Motion passed.

Proposal to change AGSC General Guidelines for Written Composition I & II. Dr. Session discussed the current requirements for the number of compositions or assignments needed for this course. The proposal will change the number of compositions or assignments from a minimum of 6 to 4. A copy of the proposal is available upon request.

Edwards moved to approve the recommendation to change the policy from a minimum of 6 to 4. Riedel seconded. Motion passed.

Follow-Up Discussion: Possible Elimination of History/Literature Sequence Requirement in Area II and IV. Dr. Sessions followed up a discussion from last summer in regards to a request to count economics in the social science sequence instead of history. He also suggested that this discussion be vetted through the subcommittee created to review the General Education core. Dr. Coleman mentioned a suggestion by Dr. Fulmer to possibly have a public comment period. Edwards moved to table pending a subcommittee review and a public comment period. Dr. Crawford seconded. Motion passed.

Alabama Community College System-Initiatives Update, Achieve Conference 2019 Review, and Achieve Conference 2020 Update.

Cederholm moved to table the ACCS System Initiatives update to the fall meeting and to eliminate the Achieve Conference review and update. Han seconded. Motion passed.

SCHEDULE OF FUTURE AGSC MEETINGS

October 2019	1:00 pm	TBA/Montgomery
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The July 11-12, 2019 meeting of the AGSC adjourned at 11:57 a.m.

Mary Angela Coleman, Chair

Jacinta Whitehurst, Recording Secretary

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